

MINUTES
PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission of the City of Burkburnett, Texas, met in a Regular Meeting on May 19, 2020, at 6:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act. The following Commission members were present:

Paul Gerstner	Commissioner / Acting Chairperson
Mark Barefield	Commissioner
Matt Patterson	Commissioner
Scott Simmons	Commissioner
Carla Walters	Commissioner
Robert Jones	Alternate

Others present were Richard Gordon, Director of Planning; Sarah Culp, Executive Assistant; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER

Acting Chairperson Commissioner Gerstner called the meeting to order at 6:00 p.m.

ITEM 2. Discuss and take any action necessary for approval of minutes from March 2, 2020.

Commissioner Patterson made the motion, seconded by Commissioner Walters, to approve the minutes from March 2, 2020. Motion carried unanimously.

ITEM 3. Acting Chairperson Gerstner closed the Special Called Meeting and opened the Public Hearing at 6:01 p.m. for the Rezone Application Case 2020-51: Rezone 375ft of Lots 14 and 15 of Block 1 of the Deer Trails Addition, Burkburnett, Texas from R-2 to SF-6.

There were no public comments.

ITEM 4. Acting Chairperson Gerstner closed the Public Hearing and reopened the Regular Meeting at 6:05 p.m. to discuss and take any action necessary for the Rezone Application Case 2020-51: Rezone 375ft of Lots 14 and 15 of Block 1 of the Deer Trails Addition, Burkburnett, Texas from R-2 to SF-6.

In response to Mr. Robert Jones' question regarding responses to public notices, Ms. Sarah Culp responded that she had not received any responses.

Commissioner Walters made the motion, seconded by Commissioner Barefield, to approve the Rezone Application Case 2020-51: Rezone 375ft of Lots 14 and 15 of Block 1 of the Deer Trails Addition, Burkburnett, Texas from R-2 to SF-6. Motion carried unanimously.

ITEM 5. Discuss the Final Plat Application Case 2020-52: Lots 1 through 29 Block 1 and Lots 1 through 12 of Block 2 of the Deer Trails Addition, Burkburnett, Texas.

This item was not discussed. Mr. Gordon addressed that in the current Subdivision Ordinance, the Planning and Zoning Board does not have a role in the approval of new subdivisions on unplatted land inside the city limits.

ITEM 6. Discuss the Final Plat Application Case 202-53: Lots 1-3 of Block 1, Lots 1 and 15a of Block 4, and Lot 1 of Block 6 of the Joy Springs Addition, Burkburnett, Texas.

This item was not discussed. Mr. Gordon addressed that in the current Subdivision Ordinance, the Planning and Zoning Board does not have a role in the approval of new subdivisions on unplatted land inside the city limits.

ITEM 7. COMMISSIONERS' COMMENTS

Acting Chairperson Gerstner requested that next month's agenda include the election of officers along with the continued review of our zoning fee schedule.

ITEM 8. ADJOURNMENT

Commissioner Walters made the motion, seconded by Commissioner Barefield, to adjourn. Motion carried unanimously, and the meeting adjourned at 6:29 p.m.

Paul Gerstner, Acting Chairperson

ATTEST:

Sarah Culp, Executive Assistant