

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Special-Called Meeting on Friday, August 28, 2020, at noon at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Marguerite Love	Mayor Pro-Tem
Jeremy Duff	Commissioner
Ted Kwas	Commissioner
Bill Lindenborn	Commissioner

Commissioners Andrajack and Brewster were absent.

Others present were Lawrence Cutrone, City Manager; Trish Holley, Director of Administration; Sarah Culp, Executive Assistant; and Mike Guevara with Shahan Guevara Decker Arrott, Attorneys at Law (*via conference phone*).

ITEM 1. CALL MEETING TO ORDER: MAYOR CARL LAW

Mayor Law called the meeting to order at noon.

ITEM 2. INVOCATION

Commissioner Lindenborn gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Duff led the Pledge of Allegiance.

ITEM 4. Discuss and take any action necessary on the proposed tax rate.

Mr. Lawrence Cutrone, City Manager, addressed the Mayors and Commissioners, stating that a vote is required for the proposed tax rate discussed at the last BOC meeting. In response to Mayor Pro-Tem Love's question, Mr. Mike Guevara, City Attorney, provided more detail regarding the revised Voter Approval Rate (VAR). In response to Commissioner Lindenborn's question, Mr. Cutrone clarified that the 8% is not the proposed increase to the tax rate but a calculation used in a formula. The proposed tax rate would result in a two-cent increase. Based on the average homestead taxable value of \$122,528, the increase would be \$89 annually. The proposed budget is increasing by 4.64% from last year's budget. The Commissioners then discussed the budget and optional tax rates.

Motion 1: Mayor Pro-Tem Love made a motion, seconded by Commissioner Lindenborn, to adopt the Voter Approval Tax Rate of \$0.747199.

Ayes (3): Mayor Pro-Tem Love, Commissioner Kwas, and Commissioner Lindenborn

Nays (2): Mayor Law and Commissioner Duff

Motion failed (*per Chapter 36.27 of the Code of Ordinances*).

Motion 2: Commissioner Duff made a Motion to Reconsider, seconded by Commissioner Lindenborn. Motion to Reconsider carried unanimously.

Reconsidered Motion: Mayor Pro-Tem Love made a motion, seconded by Commissioner Lindenborn, to adopt the Voter Approval Tax Rate of \$0.747199.

Ayes (4): Mayor Pro-Tem Love, Commissioner Duff, Commissioner Lindenborn,
and Commissioner Kwas

Nays (1): Mayor Law

Motion carried.

ITEM 5. Discuss and take any action necessary to set the public hearing date.

Mr. Lawrence Cutrone, City Manager, addressed the Mayors and Commissioners, stating that the Public Hearing must be set for the proposed tax rate. Staff recommends Tuesday, September 15, 2020 at 6:00 p.m.

Commissioner Lindenborn made a motion, seconded by Mayor Pro-Tem Love, to set the Public Hearing for September 15, 2020 at 6:00 p.m. Motion carried unanimously.

ITEM 6. Discuss and take any action necessary on the bids received for the Voice over Internet Protocol (VoIP) integrated voice and data system.

Mr. Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners, stating that the City of Burkburnett, not including the PD, is currently paying a little over \$5,400 per month for phone lines and service through AT&T. The City has issued a request for bids on new phone service. Web Fire Communications, PC Net/Santa Rosa Communications, and Vexus have responded with sealed bids. Staff recommends moving forward with the bid from PC Net/Santa Rosa Communications.

Commissioner Lindenborn made a motion, seconded by Commissioner Duff, to approve the recommendation to move forward with PC Net/Santa Rosa Communications for the new phone system.

Ayes (4): Mayor Law, Mayor Pro-Tem Love, Commissioner Duff, and Commissioner Lindenborn

Nays (1): Commissioner Kwas

Motion carried.

ITEM 7. CITY MANAGER'S REPORT

The City Manager had nothing to report.

ITEM 8. COMMISSIONERS' COMMENTS

Commissioner Lindenborn encouraged attendance at the next meeting.

ITEM 9. ADJOURNMENT

Commissioner Lindenborn made a motion, seconded by Commissioner Duff, to adjourn. The meeting adjourned at 1:00 p.m.

Carl Law, Mayor

ATTEST:

Margie Poole, City Clerk

DRAFT