

**MINUTES
PLANNING AND ZONING COMMISSION**

The Planning and Zoning Commission of the City of Burkburnett, Texas met in a regular scheduled meeting on July 1, 2019, at 6 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meetings Act. The following Commission members were present:

Tim Cornelius	Chairperson
Carla Walters	Commissioner
Robert Jones	Alternate

Commissioners Barefield and Gerstner were not present.

Others present were Richard Gordon, Director of Planning; Josh Stimpson; and Margie Poole, City Clerk.

ITEM 1. Chairperson Tim Cornelius called the meeting to order at 6:00 p.m.

ITEM 2. Chairperson Cornelius stated that the only correction was the misspelling of Rik Lipscomb's name.

ITEM 3. Richard Gordon, Director of Planning, addressed the Commissioners and stated Mr. Josh Stimpson plans to build and construct six quadruplexes at this site. These properties were rezoned in 2017 and 2018 to allow for this project. The committee originally approved the site plan related to this project for four (4) units, and now it is a six-unit quadruplex. The Staff and Fire Marshall have reviewed the plan. There is a sewer line that will be relocated to accommodate this project. Staff recommends approval.

Motion made by Commissioner Walters, seconded by Commissioner Jones to recommend approval of site plan for quadruplexes at 306-404 South Preston. Motion carried unanimously.

ITEM 4. Mr. Gordon addressed the Commissioners and stated that Mr. Mike Stauffer, a board member for the Burkburnett Boys and Girls Club, submitted a site plan for a 1564 square foot Portable Commercial Building at this location. The Portable Commercial Building will provide much-needed classroom space at the Club. Since it is commercially zoned, the location must be approved by the Planning and Zoning Board and go to the Board of Commissioners. The plan has been reviewed by staff, and there will be another amendment to this plan, inclusive of fire lane striping to ensure fire lane is not obstructed. The city is looking at what we can do to get water to serve this building. The staff recommends approval.

Motion was made by Commissioner Jones, seconded by Commissioner Walters to accept the temporary building at the Burkburnett Boys and Girls Club. Motion carried unanimously.

ITEM 5. Mr. Gordon addressed the Commissioners with updates from the Burkburnett Development Corporation.

ITEM 6. There being no further business, the meeting was adjourned at 6:32 p.m.

Tim Cornelius, Chair

ATTEST:

Richard Gordon, Director of Planning