

***MINUTES***

***BOARD OF COMMISSIONERS***

The Board of Commissioners of the City of Burkburnett, Texas met in a Special Called meeting on Thursday, September 5, 2019, at 6:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Marguerite Love	Mayor Pro-Tem
Jeremy Duff	Commissioner
Ted Kwas	Commissioner
Bill Lindenborn	Commissioner

Commissioners Andrajack and Brewster were not present.

Others present were Lawrence Cutrone, City Manager; Fred Tillman, Chief of Police; Brent Battista, Director of Parks and Recreation; Richard Gordon, Executive Director of Burkburnett Development Corporation/Director of Planning; Trish Holley, Director of Administration; Mike Whaley, Director of Public Works; and Margie Poole, City Clerk.

**ITEM 1.** Mayor Law called the meeting to order at 6:00 p.m.

**ITEM 2.** Mayor Pro Tem Love gave the invocation.

**ITEM 3.** Commissioner Lindenborn led the Pledge of Allegiance.

**ITEM 4. CONSENT AGENDA**

A. Approval of Minutes from August 19, 2019, Regular Meeting.

Commissioner Lindenborn made a motion, seconded by Mayor Pro-Tem Love, to approve the Consent Agenda. Motion carried unanimously.

**ITEM 5.** The mayor closed the Special Called meeting and opened the “Public Hearing” at 6:01 p.m. to discuss:

- A. Proposed City Operating Budget for Fiscal Year 2020
- B. Proposed Property Tax Rate for Fiscal Year 2020

There were no public comments.

**ITEM 6.** The mayor closed the “Public Hearing” and re-opened the Special Called meeting at 6:02 p.m. to take any action necessary or any change to the:

- A. Proposed City Operating Budget for Fiscal Year 2020
- B. Proposed Property Tax Rate for Fiscal Year 2020

There were no comments or discussion from the City Commissioners.

**ITEM 7.** Discuss and take any action necessary on the election of Board of Trustees for the Texas Municipal League (TML) Health Benefits Pool Members of Region 5.

Lawrence Cutrone, City Manager, addressed the Mayor and Commissioners and stated that we are required to cast our ballot for the TML Health Benefits Pool Members for Region 5 Board of Trustees. Michael Smith is the only candidate (unless there is a write-in candidate) and is the City Manager of Jacksboro and the incumbent board member for Region 5. Staff's recommendation is to vote for Michael Smith as the Trustee for Texas Municipal League Health Benefits Pool Members of Region 5.

Commissioner Duff made a motion, seconded by Commissioner Kwas, to vote for Michael Smith to the TML Health Benefits Pool for Region 5. Motion carried unanimously.

**ITEM 8. CITY MANAGER'S COMMENTS**

- A. 9/11 Retreat: September 10, 2019 at 4:30 p.m. (SAFB). Both the Mayor and the City Manager will be in attendance.
- B. Boomtown Rodeo: September 13-14, 2019 (RRRA Arena FM 1177)
- C. TML Region 5 Meeting and Dinner: September 19, 2019 (Community Center) – City Manager will not be in attendance due to attending a Certified Public Manager Course in Arlington at the same time.
- D. Boomtown Glow Run 5K and Friendship Festival: October 4-5, 2019 (Friendship Park)
- E. TML Annual Conference: October 9-11, 2019 (San Antonio)
- F. SAFB Open House and Air Show 2019: October 26-27, 2019 (SAFB)

**ITEM 9. COMMISSIONERS' COMMENTS**

There were no comments from the City Commissioners.

**ITEM 10. ADJOURNMENT**

Commissioner Duff made a motion, seconded by Commissioner Lindenborn, to adjourn. The meeting adjourned at 6:05 p.m.

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Carl Law, Mayor

**ATTEST:**

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Margie Poole, City Clerk