AGENDA

Planning & Zoning
Commission Meeting
October 1, 2018
6:00 p.m. - City Hall
501 Sheppard Road
Burkburnett, Texas 76354

Item 1. Call meeting to order.

Item 2. Discuss and take any action necessary on approval of the minutes from August 6, 2018.

Item 3. Discuss and take any action necessary on site plan for Whaley Products, LLC located at 526 Charlotte Ave. Burkburnett, Texas.

Item 4. Director of Planning comments.

Item 5. Adjournment.

I, Janelle Stahr, City Clerk for the City of Burkburnett, Texas do certify that I posted this agenda on the front door of the City Hall facing the outside at 8:30 a.m. on September 28, 2018 in compliance with the Open Meeting Act Chapter 551.

Janelle Stahr
Janelle Stahr, City Clerk
Posted 9/28/18 @ 8:30 am

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (940) 569-2263 for further information

I certify that the attached notice of the Board of Commissioners was removed by me from the glass front door of City Hall on the _____ day _____ 2018.

_____ Title: _____

MINUTES
PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission of the City of Burkburnett, Texas met in a regular scheduled meeting on August 6, 2018 at 6 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commission members were present:

Mark Barefield	Commissioner
Jerry Coker	Commissioner
Paul Gerstner	Commissioner
Carla Walters	Commissioner
Robert Jones	Alternate

Chairperson Tim Cornelius was not present.

Others present: Richard Gordon, Director of Planning and Janelle Stahr, City Clerk.

Item 1. Commissioner Coker called the meeting to order.

Item 2. Motion was made by Commissioner Walters, seconded by Commissioner Jones to approve the minutes from July 2, 2018. Motion carried unanimously.

Item 3. Richard Gordon, Director of Planning, addressed the Commission and stated the property owner has submitted an application for a final plat to divide one commercial lot into two commercial lots. Currently the property is zoned C/B commercial business. The Plat reflects building lot lines and easements. Mr. Gordon stated city staff has reviewed the plat for utility access, etc., and finds no conflict with the subdivision Ordinance and recommends approval.

Motion was made by Commissioner Gerstner, seconded by Commissioner Barefield to approve the replat of Lots 3-B and 3-C Block 1 Bowles Subdivision, 212 S. Red River Expressway. Motion carried unanimously.

Item 4. Commissioner Coker closed the regular meeting at 6:05 p.m. and opened the Public Hearing for the following case:

A. Case #2018-43, Specific Use Provision for 113 S. Ave D, to construct a single-family residence in a commercial zone.

Mr. Gordon addressed the Commission and stated an application was presented by Ms. Mary Graves who owns the property at this location next to the Family Dollar Store. This property has been used as residential and contains a residential structure now. The current residential structure is in poor condition. Ms. Graves wishes to demolish the existing structure and construct a new residential dwelling. The zoning ordinance allows this only with a Specific Use Provision since this property is zoned C/B commercial business. All

notice requirements including public notice and notification of properties within 200 feet have been completed. Mr. Gordon stated staff recommends approval of the Specific Use Provision for this property.

The following addressed the Commission:

Larry Rousseau- 909 Kathryn – Ms. Graves' son-in-law- stated the house is unlivable and needs to be torn down.

Item 5. Commissioner Coker closed the Public Hearing at 6:07 p.m. and opened the regular meeting.

Item 6. Consider and act upon the following case:

A. Case #2018-43, Specific Use Provision for 113 S. Ave D, to construct a single-family residence in a commercial zone.

Motion was made by Commissioner Walters, seconded by Commissioner Gerstner to approve Case #2018-43, Specific Use Provision for 113 S. Ave D, to construct a single-family residence in a commercial zone. Motion carried unanimously.

