

AGENDA

Notice is hereby given of a meeting of the **Board of Commissioners of Burkburnett** to be held on **Monday, November 18, 2019, at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda. The Board of Commissioners reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

PUBLIC COMMENTS ON AGENDA ITEMS

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit a **"Public Comments"** form before the reading of the item to the City Clerk, Margie Poole. The Mayor will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

ITEM 1. CALL MEETING TO ORDER: MAYOR CARL LAW

ITEM 2. INVOCATION: DR. DUSTIN VAN TASSELL, THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. CONSENT AGENDA

A. Approval of Minutes from October 21, 2019.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

The Board of Commissioners invites citizens to speak on any topic. Please fill out a **"Public Comments"** form and submit the form before 7:00 p.m. to the City Clerk, Margie Poole. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. Time limits can be adjusted by the Mayor to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 6. Discuss and take any action on a Contract for Services for the Verdunity Group for the City of Burkburnett and the Burkburnett Development Corporation to develop a Comprehensive Master Plan for Downtown Burkburnett.

ITEM 7. Discuss and take any action necessary on Resolution 666: Second and Final Reading.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AUTHORIZING AN ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE BURKBURNETT DEVELOPMENT CORPORATION AND LEE HARVEY PROVIDING FOR THE PAYMENT OF ECONOMIC INCENTIVES IN RETURN FOR THE NEW BUSINESS DEVELOPMENT WITHIN BURKBURNETT, TEXAS.

ITEM 8. Discuss and take any action on the appointment of Mr. Dale Lewis as an Ex-Officio Director for the Burkburnett Development Corporation Board of Directors.

ITEM 9. Discuss and take any action necessary on Ordinance Number 958.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CODE OF ORDINANCES BY REPEALING AND REPLACING CHAPTER 75: GOLF CARTS FOR CHRISTMAS PARCEL DELIVERY; REGULATING THE OPERATION OF GOLF CARTS WITHIN THE CITY LIMITS OF BURKBURNETT; REPEALING OF ALL PORTIONS OF THE CODE OF ORDINANCES IN CONFLICT; PROVIDING A PENALTY; PROVIDING FOR PUBLISHED NOTICE; PROVIDING AN OPEN MEETINGS CLAUSE; AND PROVIDING FOR RELATED MATTERS.

ITEM 10. Discuss and take any action necessary on Ordinance Number 959.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 102: SMOKING IN PUBLIC PLACES TO ADD CITY OWNED FACILITIES TO PUBLIC PLACES AND TO RAISE THE SMOKING AGE; REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING AN OPEN MEETINGS CLAUSE; AND PROVIDING FOR RELATED MATTERS.

ITEM 11. Discuss and take any action necessary on Ordinance 960: Hotel Occupancy Tax Board

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 30: DEPARTMENTS, BOARDS, AND COMMISSIONS; ESTABLISHING THE HOTEL OCCUPANCY TAX BOARD; PROVIDING AN OPEN MEETINGS CLAUSE; PROVIDING AN EFFECTIVE DATE AND PROVIDING FOR RELATED MATTERS.

ITEM 12. Discuss and take any action necessary regarding the adoption of bylaws for the Hotel Occupancy Tax Board.

ITEM 13. Discuss and take any action necessary regarding the selection of a Vice-Chair for the Hotel Occupancy Tax Board.

ITEM 14. Discuss and take any action necessary regarding implementing new Hotel Occupancy Tax Forms: Funding Application Form and Post-Event Form.

ITEM 15. CITY MANAGER'S REPORT

- A. City Audit process to begin November 18, 2019
- B. Burkburnett Volunteer Fire Department is hosting Operation Santa with a motorcycle fun run on December 1st.
- C. First Annual Chili Cook-Off: December 7th at United Friendship Amphitheater from 11:00 a.m. to 2:00 p.m.
- D. City of Burkburnett's Annual Christmas Dinner: December 12th at the Community Center at 6:00 p.m.
- E. Burkburnett Chamber of Commerce Lighted Christmas Parade - *Winter Nights & Winter Lights*: December 14th at 6:30 p.m. with the parade line up starting at 5:30 p.m.

ITEM 16. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

ITEM 17. ADJOURNMENT

I, Margie Poole, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 10:35 AM on November 15, 2019, in compliance with the Open Meetings Act Chapter 551.

Margie Poole

Margie Poole, City Clerk

Posted 11/15/19 @ 10:35 AM

This facility is wheelchair accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that the attached notice of the Board of Commissioners was removed by me from the glass front door of City Hall on the _____ day of _____ 2019 at _____.

Title: _____