

**Burkburnett Development Corporation
Regular Meeting Minutes
December 10, 2019**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Tuesday, December 10, 2019, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Robert Jones, the President, called the meeting to order at 8:00 a.m.

ITEM 2. INVOCATION

President Jones gave the invocation.

ITEM 3. ROLL CALL

The following were present:

Directors:	Mickey Cornelius, Jonathan Ellzey, Ryan Hardy, Stacy Hopkins, Casey McCleskey, and Robert Jones
BDC Executive Director:	Richard Gordon
Ex-Officio Members:	Tylor Chaplin, Nathaniel Dickerson, Kathy Koch, Dale Lewis, and Laurianne Rodriguez
Absent:	Bradley Adcock, Lee Harvey, and Joe Lemond
Guest:	Lawrence Cutrone, City Manager; and Margie Poole, City Clerk

ITEM 4. Approval of the minutes from November 12, 2019 Meeting

Casey McCleskey made a motion, seconded by Mickey Cornelius, to approve the minutes from the November 12, 2019 Meeting. Motion carried unanimously.

ITEM 5. Approval of the November 2019 financials

Richard Gordon, Executive Director, stated that since the last board meeting, the Line of Credit documents that had been approved earlier in the year have been executed.

Mickey Cornelius made a motion, seconded by Jonathan Ellzey, to approve the November 2019 Financials. Motion carried unanimously.

ITEM 6. PERSONAL/AUDIENCE COMMENTS

There were no audience comments.

ITEM 7. Discuss Verdunity contract and short terms plans for Master Planning for Downtown Burkburnett.

Lawrence Cutrone, City Manager, stated that Verdunity would be touring Downtown on December 17, 2019, visiting with business/property owners and viewing all the Downtown

properties, including vacant properties. Richard Gordon, Executive Director, stated the importance of positive communication regarding this engagement with Verdunity.

ITEM 8. DIRECTOR’S REPORT

A. Prospect and project updates.

Richard Gordon, Executive Director, updated the Board on the following:

- Burk Light Truck & Auto
- Valero Grand Opening
- Chamber of Commerce Jingle Mingle
- Lipscomb project

ITEM 9. BOARD MEMBERS’ COMMENTS

President Jones welcomed Dale Lewis to the BDC Board. There were no further Board Member comments.

ITEM 10. ADJOURNMENT

Casey McCleskey made a motion, seconded by Ryan Hardy, to adjourn. Motion carried unanimously, and the meeting was adjourned at 8:21 a.m.

Robert Jones, President

ATTEST:

Richard Gordon, Executive Director