

**Burkburnett Development Corporation
Regular Meeting Minutes
Tuesday, February 11, 2020**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Tuesday, February 11, 2020, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Robert Jones, the President, called the meeting to order at 8:02 a.m.

ITEM 2. INVOCATION

President Jones gave the invocation.

ITEM 3. ROLL CALL

The following were present:

Directors: Mickey Cornelius, Jonathan Ellzey, Ryan Hardy, Casey McCleskey, and Robert Jones

BDC Executive Director: Richard Gordon

Ex-Officio Members: Tylor Chaplin, Nathaniel Dickerson, Joe Lemond, Dale Lewis, and Laurianne Rodriguez

Absent: Bradley Adcock, Lee Harvey, Stacy Hopkins, and Kathy Koch

Guests: Sarah Culp, Executive Assistant; and Margie Poole, City Clerk

ITEM 4. Approval of the minutes from January 14, 2020 Meeting.

Casey McCleskey made a motion, seconded by Jonathan Ellzey, to approve the minutes from the January 14, 2020 Meeting. Motion carried unanimously.

ITEM 5. Approval of the January 2020 financials.

Ryan Hardy made a motion, seconded by Casey McCleskey, to approve the January 2020 Financials. Motion carried unanimously.

ITEM 6. PERSONAL/AUDIENCE COMMENTS

There were no audience comments.

ITEM 7. Discuss and take any action necessary on the incentive agreement for the renovations of restroom facilities at the River Creek Golf Course Clubhouse.

Richard Gordon, Executive Director, stated that the Golf Committee and the City of Burkburnett have been working on renovations of the clubhouse at the Golf Course. They have most of the work completed except for a few items, totaling approximately \$7000. This funding will cover the costs for new tile work, painting, partitions, and fixtures.

Mr. John Erickson addressed the Board recommended that the Board review the plans to ensure compliance with the ADA requirements (grab bars and “clear space”).

Mickey Cornelius made a motion, seconded by Casey McCleskey, to approve the \$7000 incentive agreement for the renovations of restroom facilities at the River Creek Golf Course Clubhouse. Motion carried unanimously

ITEM 8. DIRECTOR’S REPORT

A. Prospect Update.

Richard Gordon, Executive Director, updated the Board on prospects on I-44 and the status of the following projects/payments:

- Burkburnett Family Aquatic Center
- Victron Truck Stop

A draft for comments regarding the Downtown Master Plan will be distributed next week, with the final document to be ready on March 16, 2020.

ITEM 9. BOARD MEMBERS’ COMMENTS

Laurianne Rodriguez invited the Board to attend the Ribbon Cutting for Leland’s Barns & Sheds on March 6, 2020, at 11:00 a.m. The next Business Networking Event will be a Medical Expo at the Sheridan Medical Lodge on March 25, 2020, starting at 11:00 a.m. Ms. Rodriguez also recognized Tylor Chaplin (Chamber Citizen of the Year) and Ryan Hardy of Hardy Homes Real Estate and Construction (Chamber Business of the Year).

ITEM 10. ADJOURNMENT

Ryan Hardy made a motion to adjourn. Motion carried unanimously, and the meeting was adjourned at 8:25 a.m.

Robert Jones, President

ATTEST:

Richard Gordon, Executive Director