

Burkburnett Development Corporation  
Regular Meeting Minutes  
April 9, 2019

The Board of Directors of the Burkburnett Development Corporation (BDC) met in regular session, Tuesday, April 9, 2019, at 8:00 a.m., 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the open meetings act.

**Item 1.** Robert Jones, the President, called the meeting to order at 8:15 a.m.

**Item 2.** No invocation given.

**Item 3.** The following were present:

Directors: Stacy Hopkins, Casey McCleskey, Teresa Brantley, Jonathan Ellzey, and Robert Jones.

BDC Executive Director: Richard Gordon

Ex-Officio Members: Jack Browne, Tylor Chaplin, Mickey Cornelius, Lawrence Cutrone, Ryan Hardy, and Matt Patterson.

Absent: Bradley Adcock, Danny Cremeens, Lee Harvey, and Ted Kwas.

Guests: Jeff Bromley, Burkburnett Informer Star; and Trish Holley, Director of Administration.

**Item 4.** A motion was made by Stacy Hopkins, seconded by Jonathan Ellzey to accept the minutes for March 12, 2019, Regular Meeting. Motion carried unanimously.

**Item 5.** A motion was made by Casey McCleskey, seconded by Teresa Brantley to approve the March 2019 Financials. Motion carried unanimously.

**Item 6.** The Annual FY2018 Audit prepared by Valerie Halverson with MWH Group, P.C. was presented by Director Richard Gordon. Mr. Gordon stated the audit was presented to the Board of Commissioners at the March 18<sup>th</sup> meeting and was approved. A motion was made by Stacy Hopkins, seconded by Casey McCleskey to approve the FY2018 Audit as presented. Motion carried unanimously.

**Item 7.** Mr. Gordon addressed the board and stated an NRG application had been submitted by Mr. Wayne Methvin of Wayne's Automotive to repaint a structure and construct a parking lot and drive area for his business located at 807 E. 3<sup>rd</sup> Street. The total estimated cost for this project is \$65,894 and has been reviewed. This project will have a fiscal impact of \$20,000. A motion was made by Jonathan Ellzey and seconded by Teresa Brantley. Motion carried unanimously.

**Item 8.** Matt Patterson addressed the board and reviewed the RiverCreek Golf Course which is owned by the City of Burkburnett and leased to River Golf LTD. Mr. Patterson stated Golf Course improvements are needed and is asking for BDC board support. He stated the golf course is an attraction that benefits Burkburnett. Mr. Patterson stated the largest challenge facing the course is green replacement. The greens are 43 years old and the average life span is 10-15 years with a max of 20 years. The golf committee is reaching out for help in updating the greens and would like for the board to consider this project.

The BDC board members stated they would like Mr. Gordon to start exploring what options may be available.

**Item 9.** President Jones closed the meeting at 8:54 a.m. and opened the Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code; the Board of Directors may convene in Executive Session regarding the following matters:

A. Section 551.087. Deliberation Regarding Economic Development Negotiations

**Item 10.** President Jones reconvened the regular meeting at 9:15 a.m. No action taken.

**Item 11.** Director's Report

- Prospect Update was provided during Executive Session.

**Item 12.** There were no personal audience comments.

**Item 13.** No Board Member comments.

**Item 14.** There being no further business, the meeting adjourned.

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Robert Jones, President

**ATTEST:**

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Richard Gordon, Executive Director