

AGENDA

Notice is hereby given of a Special Called Meeting of the **Hotel Occupancy Tax Committee** to be held on **Friday, November 8, 2019, at noon** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas to consider the following agenda items. The Committee may discuss and take action on any item on this agenda. The Committee reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

AUDIENCE COMMENTS ON AGENDA ITEMS

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit a **“Public Comments”** form before the reading of the item to the City Clerk, Margie Poole. The Committee will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following the approval by a majority vote of the members of the Committee.

ITEM 1. CALL MEETING TO ORDER

ITEM 2. CONSENT AGENDA

A. Approval of the Minutes from September 17, 2019

ITEM 3. PERSONAL/AUDIENCE COMMENTS

The Committee invites citizens to speak on any topic. Please fill out a **“Public Comments”** form and submit the form before noon to the City Clerk, Margie Poole. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Committee. Time limits can be adjusted to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Committee is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City’s existing policy on that issue.

ITEM 4. APPLICATION

A. Discuss and take any action necessary on the Hotel Occupancy Tax Application:
Burkburnett FFA Booster Club – BURKBURNETT BOOMTOWN CLASSIC.

ITEM 5. Discuss and take any action necessary regarding purchasing signage for the Golf Course and Rodeo Grounds.

ITEM 6. Discuss and take any action necessary regarding amending the bylaws for the Hotel Occupancy Tax Committee.

ITEM 7. Discuss and take any action necessary for implementing new forms: application and post-event.

ITEM 8. Discuss and take any action necessary regarding the selection of a Vice-Chair for the Hotel Occupancy Tax Committee.

ITEM 9. Discuss and take any action necessary regarding increasing the number of members serving on the Hotel Occupancy Tax Committee.

ITEM 10. ADJOURNMENT

I, Margie Poole, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 4:00 pm on November 4, 2019, in compliance with the Open Meetings Act Chapter 551.

Margie Poole
Margie Poole, City Clerk
Posted 11/4/19 @ 4:00 pm

This facility is wheelchair accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Committee may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that the attached notice of the Hotel Occupancy Tax Committee Meeting was removed by me from the glass front door of City Hall on the ____ day of _____ 2019 at _____.

Title: _____