

**MINUTES**

**PARK AND RECREATION ADVISORY BOARD MEETING**

The Park and Recreation Advisory Board of the City of Burkburnett, Texas met in a regular meeting on January 9, 2019, at 3:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The following were present:

Park Advisory Committee Members present: Danny Cremeens, Brett Einhuas, Kim Horn, Tiffany King, and Brian Love. Cory Brinkley and Rodney McCleskey Jr. were not present.

Others present: Brent Battista, Director of Parks and Recreation, and Janelle Stahr, City Clerk.

Item 1. Danny Cremeens called the meeting to order.

Item 2. Motion made by Brian Love, seconded by Tiffany King to approve the minutes from the December 5, 2018, Regular Meeting. Motion carried unanimously.

Item 3. Mr. Battista addressed the Board and provided the following updates:

- Discussion held on the selection of finishes and textures for the Permian Park Entryway Sign. Following the discussion, the board agreed to select the BR-400 Finish and the Leatherette Texture for the sign.
- Mr. Battista reported there had been weather delays with the construction of the restrooms at Permian Park.
- Mr. Battista stated there had been some unexpected costs with the Permian Park Project such as concrete slabs around picnic tables and the cost of the entryway sign. Mr. Battista reported there might be a donation in the future, from the Burkburnett Lions Club for shading.
- Mr. Battista stated he completed a study on the daily attendance at Permian Park. Before the installation of the new equipment, there were approximately eight visitors per day, and after the installation of new equipment, there have been 61 visitors per day.
- Danny Cremeens stated he would get in contact with the donors of the Doug Green Memorial sign to obtain a timetable for its construction.

Item 4. No committee member comments.

Item 5. There being no further business the meeting was adjourned.

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Danny Cremeens, Chairperson

**ATTEST:**

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Janelle Stahr, City Clerk