Position: Farm Marketing Coordinator

**Status:** Part-time, temporary, 20 hours in the early spring, ramping up to 30 hours in summer and fall

**Schedule:** March-Oct: Tues-Friday, occasional weekends, 3-4 days a week

**Compensation:** $12-13.50 per hour, depending on experience

**Supervisor:** Farm Manager

**Position Description**

GRuB grows healthy food, people and community. The GRuB Farm is crucial to our work. It is an outdoor classroom for many programs, a place where people meet to work and learn together, and the source of the nutritious food that we eat, sell and donate to the community. The Farm Marketing Coordinator (FMC) supports the Farm Manager and Field Coordinator. This position is responsible for supporting the Senior Services partnership (Senior CSA, Farm stand), managing the summer GRuB farm stand, and distributing bouquets to flower CSA members. This person will be responsible for supervising and teaching youth and interns on the land and at the farm stands. The weekly responsibilities may include supervision of harvest and processing of produce and CSA box/bag packing, delivery and tabling at Senior Services. Additional duties include market set up & clean up, money management, and accurate documentation. The FMC will create the weekly CSA newsletter for 21 weeks and should be excited to write about the farm happenings for our community.

This person will be outgoing and excited to engage and teach youth, seniors and other volunteers. This person will have an eye for detail in leading the farm stand, along with consistency, thoroughness and accuracy with regard to documentation. This person will be comfortable leading youth, both on the farm and the farm stand.

****There is a possibility for part time work (up to 10 hours/week) working with GRuB School February-June if interested and deemed a good fit. Our GRuB School program utilizes experiential curriculum based on sustainable agriculture practices on the GRuB Farm, learning about the complexities of an inequitable food system, and building up their personal resilience and leadership skills. These part time hours would be as an assistant to the GRuB School lead educator.

**Qualifications**

**Required**

- Strong work ethic: Punctual and energetic, Flexibility, resourcefulness, high attention to detail and accuracy, ability to balance multiple demands
- Experience working with youth and adults with various skill levels and diverse backgrounds
- Strong leadership and communication skills, self-motivated
- Experience performing manual labor outdoors in inclement weather and ability to lift 50 pounds
- Clean driving record and a driver’s license
- Farm or gardening experience

**Desired**

- Experience with GRuB
Organizational Description:

GRuB is a non-profit organization located on Olympia’s Westside. We operate a small farm and grow food for our community.

MISSION: GRuB grows healthy food, people, and community. With roots in the land, we create opportunities for people to learn, lead, & thrive.

VISION: We envision an equitable world where we are all nourished by healthy relationships, resilient community, and good food.

Application Process:

We will only consider COMPLETE APPLICATIONS. A complete application includes:

1. Compelling cover letter, no more than 2 pages long which answers the following questions:
   a. What draws you to working on a farm and GRuB specifically?
   b. What aspects of working for GRuB in the Farm Marketing Coordinator position most appeal to you?
   c. What is your experience working with individuals and groups from diverse backgrounds?
   d. Please describe your interpersonal communication style. (For example, when teaching youth on the farm, when dealing with a conflict, or getting/giving feedback from your supervisor.
   e. What strategies do you have for maintaining and following detailed systems? How can you apply those to managing 2 farm stands and 2 CSA programs (on-site and at Senior Services)?
   f. ***If you are interested in the part time hours with GRuB School, please describe your qualifications for working with youth and why you are interested in being more involved?

2. Resume

3. Three references with current contact information

Email complete applications in WORD or PDF format only to:

Heather Rudich, heather@goodgrub.org
Subject: Farm Market Coordinator Application

Priority Deadline is February 16. Position open until filled

GRuB actively recruits our program alumni into leadership positions within the organization. We prioritize having a staff whose demographics and backgrounds reflect those of our greater community. We believe that a diverse staff is essential to the successful pursuit of our mission. GRuB is an equal opportunity employer and will not discriminate against any employee or applicant on the basis of age, color, ability, gender, national origin, race, religion, sexual orientation, veteran status, or any classification protected by federal, state, or local law.