HICKLING PLAYING FIELD OR RECREATION GROUND CHARITY

Date 2nd February 2016 Venue: Hickling Barn Time 7pm

PRESENT : Richard Cook, Nick Baker, Shirley Sainsbury, Lorraine West, Harry Purnell, Maggie Prettyman, Chris Watkins, Robin Slatter, Richard Booton, Mike Hodgson

Apologies: Vivien Tallowin, Harvey Gibbons, Brian Butcher

Matters Arising: None

Finance Matters: LW has met with the new accountant and felt confident that they would be an asset to the charity, everyone was in agreement for **LW** to organize another meeting with the accountant and trustees for Q&A session before confirming her appointment.

A financial report was given: current bal: c£24,700, Income: Panto £1200, Burns night £430 Chqs pd: c£589.94

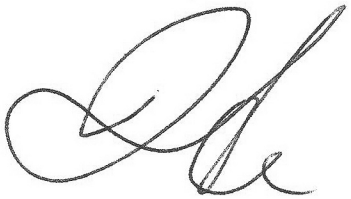
Other financial issues: All agreed for David Skinner to purchase bulbs as required & to do Overall Electrical Testing of the Barn, if needed, **SS** to check insurance & projector bulb replacement costs

Correspondence: Boggis electrical testing

Management Team/Gym Issues: LW has reshuffled Management Team roles. No gym issues but quiz night on the 5th March.

Other outstanding Issues: CPR training days, **SS** waiting for Tara Fiske to organize. D Skinner to install defib for material costs only. **MH** to install key safe. **RC** to follow up with Adam Mayhew re play area equipment installation. **RB** to attend Momentum fund raising course. **HP** to follow up Child Protection procedures. The 200 club has been advertised and T&C's agreed, SS has received some interest. The EDP Community chest and Big Society Fund applications both ready for submission this week. The Queens 90th birthday celebrations were discussed and all agreed for it to be a joint event with the HPC, **MP** & **MH** to liaise. **RC** & **LW** to confirm grass cutting contractor.

Business Planning Update: Richard Booton gave an in depth report derived from our brain storming exercise, with the view of producing a Business Plan for publishing at our AGM in September. All agreed for 2016-2017 to be a prudent year to try and build up our reserves before embarking on any large improvements but at the same time looking at ways to improve our situation by other means, i.e. grants etc.

AOB: NB to meet with PJSpillings Tuesday 9th.

Close of Meeting 9pm **Next Meeting : 4 March (Public) Venue: Hickling Barn)**