

# Privacy Policy Summary

Responsible Area	Legal and Governance	Approved By	Board of Directors
Owner	Chief Legal Officer & Company Secretary	Approval Date	26 September 2023
Author	Chief Legal Officer & Company Secretary	Review Date	26 September 2025

## 1. SCOPE

This summary sets out key aspects about how Queensland Airport Limited (QAL) manages personal information.

QAL's Privacy Policy provides more information about how QAL manages personal information and complies with its obligations under the Privacy Act and General Data Protection Regulation, including how you can access, or ask us to correct, personal information we hold about you. This summary is not comprehensive and should be read in conjunction with QAL's full Privacy Policy.

Our full Privacy Policy can be accessed [here](#).

## 2. COLLECTION

Generally, we will collect personal information directly from you. We collect personal information that is reasonably necessary for, or directly related to, our functions and activities.

Sometimes we will collect personal information from another source, but only if:

- You consent to the collection from another source
- It is unreasonable or impractical to collect the personal information from you
- We are authorised by an Australian law to collect the information from that source

## 3. USE AND DISCLOSURE

If we collect personal information for one purpose, we will only disclose or use it for another purpose if permitted by law, including where:

- You have consented
- The other purpose is related to the purpose for which we collected the information, and you would reasonably expect that we would use or disclose it for other purpose
- It is otherwise required or authorised by law
- It will lessen or prevent serious threat to life, health, or safety of an individual.

## 4. DATA SECURITY

We take reasonable steps to protect personal information we hold from misuse, interference, loss and from unauthorised access, modification, or disclosure. When no longer required, personal information is deleted or destroyed in a secure manner.

## 5. CONTACT US

For further information on our Privacy Policy, please contact us at:

QAL Privacy Officer  
C/- Company Secretary  
Queensland Airports Limited  
Level 1, Airport Central  
1 Eastern Avenue  
Bilinga QLD 4225  
Australia  
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