



City of Arnegard

Post Office Box 488
Arnegard, ND 58835-0488
Phone: (701) 586-3453
Fax: (701) 586-3454
arnegardnd@restel.com

Mayor:
Virginia Elliot

Council Members:
Bryan L. Bjornstad
Lowell Mosby
Joshua Moody
Bryan Hilbers

Chief of Police:
Troy White Owl

Police Officer:
Travis Bateman

City Auditor:
Juelie M. Bancroft

Maintenance Worker:
Jim Taggart

Posting Date: January 4, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

JANUARY 9, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Wednesday January 9, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – December 10, 2018 and December 20, 2018
- 6) Approval of the Financial Reports – December, 2018
- 7) Approval of the monthly bills – December, 2018
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Police Report
 - d) Maintenance Report
 - e) Park District Report
 - f) Engineer Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-01** – A Resolution declaring First International Bank as an Official Depository for the City of Arnegard
 - b) **RESOLUTION NO. 2019-02** – A Resolution declaring Cornerstone Bank as an Official Depository for the City of Arnegard
 - c) **RESOLUTION NO. 2019-03** – A Resolution granting authority to the Mayor, Council President and Auditor to serve as the official signatures for the City's Certificates of Deposit
 - d) **RESOLUTION NO. 2019-04** – A Resolution approving the EOY Fund Transfers
 - e) **RESOLUTION NO. 2019-05** – A Resolution approving the amendment to Contract No. 35141763 with NDDOT
 - f) Arnegard Rural Fire Department Discussion



- g) Scott Beane – House Update
- h) Security Camera Discussion
- i) Curb Stop Repair Discussion
- j) Village Business Institute Discussion
- k)

10) Old Business:

- a) Employment Committee Update

11) Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Wednesday, February 13, 2019 at 7:00 p.m.**



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Maintenance Worker:
Jim Taggart

Posting Date: February 7, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

FEBRUARY 13, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Wednesday February 13, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – January 9, 2019
- 6) Approval of the Financial Reports – January, 2019
- 7) Approval of the monthly bills – January, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Police Report
 - d) Maintenance Report
 - e) Park District Report
 - f) Engineer Report
- 9) New Business:
 - a) **CONDITIONAL USE APPLICATION – PUBLIC HEARING** – Jamie Lane and Randy Shoemaker, located at 309 Madison Street, Arnegard, ND, has made application for a Conditional Use Permit. Said property is located in a R-1 Zoning. The Conditional Use Permit will be used for a home based occupation – dog grooming.
 - i. **RESOLUTION NO. 2019-06** – A Resolution approving the recommendation of the Arnegard Planning and Zoning Commission regarding the Conditional Use Application
 - b) **RESOLUTION NO. 2019-07** – A Resolution accepting the resignation of City Attorney Evert
 - c) **RESOLUTION NO. 2019-08** – A Resolution approving Scope Release No. 21 From Hyalite Engineers



- d) **RESOLUTION NO. 2019-09** – A Resolution approving payroll procedure changes
- e) **RESOLUTION NO.2019-10** – A Resolution approving the Inmate Boarding Agreement
- f) **RESOLUTION NO. 2019-11** – A Resolution approving the wage for election workers
- g) Discussion on new tables and chairs for City Hall
- h) Discussion on Meeting dates
- i)

10) Old Business:

- a) Employment Committee Update

11)Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Wednesday, March 13, 2019 at 7:00 p.m.**



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Maintenance Worker:
Jim Taggart

Posting Date: March 7, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

March 13, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Wednesday March 13, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – February 13, 2019 and February 25, 2019
- 6) Approval of the Financial Reports – February, 2019
- 7) Approval of the monthly bills – February, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Police Report
 - d) Maintenance Report
 - e) Park District Report
 - f) Engineer Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-12** – A Resolution setting the dates for Spring Clean-up days
 - b) **RESOLUTION NO. 2019-13** – A Resolution approving the RFQ for City Attorney Services
 - c) Personnel Committee Discussion - Directives
- 10) Old Business:
 - a)
- 11) Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Wednesday, April 10, 2019 at 7:00 p.m.**



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Juelie M. Bancroft

Maintenance Worker:
Jim Taggart

Posting Date: April 4, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

April 10, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Wednesday April 10, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – March 6, 2019 and March 13, 2019
- 6) Approval of the Financial Reports – March, 2019
- 7) Approval of the monthly bills – March, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Police Report
 - d) Maintenance Report
 - e) Park District Report
 - f) Engineer Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-14** – A Resolution approving the amendments of the Municipal Street Lighting and Equipment Rental Agreement
 - b) **RESOLUTION NO. 2019-15** – A Resolution approving the FY 2018 Audit Report
 - c) **RESOLUTION NO. 2019-16** – A Resolution approving the recommendation of the City Engineer to purchase locating equipment
 - d) **RESOLUTION NO. 2019-17** – A Resolution approving the request from the Arnegard Booster's Club for the purchasing of fireworks
 - e) **RESOLUTION NO. 2019-18** – A Resolution authorizing Public Works to contract for tree removal
- 10) Old Business:
 - a)



