

**MINUTES**

**BOARD OF COMMISSIONERS**

The Board of Commissioners of the City of Burkburnett, Texas, met in a Special-Called Emergency Meeting on Monday, March 23, 2020, at noon at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public via telephone conference call, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Marguerite Love	Mayor Pro-Tem
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Jeremy Duff	Commissioner
Ted Kwas	Commissioner
Bill Lindenborn	Commissioner

Others present were Lawrence Cutrone, City Manager; Fred Tillman, Chief of Police; and Margie Poole, City Clerk.

**ITEM 1. CALL MEETING TO ORDER: MAYOR CARL LAW**

Mayor Law called the meeting to order at noon.

**ITEM 2. INVOCATION**

Commissioner Lindenborn gave the invocation.

**ITEM 3. PLEDGE OF ALLEGIANCE**

Commissioner Duff led the Pledge of Allegiance.

**ITEM 4. Discuss and take any action necessary regarding the Board of Commissioners' Declaration of Local State of Disaster Due to Public Health Emergency.**

Discussion ensued regarding the reaction from the public regarding the Mayoral Declaration. Mayor Law mentioned that the main purpose of the Mayoral Declaration was to mirror the County's Declaration. Mayor Law would like to see Section 6 of the Board of Commissioners' Declaration revised to include "*occupancy of premises and other provisions as ordered by the Wichita County Judge.*"

Commissioner Brewster made a motion, seconded by Commissioner Andrajack, to approve the revised version of the Board of Commissioners' Declaration of Local State of Disaster Due to Public Health Emergency. Motion carried unanimously.

**ITEM 5.** Discuss and take any action necessary on Ordinance Number 970.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, POSTPONING THE GENERAL ELECTION THAT WAS TO BE HELD ON MAY 2, 2020 TO ELECT COMMISSIONER FOR PLACE 3, COMMISSIONER FOR PLACE 4, COMMISSIONER FOR PLACE 5 AND COMMISSIONER FOR PLACE 6; TO NOVEMBER 3, 2020 AND PROVIDING DETAILS RELATING TO THE POSTPONING OF SUCH ELECTION.

Discussion ensued regarding the safety of holding an election during this current public health emergency. For fiscal reasons, there was also discussion of a permanent change to the November uniform election date.

Commissioner Lindenborn made a motion, seconded by Mayor Pro-Tem Love, to move the election date to November 3, 2020.

Ayes (6): Mayor Law, Mayor Pro-Tem Love, Commissioners Andrajack, Brewster, Duff and Lindenborn

Nays (1): Commissioner Kwas

Motion carried.

**ITEM 6.** Discuss and take any action necessary on Resolution 673.

A RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE CITY OF BURKBURNETT, TEXAS ADOPTING THE MARCH 23, 2020 VERSION OF THE WICHITA COUNTY BASIC EMERGENCY MANAGEMENT PLAN

Mr. Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners, stating that the County had updated its Basic Emergency Management Plan, inclusive of enforcement fines (page BP-12). The Wichita County Basic Plan, which we share, must be revised and adopted every five years. The current plan was adopted in 2015.

Chief Tillman shared with the Mayor and Commissioners that he would like clarification of the level or classification of the offense before adoption.

Commissioner Andrajack made a motion, seconded by Commissioner Lindenborn, to defer action on Resolution Number 673 until the regularly scheduled April Board of Commissioners' Meeting. Motion carried unanimously.

## **ITEM 7. COMMISSIONERS' COMMENTS**

There were no comments.

**ITEM 8. ADJOURNMENT**

Commissioner Andrajack made a motion, seconded by Commissioner Duff, to adjourn. The meeting adjourned at 1:25 p.m.

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Carl Law, Mayor

**ATTEST:**

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Margie Poole, City Clerk