

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting on March 13, 2019 at 12:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Jeremy Duff	Commissioner
Don Hardy	Commissioner
Marguerite Love	Commissioner

Commissioner Lindenborn was not present.

Others present: Lawrence Cutrone, City Manager; Trish Holley, Director of Administration; Ed Stahr, Chief of Police; Janelle Stahr, City Clerk, and Mike Guevara, with Shahan, Guevara, Decker and Arrott, Attorneys at Law (via phone).

Item 1. Mayor Law called the meeting to order.

Item 2. Chris Grant, Pastor of the Abundant Life Church, gave the invocation.

Item 3. Commissioner Love led the Pledge of Allegiance.

Item 4. Mayor Law closed the meeting at 12:04 p.m. and opened the Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code; the Board of Commissioners may convene in Executive Session regarding the following matters:

A. Section 551.074. Personnel Matters

- a. Discuss and take any action necessary on the Police Department's procedures and operations.
- b. Discuss and take any action necessary on the Chief of Police applicants.

Mayor Law stated concerning the item where we will discuss Chief of Police applicants.

As a reminder to everyone, Article V, Section 5, of the City Charter which describes the duties of the City Manager, says that one of those duties is QUOTE “with the advice and consent of the Board of Commissioners to appoint all heads of departments...”

That’s the purpose of Part 2 of the Executive Session – to discuss some of the applicants in order to fulfill our advice and consent responsibility.

The applicants the City Manager may ask us to discuss today were informed that if we have a discussion about him or her, he or she could request that the discussion be done in an open session. One of the applicants requested that we do that. Therefore, if we discuss that applicant, we will reconvene in an open session to have that discussion. Then we will go back to an Executive Session.

Also, I need to mention that we will be consulting with the City Attorney by phone for both of the items.

Item 5. Mayor Law reconvened the regular meeting at 2:06 p.m.

a. No action was taken.

b. Motion made by Commissioner Brewster, seconded by Commissioner Duff to allow the City Manager to negotiate terms of employment and extend an offer to Fred C. Tillman the Chief of Police position. Motion carried unanimously.

Item 6. City Manager Comments:

- Janelle Stahr, City Clerk, turned in her notice and will be leaving the City’s employment on March 29, 2019.

Item 7. No Commissioner Comments.

Item 8. Motion made by Commissioner Hardy, seconded by Commissioner Duff to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Stahr, City Clerk