THE PLAN UP MINDSET

01

Planning isn't optional

It doesn't matter what kind of work you ship or methodology you use. The only way to ensure you're actually on the right track is with a full project plan.

So why does it even have to be said?

With business moving faster and faster, too many teams see planning as a waste of time that gets in the way of doing the work.

That's insane.

Without a plan, how do you know you're on the right track? You don't.

A plan is your only sure ticket to success—and there are lots of reasons it should always be part of your process.

- Plans minimize stress.
- Plans inspire confidence.
- Plans drive communication.
- Plans unite and focus teams
- Plans create accountability

- Plans keep deadlines on track.
- Plans prevent team overload.
- Plans take fear out of change.
- Plans mitigate risk.
- Plans increase profitability.

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02

Plans come in all shapes and sizes

There's no single standard format for an effective project plan. It's more important to build your plan around what your people and project need and keep everyone updated and aligned throughout the project. That's where simple yet solid principles will help.

5 principles of a good plan

1. A good plan fits any process—even Agile.

2. A good plan puts people first.

3. A good plan sets clear expectations.

4. A good plan evolves with the project.

5. A good plan is highly visible

For more information and resources on project planning, visit teamgantt.com.