11)Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Wednesday, May 8, 2019 at 7:00 p.m.**



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Police Officer:

City Auditor:
Juelie M. Bancroft

Maintenance Worker:
Jim Taggart

Posting Date: May 2, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

May 8, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Wednesday May 8, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – April 10, 2019
- 6) Approval of the Financial Reports – April, 2019
- 7) Approval of the monthly bills – April, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Maintenance Report
 - d) Park District Report
 - e) Engineer Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-19** – A Resolution awarding the sale, authorizing the issuance and establishing the terms of State Aid Certificate of Indebtedness, Series 2019 and providing for its payment
 - b) **RESOLUTION NO. 2019-20** – A Resolution setting the fee for excavation permits
 - c) **RESOLUTION NO. 2019-21** – A Resolution approving contracting for cleaning services
 - d) **RESOLUTION NO. 2019-22** – A Resolution approving the spot repairs for sewer services
 - e) Discussion on extending deadlines and direction for the personnel committee regarding applicants
 - f) Discussion regarding building permit renewal policy and procedures
 - g)



10) Old Business:
a)

11) Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Wednesday, June 12, 2019 at 7:00 p.m.**



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Police Officer:

City Auditor:
Juelie M. Bancroft

Maintenance Worker:
Jim Taggart

Posting Date: July 5, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

July 10, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Wednesday July 10, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – June 12, 2019
- 6) Approval of the Financial Reports – June, 2019
- 7) Approval of the monthly bills – June, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Maintenance Report
 - d) Park District Report
 - e) Engineer Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-29** – A Resolution approving the contracting of City Attorney Services
 - b) **RESOLUTION NO. 2019-30** – A Resolution approving the purchasing of Christmas decorations
 - c) **RESOLUTION NO. 2019-31** – A Resolution approving the purchase of a new skid steer
 - d) **RESOLUTION NO. 2019-32** – A Resolution approving the amended FY 2019 City Council Meeting Schedule
 - e) Arnegard Rural Fire Department Discussion - Repayment
 - f) August Meeting Discussion
 - g) Preliminary Budget Discussion
- 10) Old Business:



- a) Personnel Committee – Update on Police Officer search, Committee Make-up
- 11) Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Wednesday, August 14, 2019 at 7:00 p.m.**



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Police Officer:

City Auditor:
Juelie M. Bancroft

Maintenance Worker:
Jim Taggart

Posting Date: July 5, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

July 10, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Wednesday July 10, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – June 12, 2019
- 6) Approval of the Financial Reports – June, 2019
- 7) Approval of the monthly bills – June, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Maintenance Report
 - d) Park District Report
 - e) Engineer Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-29** – A Resolution approving the contracting of City Attorney Services
 - b) **RESOLUTION NO. 2019-30** – A Resolution approving the purchasing of Christmas decorations
 - c) **RESOLUTION NO. 2019-31** – A Resolution approving the purchase of a new skid steer
 - d) **RESOLUTION NO. 2019-32** – A Resolution approving the amended FY 2019 City Council Meeting Schedule
 - e) Arnegard Rural Fire Department Discussion - Repayment
 - f) August Meeting Discussion
 - g) Preliminary Budget Discussion
- 10) Old Business:



- a) Personnel Committee – Update on Police Officer search, Committee Make-up
- 11) Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Wednesday, August 14, 2019 at 7:00 p.m.**



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Police Officer:

City Auditor:
Juelie M. Bancroft

Maintenance Worker:
Jim Taggart

Posting Date: August 8, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

August 12, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Monday August 12, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – July 10, 2019; July 18, 2019; August 5, 2019
- 6) Approval of the Financial Reports – July, 2019
- 7) Approval of the monthly bills – July, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Maintenance Report
 - d) Park District Report
 - e) Engineer Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-34** – A Resolution approving the laboratory services contract with the North Dakota Department of Health
 - b) Cameron Arnegard – Tree Row
 - c) Larry Faulkner – Conditional Use
 - d) Personnel Committee Discussion
 - e) **Executive Session** – Attorney consultation to discuss ongoing adversarial administrative proceedings concerning Travis Bateman (NDCC 44-04-19.1(9) and NDCC 44-04-19.2)
 - f)
- 10) Old Business:
 - a)



11)Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Wednesday, September 9, 2019 at 7:00 p.m.**



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Police Officer:

City Auditor:
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Maintenance Worker:
Jim Taggart

