

## ***MINUTES***

### ***BOARD OF COMMISSIONERS***

The Board of Commissioners of the City of Burkburnett, Texas met in a regular meeting on Monday, April 15, 2019, at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Jeremy Duff	Commissioner
Marguerite Love	Commissioner

Commissioner Hardy was absent.

Others present: Lawrence Cutrone, City Manager; Trish Holley, Director of Administration; Brent Battista, Director of Parks and Recreation; Richard Gordon, Executive Director of Burkburnett Development Corporation/Director of Planning; Ed Stahr, Chief of Police; Mike Whaley, Director of Public Works, and Mike Guevara with Shahan, Guevara, Decker and Arrott, Attorneys at Law.

Item 1. Mayor Law called the meeting to order.

Item 2. Commissioner Love gave the invocation.

Item 3. Commissioner Brewster led the Pledge of Allegiance.

Item 4. Consent Agenda.

- A. Approval of Minutes from March 13, 2019, Special Called Meeting and March 18, 2019, Regular Meeting.

Motion made by Commissioner Brewster, seconded by Commissioner Lindenborn to approve the Consent Agenda. Motion carried unanimously.

Item 5. Mr. Cutrone, City Manager, addressed the Mayor and Commissioners and stated that currently, Glenn Barham serves on the Wichita-Wilbarger 9-1-1 District Board of Managers and represents municipalities within our district. There are seven members on the Board. Two of the members are appointed to represent municipalities. Mr. Barham's term expires on May 11, 2019, and he has indicated he is willing to serve on the Board again.

Motion was made by Commissioner Andrajack seconded by Commissioner Duff to approve the appointment of Glenn Barham to the Wichita-Wilbarger 9-1-1 District Board of Managers. Motion carried unanimously.

Item 6. Mr. Gordon addressed the Mayor and Commissioners and stated the terms of Carla Walters, Jerry Coker, and Paul Gerstner on the Planning & Zoning Commission (P&Z) will be expiring May 1, 2019. Carla Walters and Paul Gerstner have agreed to continue to serve on the board; Jerry Coker asked to step down due to his work requirements limiting his participation in meetings. There will be one open seat on the Board. Mr. Gordon stated staff will be advertising for new applicants.

Motion was made by Commissioner Brewster, seconded by Commissioner Duff to approve the reappointments of Carla Walters and Paul Gerstner to the P&Z Board. Motion carried unanimously.

Item 7. Ordinance Number 947 was presented in its entirety.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CITY OF BURKBURNETT CODE OF ORDINANCES CHAPTER 99: CONSTRUCTION AND IMPROVEMENTS; REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING AN OPEN MEETINGS CLAUSE, AND PROVIDING FOR RELATED MATTERS.

Mr. Cutrone, City Manager, addressed the Mayor and Commissioners and stated the proposed ordinance gives better clarification on the placement of signs and the like on public ways and places.

Motion made by Commissioner Andrajack, seconded by Commissioner Duff to approve Ordinance Number 947 as presented. Motion carried unanimously.

Item 8. Mayor Law closed the meeting at 7:30 p.m. and opened the Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code; the Board of Commissioners may convene in Executive Session regarding the following matters:

- A. Section 551.071 – Consultation with Attorney
  - a. Discussion on potential personnel litigation.
  
- B. Section 551.074(a)-Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. City Manager Evaluation Report.

Item 9. Mayor Law reconvened the regular meeting at 9:05 p.m. No action taken.

Item 10. No Public Comments.

Item 11. City Manager's report.

- TML Region 5 Meeting-April 18, 2019, 6 p.m. @ Bowie
- BVFD-Annual Easter Egg Hunt-10 a.m.-April 20<sup>th</sup>, United Amphitheater
- Early Voting-April 22-26 8 a.m. – 5 p.m. & April 29 and 30 7 a.m. – 7 p.m. @ City Hall; Election Day – May 4, 2019 7 a.m. – 7 p.m. @ Community Center.
- Taste of Town-April 27, 2019, 6 p.m. @ Community Center.

Item 12. Commissioners Comments.

Commissioner Brewster thanked Lawrence Cutrone for his leadership and stated he is excited to see the direction the city is going as well as the increase in economic development within the city.

Item 13. Motion made by Commissioner Brewster, seconded by Commissioner Duff to adjourn. Motion carried unanimously.

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Carl Law, Mayor

**ATTEST:**

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Trish Holley, Director of Administration