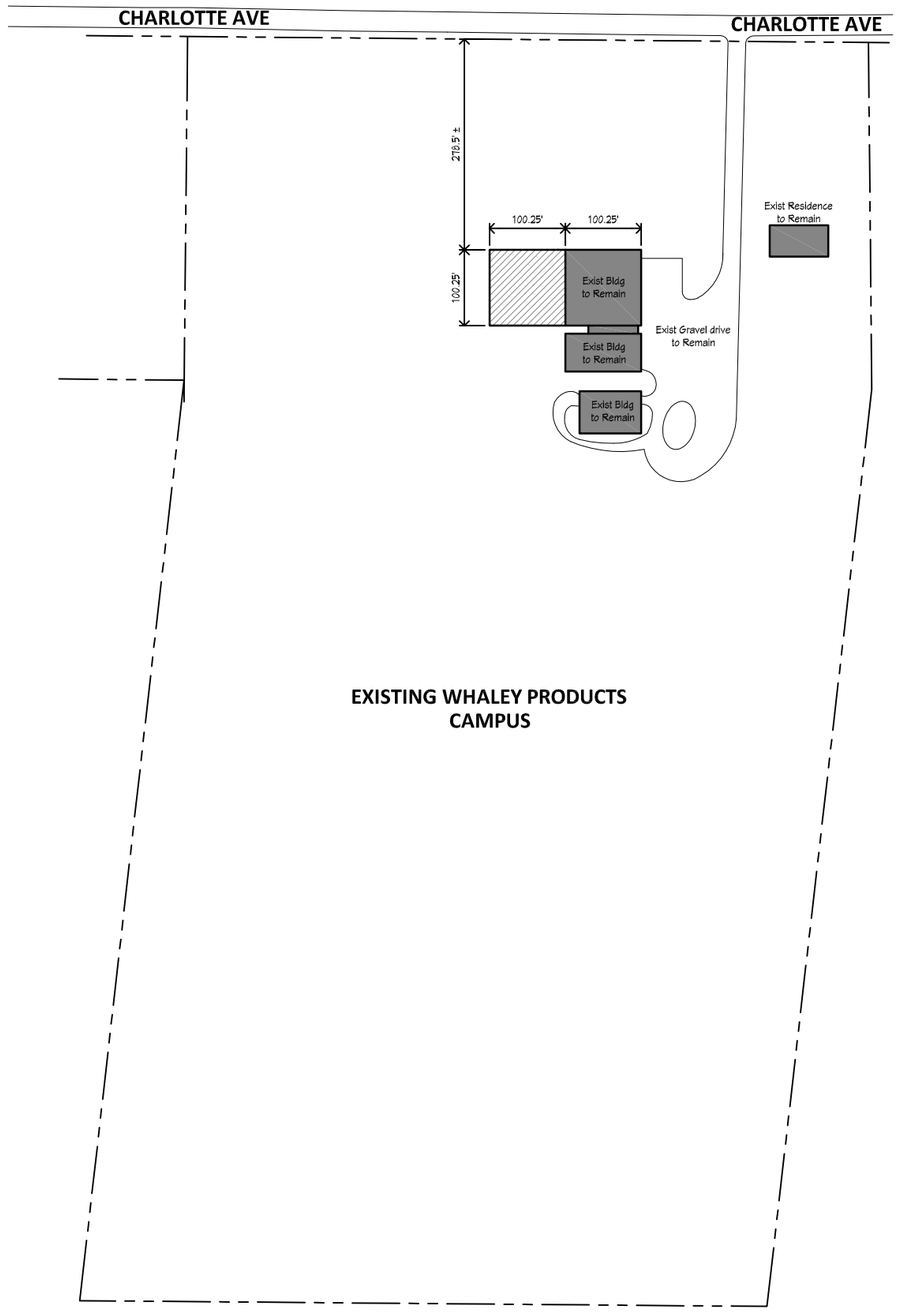
Item 7. No Director of Planning comments.

Item 8. There being no further business the meeting was adjourned.

_____
Tim Cornelius, Chair

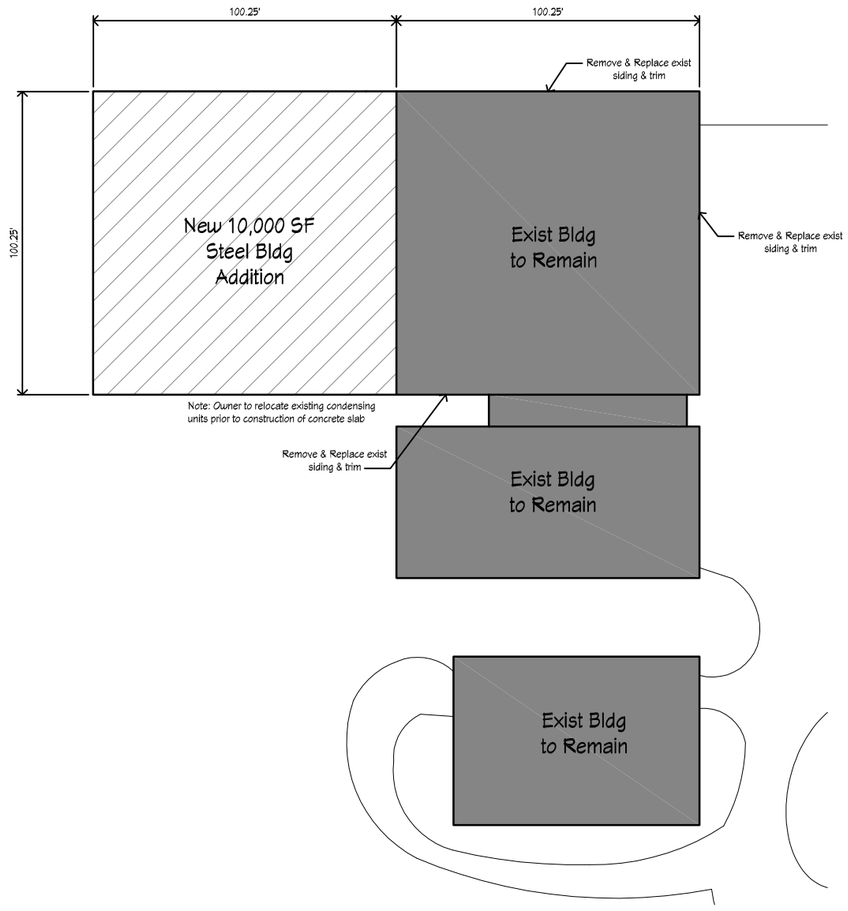
ATTEST:

