

HOTEL OCCUPANCY TAX MEETING MINUTES

The Board Members of the Hotel Occupancy Tax held a regular called meeting on March 21, 2019, at 8:00 a.m. in the Council Chambers of City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meeting Act. The following members were present:

Bill Lindenborn	Chair Committee/Commissioner
Don Hardy	Committee/Commissioner
Marguerite Love	Committee/Commissioner

Other's present: Lawrence Cutrone, City Manager; Trish Holley, Director of Administration and Brent Battista, Parks & Recreation Director.

Item 1. Chair/Commissioner Bill Lindenborn called the meeting to order.

Item 2. Consent Agenda

A. Approval of minutes: January 29, 2019.

Motion made by Commissioner Hardy, seconded by Commissioner Love to approve the Consent Agenda. Motion carried unanimously.

Item 3. Lawrence Cutrone, City Manager, addressed the Commissioners and stated that Sheppard Air Force Base will be hosting an Air Show on October 26-27, 2019 and has requested the City be a sponsor. The city has sponsored this show in the past, and staff recommends the city be a Bronze Level Sponsor for \$2,500.00. This will include: logo on all printed materials and digital graphics, verbal recognition at the events, and opportunity to attend two premium events and two individual series events. This event is every two years.

Motion made by Commissioner Hardy, seconded by Commissioner Love to approve the request of \$2,500.00 for the Bronze level sponsorship for the Sheppard Air Force Base Air Show October 26-27, 2019. Motion carried unanimously.

Item 4. Lawrence Cutrone, City Manager, addressed the Commissioners and stated that the City will be hosting a 4th of July event due to Sheppard Air Force Base having the air show. The event will be held on July 5th, featuring 2 bands, food vendors and fireworks. The total cost for the event is \$14,720.00.

Motion made by Commissioner Hardy, seconded by Commissioner Love to approve the 4th of July event in the amount of \$14,720.00. Motion carried unanimously.

Item 5. There being no further business the meeting was adjourned.

Bill Lindenborn, Chair

ATTEST:

Trish Holley, Director of Administration