

**Burkburnett Development Corporation
Regular Meeting Minutes
Tuesday, March 10, 2020**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Tuesday, March 10, 2020, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Robert Jones, the President, called the meeting to order at 8:00 a.m.

ITEM 2. INVOCATION

President Jones gave the invocation.

ITEM 3. ROLL CALL

The following were present:

Directors: Bradley Adcock, Mickey Cornelius, Jonathan Ellzey, Ryan Hardy, Stacy Hopkins, Casey McCleskey, and Robert Jones

BDC Executive Director: Richard Gordon

Ex-Officio Members: Tylor Chaplin, Nathaniel Dickerson, Joe Lemond, Dale Lewis, and Laurianne Rodriguez

Absent: Lee Harvey and Kathy Koch

Guests: Lawrence Cutrone, City Manager; Sarah Culp, Executive Assistant; and Margie Poole, City Clerk

ITEM 4. Approval of the minutes from February 11, 2020 Meeting.

Stacy Hopkins made a motion, seconded by Mickey Cornelius, to approve the minutes from the February 11, 2020 Meeting. Motion carried unanimously.

ITEM 5. Approval of the February 2020 financials.

Ryan Hardy made a motion, seconded by Jonathan Ellzey, to approve the February 2020 Financials. Motion carried unanimously.

ITEM 6. PERSONAL/AUDIENCE COMMENTS

There were no audience comments.

ITEM 7. Review and discuss Verdunity's Draft Downtown Master Plan.

Richard Gordon, Executive Director, reviewed the Draft Downtown Master Plan.

ITEM 8. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matters:

- A. SECTION 551.072- Discuss the purchase, exchange, lease, sale, or value of real property, and public discussion of such would not be in the best interests of the City's bargaining position.

President Jones closed the meeting at 8:22 a.m. and opened the Executive Session.

ITEM 9. RECONVENE

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

President Jones reconvened the meeting at 9:05 a.m. No action was taken.

ITEM 10. BOARD MEMBERS' COMMENTS

Laurianne Rodriguez mentioned that the Burkburnett Chamber of Commerce had postponed the Medical Expo due to concerns over the coronavirus. The next Chamber Ribbon Cutting will be April 4th at Permian Park, co-hosted with the City of Burkburnett in honor of Santa Green. Richard Gordon mentioned that the SMAC dinner was canceled. Tylor Chaplin reminded the Board that the Census would be arriving in the mail next week.

ITEM 11. ADJOURNMENT

Ryan Hardy made a motion, seconded by Stacy Hopkins, to adjourn. Motion carried unanimously, and the meeting was adjourned at 9:07 a.m.

Robert Jones, President

ATTEST:

Richard Gordon, Executive Director