

## **CEMETERY BOARD MEETING MINUTES**

The Cemetery Board of Directors of the City of Burkburnett, Texas, met in a regularly scheduled meeting on August 13, 2019, at 6:30 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act.

The following members were present:

Ronald Clarke	Chairperson
Denise Kirkpatrick	Vice-Chairperson
Paula Smith	Secretary
Ted Kwas	Member
Nova Dickson Morris	Member
Eric Rutledge	Member
Brenda Whaley	Member

Present also was Brent Battista, Director of Parks and Recreation.

### **ITEM 1. CALL MEETING TO ORDER**

Chairperson Ron Clarke called the meeting to order at 6:30 p.m.

### **ITEM 2. CONSENT AGENDA**

Approval of Minutes from May 7, 2019

A motion was made and seconded to approve the minutes. Motion carried unanimously.

### **ITEM 3. DIRECTOR OF PARKS AND RECREATION COMMENTS**

Brent Battista, Director of Parks and Recreation, addressed the Board regarding a few staff changes in the Parks and Recreation Department. Ron Clarke is now the lead person for the Parks and Recreation Department.

### **ITEM 4. COMMITTEE MEMBER COMMENTS**

The discussion focused on headstones and the favorable relationship with Austin Stone and Monument. Concern was expressed that the Pavilion is still not be used as it should be. The Pavilion should be the preferred spot with the graveside as secondary and how to make this information available to the families as an option. A suggestion was made to include a brochure with the purchase of a plot/columbarium niche, which could then detail the advantages of the Pavilion. The discussion then focused on the monoliths and how to increase the selling momentum and whether to include non-military people and others not buried in the Burkburnett Cemetery. Suggestions were made that the monolith information could be included in the brochure and to leave the monoliths for the military only. Mr. Battista then announced that Nova Morris is resigning from the Cemetery Board, thanked her for her dedication, with this being her last meeting. The next meeting will be November 12, 2019.

**ITEM 5. ADJOURNMENT**

There being no further business, the meeting adjourned at 7:15 p.m.

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Ron Clarke, Chairperson

**ATTEST:**

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Margie Poole, City Clerk