

## **AGENDA**

Notice is hereby given of a Special Called Meeting of the **Hotel Occupancy Tax Board** to be held on **Thursday, January 9, 2020, at 8:00 a.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas to consider the following agenda items. The Committee may discuss and take action on any item on this agenda. The Committee reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **AUDIENCE COMMENTS ON AGENDA ITEMS**

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit a **“Public Comments”** form before the reading of the item to the City Clerk, Margie Poole. The Committee will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following the approval by a majority vote of the members of the Committee.

### **ITEM 1. CALL MEETING TO ORDER**

### **ITEM 2. CONSENT AGENDA**

A. Approval of the Minutes from December 10, 2019

### **ITEM 3. PERSONAL/AUDIENCE COMMENTS**

The Committee invites citizens to speak on any topic. Please fill out a **“Public Comments”** form and submit the form before 8:00 a.m. to the City Clerk, Margie Poole. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Committee. Time limits can be adjusted to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Committee is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City’s existing policy on that issue.

### **ITEM 4. APPLICATION**

A. Discuss and take any action necessary on Hotel Occupancy Tax Application:  
BURKBURNETT BLACKSOX BASEBALL.

**ITEM 5.** Discuss and take any action necessary on the nomination of Ms. Kathy Koch to the Hotel Occupancy Tax Board.

**ITEM 6. ADJOURNMENT**

I, Margie Poole, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 12:50 pm on January 3, 2020, in compliance with the Open Meetings Act Chapter 551.

*Margie Poole*

Margie Poole, City Clerk  
Posted 1/3/20 @ *12:50 pm*

This facility is wheelchair accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Committee may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that the attached notice of the Hotel Occupancy Tax Board Meeting was removed by me from the glass front door of City Hall on the \_\_\_\_ day of \_\_\_\_\_ 2020 at \_\_\_\_\_.

\_\_\_\_\_  
Title: \_\_\_\_\_