

AGENDA

Notice is hereby given of a Special Called Meeting of the **Hotel Occupancy Tax Committee** to be held on **Tuesday, September 17, 2019, at 8:00 a.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas to consider the following agenda items. The Committee may discuss and take action on any item on this agenda. The Committee reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

AUDIENCE COMMENTS ON AGENDA ITEMS

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit a **“Public Comments”** form before the reading of the item to the City Clerk, Margie Poole. The Committee will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum two (2) minute extension following the approval by a majority vote of the members of the Committee.

ITEM 1. CALL MEETING TO ORDER

ITEM 2. CONSENT AGENDA

- A. Approval of the Minutes from July 25, 2019

ITEM 3. PERSONAL/AUDIENCE COMMENTS

The Committee invites citizens to speak on any topic during this session. All persons desiring to address the Committee must submit a **“Public Comments”** form to the City Clerk, Margie Poole, before 8:00 a.m.

Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the members of the Committee.

Unless the item is on the posted agenda, the Committee is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City’s existing policy on that issue.

ITEM 4. APPLICATIONS

- A. Discuss and take any action necessary on the Hotel Occupancy Tax Application:
City of Burkburnett – FRIENDSHIP FESTIVAL / CAR SHOW 2019
- B. Discuss and take any action necessary on the Hotel Occupancy Tax Application:
Chamber of Commerce – GLOW RUN 2019
- C. Discuss and take any action necessary on the Hotel Occupancy Tax Application:
City of Burkburnett Police Department – TEXAS LAW ENFORCEMENT
RECORDS ASSOCIATION SYMPOSIUM

- ITEM 5.** Discuss and take any action necessary regarding the approval to use HOT funds to reimburse a portion of the salary for the new Executive Assistant.

ITEM 6. COMMITTEE MEMBERS' COMMENTS

Pursuant to Government Code Section 551.0415, Committee Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

ITEM 7. ADJOURNMENT

I, Margie Poole, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 5:00pm on September 13, 2019, in compliance with the Open Meetings Act Chapter 551.

Margie Poole
Margie Poole, City Clerk
Posted 9/13/19 @ 5:00pm

This facility is wheelchair accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. With regards to any item, the Committee may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that the attached notice of the Hotel Occupancy Tax Committee Meeting was removed by me from the glass front door of City Hall on the _____ day _____ 2019.

Title: _____