Posting Date: September 6, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

SEPTEMBER 9, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Monday September 9, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – August 12, 2019
- 6) Approval of the Financial Reports – August, 2019
- 7) Approval of the monthly bills – August, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Maintenance Report
 - d) Park District Report
 - e) Engineer Report
 - f) Attorney Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-35** – A Resolution authorizing the sale of the tree row
 - b) **RESOLUTION NO. 2019-36** – A Resolution appointing a member to the Arnegard Personnel Committee
 - c) **PUBLIC HEARING** – City of Arnegard FY 2020 Budget
 - i. **RESOLUTION NO. 2019-37** – A Resolution approving the City of Arnegard's FY 2020 Budget
 - d) Old City Truck Discussion
 - f)
- 10) Old Business:
 - a) Water Hook-ups
 - b) Faulkner RV



c) E911

11)Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Monday, October 14, 2019 at 7:00 p.m.**



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Maintenance Worker:
Jim Taggart

Posting Date: October 11, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

OCTOBER 14, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Monday October 14, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Modification(s) and/or Approval of Agenda
- 5) Approval of the City Council Minutes – September 9, 2019
- 6) Approval of the Financial Reports – September, 2019
- 7) Approval of the monthly bills – September, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Maintenance Report
 - d) Park District Report
 - e) Engineer Report
 - f) Attorney Report
- 9) New Business:
 - a) Kassie Makinen McKenzie County Soil Conservation
 - b) **RESOLUTION NO. 2019-38** – A Resolution approving the disposal of the old City truck
 - c) **RESOLUTION NO. 2019-39** – A Resolution approving the quote for a new heater for the City Shop
 - d) **RESOLUTION NO. 2019-40** – A Resolution approving the staff recommendation pertaining to a water service connection
 - e)
- 10) Old Business:
 - a)
- 11) Adjournment



Next Scheduled meeting(s) of the Arnegard City Council: **Tuesday, November 12, 2019 at 7:00 p.m.**



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Maintenance Worker:
Jim Taggart

Posting Date: November 8, 2019

NOTICE OF SPECIAL MEETING ARNEGARD CITY COUNCIL MEETING

NOVEMBER 12, 2019

NOTICE IS HEREBY GIVEN that a special meeting of the City Council will be held at 7:00 p.m., on Tuesday November 12, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Agenda
- 5) Approval of the City Council Minutes – October 14, 2019
- 6) Approval of the Financial Reports – October, 2019
- 7) Approval of the monthly bills – October, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Maintenance Report
 - d) Park District Report
 - e) Engineer Report
 - f) Attorney Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-42** – A Resolution approving the wage increase for the City Auditor
 - b) **RESOLUTION NO. 2019-43** – A Resolution approving the wage increase for the Maintenance Worker
 - c) **RESOLUTION NO. 2019-44** – A Resolution approving the personnel committee recommendation pertaining to hours, paid breaks and time clock
 - d) **RESOLUTION NO. 2019-45** – A Resolution approving the County services agreement pertaining to inspection services
 - e) **RESOLUTION NO. 2019-46** – A Resolution approving the FY 2020 meeting calendar
 - f) **RESOLUTION NO. 2019-47** – A Resolution approving the FY 2020 City Fee Schedule



- g) **RESOLUTION NO. 2019-48** – A Resolution approving the FY 2019 Christmas Light Contest
- h) **RESOLUTION NO. 2019-49** – A Resolution approving the local permit for the Arnegard Lion's Club
- i) **TRUCK BIDS**
- j) **PUBLIC INPUT** - Discussion on Police services contracting

10) Old Business:
a)

11) Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Monday, December 9, 2019 at 7:00 p.m.**



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Police Officer:

City Auditor:
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Maintenance Worker:
Jim Taggart

Posting Date: December 6, 2019

NOTICE OF REGULAR MEETING ARNEGARD CITY COUNCIL MEETING

DECEMBER 9, 2019

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held at 7:00 p.m., on Monday December 9, 2019, in the Arnegard City Hall at 211 Highway 85 Frontage, Arnegard, McKenzie County, North Dakota. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Call to Order and Determination of Quorum (Please turn off cell-phones)
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Agenda
- 5) Approval of the City Council Minutes – November 12, 2019
- 6) Approval of the Financial Reports – November, 2019
- 7) Approval of the monthly bills – November, 2019
- 8) Reports / Comments and appropriate action thereon:
 - a) Mayor Report
 - b) City Council Member(s) Report
 - c) Maintenance Report
 - d) Park District Report
 - e) Engineer Report
 - f) Attorney Report
- 9) New Business:
 - a) **RESOLUTION NO. 2019-50** – A Resolution approving the Law Enforcement Agreement with Watford City
 - b) **RESOLUTION NO. 2019-51** – A Resolution approving the FY 2019 Christmas Bonuses
 - c) **RESOLUTION NO. 2019-52** – A Resolution approving the FY 2020 Professional Services Agreement with Hyalite Engineering
 - d) **RESOLUTION NO. 2019-53** – A Resolution approving Scope Release No. 22 with Hyalite Engineering
 - e) **RTC**
 - f)
- 10) Old Business:
 - a)



11)Adjournment

Next Scheduled meeting(s) of the Arnegard City Council: **Monday, January 13, 2020 at 7:00 p.m.**