

## **AGENDA**

Notice is hereby given of a meeting of the **Board of Commissioners of Burkburnett** to be held on **Monday, March 16, 2020, at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda. The Board of Commissioners reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **PUBLIC COMMENTS ON AGENDA ITEMS**

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit a **"Public Comments"** form before the reading of the item to the City Clerk, Margie Poole. The Mayor will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

### **ITEM 1. CALL MEETING TO ORDER: MAYOR CARL LAW**

### **ITEM 2. INVOCATION**

### **ITEM 3. PLEDGE OF ALLEGIANCE**

### **ITEM 4. CONSENT AGENDA**

A. Approval of Minutes from February 17, 2020 Meeting.

### **ITEM 5. PERSONAL/AUDIENCE COMMENTS**

The Board of Commissioners invites citizens to speak on any topic. Please fill out a **"Public Comments"** form and submit the form before 7:00 p.m. to the City Clerk, Margie Poole. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. Time limits can be adjusted by the Mayor to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

### **ITEM 6. Discuss and consider all matters incident and related to the issuance and sale of "City of Burkburnett, Texas, General Obligation Refunding Bond, Series 2020", including the adoption of an ordinance authorizing the issuance of such bond.**

AN ORDINANCE AUTHORIZING THE ISSUANCE OF "CITY OF BURKBURNETT, TEXAS, GENERAL OBLIGATION REFUNDING BOND, SERIES 2020"; SPECIFYING THE TERMS AND FEATURES OF SAID BONDS; LEVYING A CONTINUING DIRECT ANNUAL AD VALOREM TAX FOR THE PAYMENT OF SAID BONDS; PROVIDING FOR THE REDEMPTION OF THE OBLIGATIONS BEING REFUNDED; AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO THE ISSUANCE, SALE, PAYMENT AND DELIVERY OF SAID BONDS, INCLUDING THE APPROVAL AND EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT, A PURCHASE AGREEMENT AND A DEPOSIT LETTER; AND PROVIDING AN EFFECTIVE DATE.

**ITEM 7.** Discuss and take any action necessary for the Fiscal Year 2019 Audit.

**ITEM 8.** Presentation of the Final Downtown Master Plan by the consultant, Verdunity.

**ITEM 9.** Discuss and take any action necessary on Resolution 670.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, ADOPTING THE BURK DOWNTOWN MASTER PLAN.

**ITEM 10.** Discuss and take any action on the Verdunity contract for implementation services.

**ITEM 11.** Mayor to close the Regular Meeting and open the Public Hearing for the:

A. Rezone Application Case 2020-50: Carport Overlay District encompassing these addresses: 912-917 Patricia Drive, 1-3 Patricia Court, 1007-1013 Court Street, 1-3 Kathryn Court, and 911-917 Kathryn Street.

**ITEM 12.** Mayor to close the Public Hearing and reopen the Regular Meeting to discuss and take any action necessary for the:

A. Rezone Application Case 2020-50: Carport Overlay District encompassing these addresses: 912-917 Patricia Drive, 1-3 Patricia Court, 1007-1013 Court Street, 1-3 Kathryn Court, and 911-917 Kathryn Street.

**ITEM 13.** Mayor to close the Regular Meeting and open the Public Hearing for these properties found to be substandard and dangerous according to the Local Government Code 214.001 and Chapter 150, Building Regulations of the Code of Ordinances of the City of Burkburnett, Section 150.35 – 150.99.

A. Property ID# 119558  
414 Elm Street (*Located on 416 Elm Street*)  
Legal description: S75X177.8' RRVL BLK 9

B. Property ID# 107072  
203 Hardin Street  
Legal description: 1.04 ACS ABST 335

C. Property ID# 119706  
718 E College  
Legal description: 75X142' RRVL BLK 9

**ITEM 14.** Mayor to close the Public Hearing and reopen the Regular Meeting to discuss and take any action necessary for these properties found to be substandard and dangerous according to the Local Government Code 214.001 and Chapter 150, Building Regulations of the Code of Ordinances of the City of Burkburnett, Section 150.35 – 150.99.

A. Property ID# 119558  
414 Elm Street (*Located on 416 Elm Street*)  
Legal description: S75X177.8' RRVL BLK 9

B. Property ID# 107072  
203 Hardin Street  
Legal description: 1.04 ACS ABST 335

C. Property ID# 119706  
718 E College  
Legal description: 75X142' RRVL BLK 9

**ITEM 15.** Discuss and take any action necessary on the Tax Deed and Property Card for Trust Property in the City of Burkburnett from Texas Communities Group: 616 E 4<sup>th</sup> Street.

**ITEM 16.** Discuss and take any action on the purchase of an exhaust system for the Burkburnett VFD.

**ITEM 17.** Discuss and take any action on Ordinance 967, a budget amendment to purchase an exhaust system.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AMENDING THE FISCAL YEAR 2020 GENERAL FUND AND CAPITAL IMPROVEMENT FUND BUDGETS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

**ITEM 18.** Discuss and take any action on Ordinance 968.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 94: FIRE PREVENTION; FIREWORKS; ADDING FIRE DEPARTMENT REGULATION UNDER §94.10 THROUGH §94.16; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

**ITEM 19.** Discuss and take any action on Ordinance 969.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 94: FIRE PREVENTION; FIREWORKS; AMENDING THE REGULATION OF OUTDOOR BURNING; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

**ITEM 20.** Discuss and take any action on Resolution Number 671 'Advice and Consent' to include the Burkburnett VFD Fire Chief to the list of senior staff department positions.

A RESOLUTION DEFINING AND CLARIFYING THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS INTERPRETATION OF ARTICLE V, SECTION 5(c) PERTAINING TO THE 'ADVICE AND CONSENT' OF THE BOARD OF COMMISSIONERS IN THE PERSONNEL HIRING AND FIRING DECISIONS OF THE CITY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

**ITEM 21.** Discuss and take any action on the creation of a job description for the Fire Chief.

**ITEM 22.** Discuss and take any action on Resolution Number 672.

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF SEVEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

**ITEM 23. CITY MANAGER'S REPORT**

- A. BISD Family Night in the Park: Thursday, April 2<sup>nd</sup>
- B. Dedication of Doug Green Playground: Saturday, April 4<sup>th</sup> 10:00 a.m. - 1:00 p.m. at Permian Park.
- C. Burkburnett VFD Easter Egg Hunt: Saturday, April 11<sup>th</sup>, 10:00 a.m. – 12:00 p.m. in the open area from Williams Road south to the basketball courts.

**ITEM 24. COMMISSIONERS' COMMENTS**

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**ITEM 25. ADJOURNMENT**

I, Margie Poole, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 4:55 pm on March 13, 2020, in compliance with the Open Meetings Act Chapter 551.

Margie Poole

Margie Poole, City Clerk  
Posted 3/13/20 @ 4:55 pm

This facility is wheelchair accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that the attached notice of the Board of Commissioners was removed by me from the glass front door of City Hall on the \_\_\_\_\_ day of \_\_\_\_\_ 2020 at \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_