

**MINUTES
PLANNING AND ZONING COMMISSION**

The Planning and Zoning Commission of the City of Burkburnett, Texas, met in a Regular Meeting on February 3, 2020, at 6:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act. The following Commission members were present:

Paul Gerstner	Commissioner / Acting Chairperson
Scott Simmons	Commissioner
Carla Walters	Commissioner
Robert Jones	Alternate

Commissioners Barefield and Patterson were not present.

Others present were Richard Gordon, Director of Planning; Sarah Culp, Executive Assistant; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER

Acting Chairperson Commissioner Gerstner called the meeting to order at 6:00 p.m.

ITEM 2. Discuss and take any action necessary for approval of minutes from December 19, 2019.

Commissioner Jones made the motion, seconded by Commissioner Walters, to approve the minutes from December 19, 2019. Motion carried unanimously.

ITEM 3. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 4. Acting Chairperson Commissioner Gerstner closed the Regular Meeting and opened the Public Hearing at 6:03 p.m. for the Rezone Case 2020-49: An application to rezone 203 N Ave D from Commercial to Multi-Family Residential. Legal Description: N 50' LOT 10 & N 100' LOT 11-12 BLK 24 ORIGINAL TOWN, BB.

Ms. Ann Popejoy and her partner Mr. Greg Huffman are the current owners of the building at 203 N Ave D. Ms. Popejoy provided the Commissioners an overview of the plan to convert the existing building into two apartments and add a tiny home onto the existing lot, making a total of three apartments, potentially for senior adult living.

ITEM 5. Acting Chairperson Commissioner Gerstner closed the Public Hearing and reopened the Regular Meeting at 6:09 p.m. to discuss and take any action necessary for the Rezone Case 2020-49: An application to rezone 203 N Ave D from Commercial to Multi-Family Residential. Legal Description: N 50' LOT 10 & N 100' LOT 11-12 BLK 24 ORIGINAL TOWN, BB.

Commissioner Simmons made a motion, seconded by Commissioner Walters, to approve the application to rezone 203 N Ave D from Commercial to Multi-Family Residential. Motion carried unanimously.

ITEM 6. ADJOURNMENT

Commissioner Simmons made the motion, seconded by Commissioner Walters, to adjourn. Motion carried unanimously, and the meeting adjourned at 6:12 p.m.

Paul Gerstner, Acting Chairperson

ATTEST:

Richard Gordon, Director of Planning