

MINUTES OF HICKLING PLAYING FIELD OR RECREATION GROUND CHARITY

Date 27th July 2015 Venue: Hickling Barn Time 7 pm

	TRUSTEES PRESENT : Richard Cook, Shirley Sainsbury, Brian Butcher, Chris Watkins, , Pam Barnard, Nick Baker, Harry Purnell, Harvey Gibbons Members present : 12	Action BY
	Members questions - Commemorative wooden shield from the old Community Hall was passed over to the Parish council.	
1	Apologies: Vivien Tallowin & Y Pugh <i>L. West RW</i>	SS
2	Minutes for approval : 1st Dec 2014 & Confidential minutes on legal issues discussed 29 th Jan, 10 th Feb & 9 th March 2015	RC
3	Matters Arising: None	
4	Finance Matters: Treasurer briefed everyone on the current financial balance and there are still 2 outstanding loans totaling £45k and a possible contingency amount still outstanding to PJSpillings. Cheques were presented and signed accordingly. Chairman said the accountant has completed the accounts and we will be receiving them in due course.	PB RC
5	Correspondence Update: Charity Commissioners correspondence has been received and answered. Parishioners letter received and answered regarding data held by the charity on an individual.	RC/SS
6	Play area update: A grant has been received for £3k and 2 new pieces of equipment have been purchased and delivered for installation by the Football Club and the bark has been replenished.	SS
7	Defibrillator: A benefactor has offered to contribute towards a defibrillator situated at the barn, so an application for a grant has been submitted to the BHF for a discounted defibrillator and then costings for installation will be undertaken and agreed upon.	MP
8	Fund Raising & Promotion: <ul style="list-style-type: none"> Facility must be sustainable now and in the future. Financial situation is not where it should be, i.e. no contingency funds due to legal fees on HPC v HPFRG dispute Investigate Public & Voluntary sectors & improve wedding bookings but not to impact on local users i.e. advertising brochure Obtain wedding Licence, business case to be drafted, recent Risk Assessment visit from NNDC gave the barn a very complimentary feedback. 200 club has been investigated and it was agreed for the secretary to complete Lottery Registration forms and treasurer to keep a separate account. 	NB/RC CW MP SS/PB
	AOB: Thank you to Brian Butcher for fixing the gutter.	
	Close of Meeting 7.30 pm Next Meeting : TBA Venue: TBA	
	Signed <i>[Signature]</i> Dated <i>10/9/15</i>	