

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Special-Called Emergency Meeting on Friday, March 27, 2020, at noon at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public via telephone conference call, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Marguerite Love	Mayor Pro-Tem
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Jeremy Duff	Commissioner
Ted Kwas	Commissioner
Bill Lindenborn	Commissioner

Others present were Lawrence Cutrone, City Manager; Fred Tillman, Chief of Police/Jeff Krc, Emergency Management Coordinator; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER: MAYOR CARL LAW

Mayor Law called the meeting to order at noon.

ITEM 2. INVOCATION

Mr. Lawrence Cutrone, City Manager, gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Duff led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA

- A. Approval of the Minutes from March 16, 2020, Regular Meeting.
- B. Approval of the Minutes from March 23, 2020, Special-Called Emergency Meeting.

Commissioner Andrajack made a motion, seconded by Mayor Pro-Tem Love, to approve the minutes from the March 16, 2020, Regular Meeting, and the minutes from the March 23, 2020, Special-Called Emergency Meeting. Motion carried, with Commissioner Lindenborn abstaining.

ITEM 5. Discuss and take any action necessary on Resolution 673.

A RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE CITY OF
BURKBURNETT, TEXAS ADOPTING THE MARCH 23, 2020 VERSION OF
THE WICHITA COUNTY BASIC EMERGENCY MANAGEMENT PLAN

Detective Jeff Krc, Emergency Management Coordinator, addressed the Mayor and Commissioners, stating his recommendation to approve this plan as presented. Mr. Lawrence Cutrone, City Manager, noted the need to update the date of the resolution to today's date.

Commissioner Andrajack made a motion, seconded by Commissioner Lindenborn, to Resolution Number 673. Motion carried unanimously.

ITEM 6. Discussion on Order of Mayor of City of Burkburnett, Texas, for *Stay Home Stay Safe*.

Mr. Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners, stating that the *Stay Home Stay Safe* document was created initially by the city attorney (who we share with Iowa Park) for the City of Iowa Park. This version has been tailored for the City of Burkburnett. Per the Board of Commissioners' Declaration of Local State of Disaster, the Mayor can enact these measures without the Board of Commissioners' approval should he choose to. It is on this agenda for discussion purposes only. Mayor Carl Law stated that he would not issue this without the support of the BOC, even though the authority remains with the Mayor. Discussion thereby ensued regarding this document with no action taken.

The Board of Commissioners agreed to review the Shelter in Place document that the City of Wichita Falls enacted this afternoon and convene an Emergency-Called Meeting this afternoon at 5:00 p.m.

ITEM 7. COMMISSIONERS' COMMENTS

There were no Commissioners' comments.

ITEM 8. ADJOURNMENT

Commissioner Andrajack made a motion, seconded by Commissioner Kwas, to adjourn. The meeting adjourned at 1:46 p.m.

Carl Law, Mayor

ATTEST:

Margie Poole, City Clerk