

MINUTES
PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission of the City of Burkburnett, Texas met in a regular scheduled meeting on May 6, 2019, at 6 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice given in compliance with the Open Meeting Act. The following Commission members were present:

Tim Cornelius	Chairperson
Paul Gerstner	Commissioner
Carla Walters	Commissioner
Robert Jones	Alternate

Commissioners Coker and Barefield were not present.

Others present Lawrence Cutrone, City Manager; Richard Gordon, Director of Planning; and Trish Holley, Director of Administration.

Item 1. Chairperson Tim Cornelius called the meeting to order.

Item 2. Motion made by Commissioner Walters, seconded by Commissioner Jones to approve the minutes from March 4, 2019. Motion carried unanimously.

Item 3. Richard Gordon, Director of Planning, addressed the Commissioners and stated Victron, Inc. has presented a site plan for approval to construct a truck stop at I44 and East 3rd Street. The proposed truck stop will have a capital investment of \$8 - \$9 million, expect sales between \$7 – \$8 million, 2-3 restaurants, fueling stations, and 40 to 50 fulltime jobs. The city staff has reviewed the plan for utility, access, setbacks, and so forth and finds no conflict with the Subdivision Ordinance. The project also complies with the city's comprehensive plan and agrees with the future land use plan which designates the area for commercial development. Staff recommends approval contingent upon Victron, Inc. submitting the stormwater drainage improvement site plan.

Motion made by Commissioner Walters, seconded by Commissioner Gerstner to approve the site plan to construct a Commercial Building for a Truck Stop at I44 and East 3rd Street in Burkburnett contingent upon submitting the stormwater drainage improvement site plan. Motion carried unanimously.

Item 4. Mr. Gordon addressed the Commissioners and stated Rik Lipscomb presented a site plan for a 22,400 SF commercial building at I44 and Daniels Road to construct a new automobile dealership. The city staff has reviewed the plan for utility, access, setbacks, and so forth and finds so conflict with the Subdivision Ordinance. The project also complies with the comprehensive plan and agrees with the future land use plan which designates the area for commercial development. Staff recommends approval contingent upon Lipscomb submitting the stormwater drainage improvement site plan.

Motion was made by Commissioner Jones, seconded by Commissioner Walters to approve the site plan to construct a new automobile dealership at I44 and Daniels Road continent upon submitting the stormwater drainage improvement site plan. Motion carried unanimously.

Item 5. Mr. Gordon reported several carport applications will be submitted and may schedule a special called meeting to discuss and approve. Mr. Gordon also reviewed a group the city has contracted with-Texas Communities Group, LLC., to help sell older/vacant properties within the city.

Item 6. There being no further business, the meeting was adjourned.

Tim Cornelius, Chair

ATTEST:

Richard Gordon, Director of Planning