

MINUTES

CEMETERY BOARD MEETING

The Cemetery Board of Directors of the City of Burkburnett, Texas met in a regularly scheduled meeting on January 8, 2019, at 6:30 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act. The following were present:

Cemetery Board Members present: Ron Clarke, Nova Dickson, Denise Kirkpatrick, Eric Rutledge, and Paula Smith. Ted Kwas and Brenda Whaley were not present.

Others Present: Lawrence Cutrone, City Manager; Brent Battista, Director of Parks and Recreation, and Grant Sanders, Cemetery Attendant.

Item 1. Ron Clarke called the meeting to order.

Item 2. Consent Agenda.

A. Approval of minutes: November 13, 2018

Motion made by Denise Kirkpatrick, seconded by Ron Clarke to approve the consent agenda. Motion carried unanimously.

Item 3. Brent Battista, Director of Parks and Recreation, introduced Grant Sanders, the new cemetery attendant to the board. Lawrence Cutrone, City Manager, introduced himself to the board.

Item 4. The following addressed the Cemetery Board:

- Kelli Patterson, 822 Tidal– asked for an update on her past concerns at the cemetery.

Mr. Battista explained that the Staff and the Cemetery agreed at the last meeting to allow a light (lantern) from a single Shepherd’s Hook. Discussion held on points of interest of the Cemetery Rules and Regulations.

Ron Clarke discussed the frequency of the Cemetery Board meetings. It was the consensus of the board to meet on the 2nd Tuesday of January, April, July, & October from this meeting forward. If necessary, a meeting can be called outside of that schedule.

Item 5. There being no further business, the meeting adjourned.

Ron Clarke, Chair

ATTEST:

Janelle Stahr, City Clerk