

**MINUTES**  
**PLANNING AND ZONING COMMISSION**

The Planning and Zoning Commission of the City of Burkburnett, Texas met in a regular scheduled meeting on October 7, 2019, at 6:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act. The following Commission members were present:

Tim Cornelius	Chairperson
Paul Gerstner	Commissioner
Carla Walters	Commissioner
Robert Jones	Alternate

Commissioner Barefield was not present.

Others present were Richard Gordon, Director of Planning; and Margie Poole, City Clerk.

**ITEM 1.** Chairperson Tim Cornelius called the meeting to order at 6:02 p.m.

**ITEM 2.** Discuss and take any action necessary on approval of minutes from September 9, 2019.

Commissioner Jones made the motion, seconded by Commissioner Walters, to approve the minutes from September 9, 2019. Motion carried unanimously.

**ITEM 3.** Discuss and take any action necessary on a Building Plan to construct a Commercial Building for a new veterinarian clinic at 609 S. Red River Expressway in Burkburnett, Texas.

Mr. Richard Gordon, Director of Planning, addressed the Commissioners and stated that Alix Hill, DVM submitted a Building Plan to construct a new 3000 square foot office facility to provide veterinarian services. The location requested is within an existing commercial/business zone, and the developer has satisfied requirements as set forth by the zoning ordinance. A specific use permit is not required at this time. However, should the clinic board large animals in the future, a specific use permit would be required. The proposed project complies with the comprehensive plan and agrees with the future land use plan, which designates the area for commercial development. The City Staff has reviewed the plat for utility, access, setbacks and so forth and finds no conflict with the Subdivision Ordinance, and Staff recommends approval.

Commissioner Walters made the motion, seconded by Commissioner Gerstner, to approve the project at 609 S. Red River Expressway. Motion carried unanimously.

**ITEM 4. PUBLIC COMMENTS**

There were no public comments.

**ITEM 5. DIRECTOR OF PLANNING COMMENTS**

Mr. Richard Gordon, Director of Planning, addressed the Commissioners and stated that the Special Called October 17<sup>th</sup> meeting will include two applications for rezoning from Residential-2

to Residential-1 for the following two (2) parcels of property: (1) North Avenue C between 5<sup>th</sup> and 6<sup>th</sup> Streets; and (2) College Street between College and Buckner.

**ITEM 6. COMMISSIONERS' COMMENTS**

Chairperson Tim Cornelius resigned from the Planning and Zoning Commission, as he is moving and will no longer be a resident of Burkburnett, which is a requirement to participate in the Planning and Zoning Commission.

**ITEM 7.** The meeting was adjourned by acclamation at 6:25 p.m.

\_\_\_\_\_  
Tim Cornelius, Chairperson

**ATTEST:**

\_\_\_\_\_  
Richard Gordon, Director of Planning