_____
Richard Gordon, Director of Planning



Schematic Site Location Plan

SCALE: 1"= 200'(±)



Schematic Site Detail Plan

SCALE: 1"= 50'(±)

Grupe dZn
INTERNATIONAL

REGISTERED ARCHITECT
JOHN A. ERICKSON
6532
STATE OF TEXAS

John A. Erickson, AIA NCARB
Texas #6532
09/12/2018
M: (940) 257-4136
jerickson@GrupedZn.com
Burkburnett, Texas

Warehouse Addition
526 Charlotte Ave
Burkburnett, TX

Whaley Products, Inc. WPI Since 1993

JS WELDING & CONSTRUCTION
INDUSTRIAL • COMMERCIAL • RESIDENTIAL
LICENSED • BONDED • INSURED & CERTIFIED

date:

date:

date:

date:

09/12/2018

proj no: Grupe dZn 1500.71

SP1.1

Map

Data displayed were gathered by the City of Burkburnett for municipal purposes. No guarantee is made regarding suitability for any other use or purpose.

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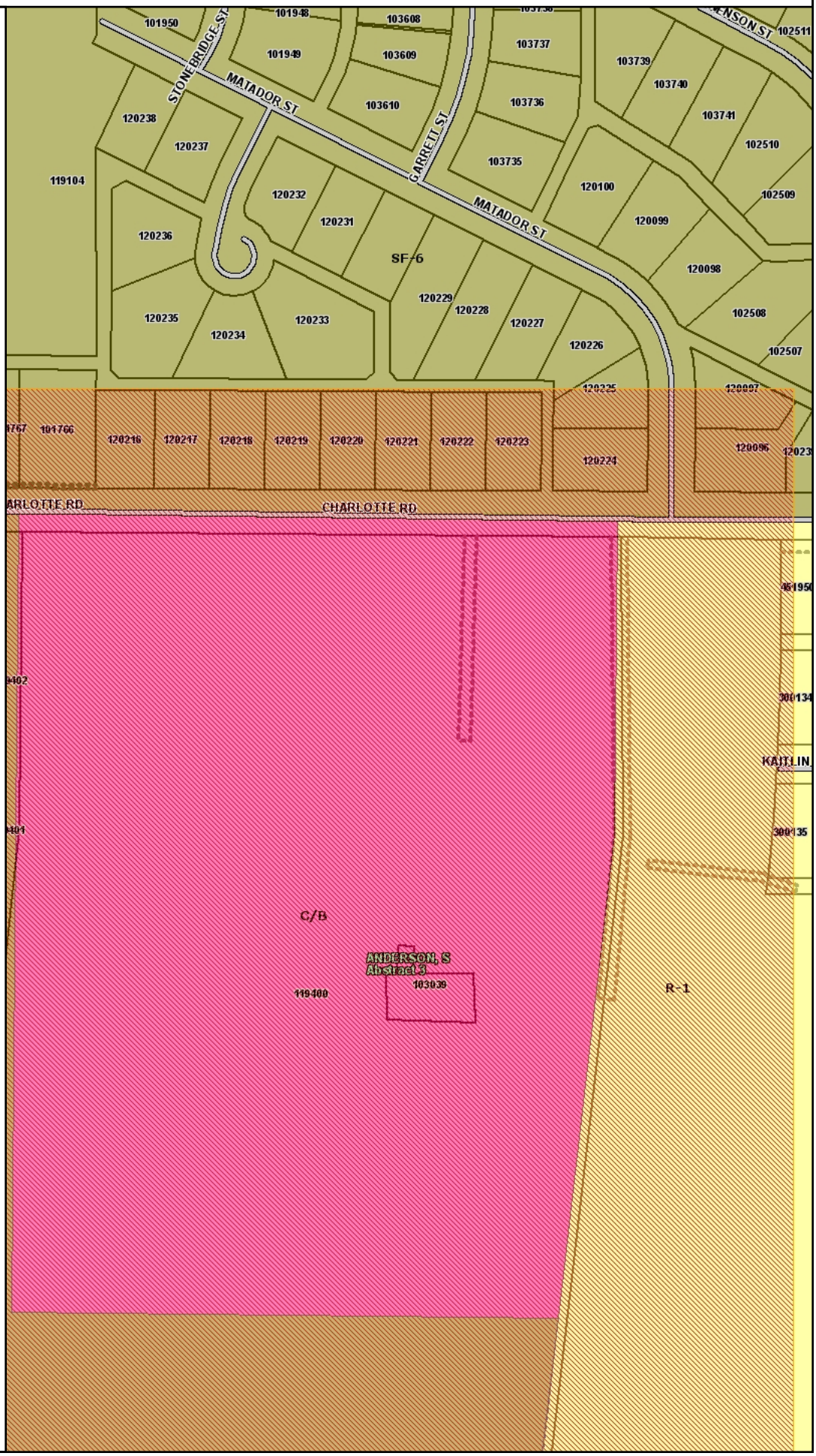
Map



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