

**MINUTES**  
**PLANNING AND ZONING COMMISSION**

The Planning and Zoning Commission of the City of Burkburnett, Texas, met in a Regular Meeting on March 2, 2020, at 6:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act. The following Commission members were present:

Paul Gerstner	Commissioner / Acting Chairperson
Mark Barefield	Commissioner
Matt Patterson	Commissioner
Scott Simmons	Commissioner
Carla Walters	Commissioner
Robert Jones	Alternate

Others present were Richard Gordon, Director of Planning; Sarah Culp, Executive Assistant; and Margie Poole, City Clerk.

**ITEM 1. CALL MEETING TO ORDER**

Acting Chairperson Commissioner Gerstner called the meeting to order at 6:00 p.m. and welcomed Commissioner Matt Patterson.

**ITEM 2.** Discuss and take any action necessary for approval of minutes from February 3, 2020.

Commissioner Jones made the motion, seconded by Commissioner Walters, to approve the minutes from February 3, 2020. Motion carried unanimously.

**ITEM 3. PERSONAL/AUDIENCE COMMENTS**

There were no public comments.

**ITEM 4.** Acting Chairperson Gerstner closed the Regular Meeting and opened the Public Hearing at 6:03 p.m. for the Rezone Application Case 2020-50: Carport Overlay District encompassing these addresses: 912-917 Patricia Drive, 1-3 Patricia Court, 1007-1013 Court Street, 1-3 Kathryn Court, and 911-917 Kathryn Street.

There were no public comments. There was discussion regarding the cost and the need for the permit required for a carport overlay district. Mr. Richard Gordon will research options.

**ITEM 5.** Acting Chairperson Gerstner closed the Public Hearing and reopened the Regular Meeting at 6:23 p.m. to discuss and take any action necessary for the Rezone Application Case 2020-50: Carport Overlay District encompassing these addresses: 912-917 Patricia Drive, 1-3 Patricia Court, 1007-1013 Court Street, 1-3 Kathryn Court, and 911-917 Kathryn Street.

Commissioner Jones made the motion, seconded by Commissioner Simmons, to approve the Rezone Application Case 2020-50: Carport Overlay District encompassing these addresses: 912-917 Patricia Drive, 1-3 Patricia Court, 1007-1013 Court Street, 1-3 Kathryn Court, and 911-917 Kathryn Street. Motion carried unanimously.

**ITEM 6. COMMISSIONERS' COMMENTS**

Acting Chairperson Gerstner requested that next month's agenda include the election of officers.

**ITEM 7. ADJOURNMENT**

Commissioner Walters made the motion, seconded by Commissioner Barefield, to adjourn. Motion carried unanimously, and the meeting adjourned at 6:28 p.m.

---

Paul Gerstner, Acting Chairperson

**ATTEST:**

---

Richard Gordon, Director of Planning