

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a Regular Meeting on Monday, September 16, 2019, at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Marguerite Love	Mayor Pro-Tem
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Jeremy Duff	Commissioner
Ted Kwas	Commissioner
Bill Lindenborn	Commissioner

Others present were Lawrence Cutrone, City Manager; Fred Tillman, Chief of Police; Brent Battista, Director of Parks and Recreation; Richard Gordon, Executive Director of Burkburnett Development Corporation/Director of Planning; Trish Holley, Director of Administration; Mike Whaley, Director of Public Works; and Margie Poole, City Clerk.

ITEM 1. Mayor Law called the meeting to order at 7:00 p.m.

ITEM 2. Christina Haworth, Pastor; First Christian Church, Burkburnett gave the invocation.

ITEM 3. Mayor Pro-Tem Love led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA

A. Approval of Minutes from September 12, 2019, Special Called Meeting.

Commissioner Brewster made a motion, seconded by Mayor Pro-Tem Love, to approve the Consent Agenda. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no comments.

ITEM 6. The Mayor closed the Regular Meeting and opened the Public Hearing at 7:02 p.m. to discuss Ordinance Number 956: Stormwater Drainage.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AMENDING CHAPTER 54: STORMWATER DRAINAGE UTILITY SYSTEM OF THE BURKBURNETT CODE OF ORDINANCES; SECTION 54.04 SCHEDULE OF CHARGES; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW AND AN EFFECTIVE DATE.

Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners and stated that the ordinance is increasing the stormwater drainage fee from a flat rate of \$1.50, effective 2007 when

the ordinance was created, to \$4.00, which will be the minimum. There is a calculation for determining the fee for commercial property. This increase will help the City progress with more stormwater drainage projects in a more timely manner.

There were no comments or discussion from the public.

ITEM 7. The Mayor closed the Public Hearing and reopened the Regular Meeting at 7:04 p.m. to take any action necessary on Ordinance Number 956: Stormwater Drainage.

Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners and stated that this ordinance would help the City gain more revenue to assist with ongoing projects and any future projects. This funding will only be used for drainage-related projects.

Commissioner Lindenborn made a motion, seconded by Commissioner Brewster, to adopt Ordinance Number 956. Motion carried unanimously.

ITEM 8. Discuss and take any action necessary on Ordinance Number 952: Operating Budget.

AN ORDINANCE ADOPTING THE FISCAL YEAR OPERATING BUDGET OCTOBER 1, 2019 – SEPTEMBER 30, 2020 FOR THE CITY OF BURKBURNETT, TEXAS AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED AND PROVIDING AN EFFECTIVE DATE.

Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners and stated that the Board of Commissioners conducted two budget workshops regarding the proposed Fiscal Year 2020 Operating Budget. Ordinance Number 952 adopts this Operating Budget of \$11,736,893.

Commissioner Duff made a motion, seconded by Commissioner Andrajack, to adopt Ordinance Number 952. Motion carried unanimously.

ITEM 9. Discuss and take any action necessary on Ordinance Number 953: Capital Improvement Budget.

AN ORDINANCE ADOPTING THE FISCAL YEAR CAPITAL IMPROVEMENT BUDGET OCTOBER 1, 2019 - SEPTEMBER 30, 2020 FOR THE CITY OF BURKBURNETT, TEXAS AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED, AND PROVIDING AN EFFECTIVE DATE.

Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners and stated that the Board of Commissioners conducted two budget workshops regarding the proposed Fiscal Year 2020 Operating Budget, which included the Capital Improvement Budget. Ordinance Number 953 adopts this Capital Improvement Budget of \$558,868.

Commissioner Andrajack made a motion, seconded by Commissioner Lindenborn, to adopt Ordinance Number 953. Motion carried unanimously.

ITEM 10. Discuss and take any action necessary on Ordinance Number 954: Levying an Annual Ad Valorem Tax for 2019.

AN ORDINANCE LEVYING AN ANNUAL AD VALOREM TAX FOR THE YEAR 2019 SETTING SPECIFIC TAX RATES, APPLICABLE TO ALL REAL, PERSONAL AND MIXED PROPERTY SITUATED WITHIN THE CITY OF BURKBURNETT CITY LIMITS; SETTING THE DUE DATE AND PROVIDING FOR PENALTIES AND INTEREST ON DELINQUENT TAXES.

Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners and stated that Ordinance Number 954 levies the annual ad valorem tax rate for the year 2019. The proposed tax rate is equivalent to last year's tax rate of \$0.725509 per \$100.00 of market value. The maintenance & operations portion of the tax rate is \$0.528547 per \$100, and the interest & sinking debt portion of the tax rate is \$0.196962 per \$100 valuation. The Fiscal Year 2020 General Fund Budget is \$5,555,311.

Commissioner Brewster made a motion, seconded by Commissioner Duff, to adopt Ordinance Number 954. Motion carried unanimously.

ITEM 11. Discuss and take any action necessary on Ordinance Number 955 Amending Chapter 50 of the Code of Ordinances (Solid Waste Collection Rates).

AN ORDINANCE AMENDING ORDINANCE NUMBER 942 OF THE CITY OF BURKBURNETT, TEXAS PRESENTLY CODIFIED AS CHAPTER 50, GARBAGE AND REFUSE IN THE CODE OF ORDINANCES, SPECIFYING THE EFFECTIVE DATE; DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners and stated that the Ordinance Number 955 adjusts the solid waste collection rates to account for the CPI (consumer price index), which is set at 1.39%. This increase is passed on by the solid waste provider, Waste Connections. The Solid Waste budget is \$1,495,840.

Commissioner Duff asked, and discussion ensued as to when the contract for Waste Connections ends and the time limit required to notify them, enabling us to look at other bids.

Commissioner Andrajack made a motion, seconded by Mayor Pro-Tem Love, to adopt Ordinance Number 955. Motion carried unanimously.

ITEM 12. Discuss and take any action necessary on previously opened bids for the City of Burkburnett Depository for October 1, 2019 – September 30, 2024.

The City of Burkburnett's current bank depository agreement ends on September 30, 2019. Sealed bid applications were accepted through September 3, 2019. The only institution who submitted an application was First Bank of Burkburnett. Their proposal contained no major changes. The new depository agreement would be for five (5) years beginning on October 1, 2019 and ending on September 30, 2024. The City advertised in the local paper and staff recommends approval First Bank.

Mayor Pro-Tem Love made a motion, seconded by Commissioner Kwas, take action necessary on previously opened bids for the City of Burkburnett Depository selecting First Bank.

Ayes: Mayor Law, Mayor Pro Tem Love, Commissioners Brewster, Duff, and Kwas
Abstained: Commissioners Andrajack and Lindenborn

Motion carried.

ITEM 13. Discuss and take any action necessary on a site plan to construct a new commercial building for a new veterinarian clinic at 609 S Red River Expressway in Burkburnett, Texas.

Richard Gordon, Director of Planning, addressed the Mayor and Commissioners and stated that Ms. Alix Hill had requested approval to construct a new facility for a veterinarian clinic at 609 S Red River Expressway. The staff has reviewed this request, and it satisfies all the requirements. The Planning and Zoning (P&Z) board unanimously approved this request at the last P&Z meeting.

Commissioner Lindenborn made a motion, seconded by Commissioner Andrajack, to approve the site plan. Motion carried unanimously.

ITEM 14. CITY MANAGER'S REPORT

- A. TML Region 5 Dinner Meeting: September 19, 2019 (Community Center)
- B. Boomtown Glow Run 5K and Friendship Festival: October 4-5, 2019 (Friendship Park)
- C. TML Annual Conference – October 9-11, 2019 (San Antonio)
- D. SAFB Open House and Air Show 2019: October 26-27, 2019 (SAFB)

ITEM 15. COMMISSIONERS' COMMENTS

Mayor Pro-Tem Love complimented the Red River Riding Association's Boomtown Rodeo for their outstanding job in acknowledging all the sponsors, especially the City of Burkburnett.

ITEM 16. ADJOURNMENT

Commissioner Brewster made a motion, seconded by Commissioner Duff, to adjourn. The meeting adjourned at 7:16 p.m.

Carl Law, Mayor

ATTEST:

Margie Poole, City Clerk