

# WESTWIDE

## CODE OF CONDUCT

Behaviour	Examples of how to meet the Code
Respect other people and property.	<ul style="list-style-type: none"><li>• Respect other people and their possessions,</li><li>• follow the Bus Driver's directions without argument, and</li><li>• do not interfere with bus property, equipment, shelters and signs by marking or damaging them.</li></ul>
Wait for the bus in an orderly manner.	<ul style="list-style-type: none"><li>• Follow the Bus Driver's instructions,</li><li>• wait well back from the bus until it stops and allow other passengers to leave the bus first,</li><li>• stand quietly without calling out or shouting, and</li><li>• do not push other people in the line.</li></ul>
While on the bus, behave yourself.	<p><b>Students must:</b></p> <ul style="list-style-type: none"><li>• Always follow instructions from the Bus Driver,</li><li>• sit properly on a seat (in an allocated seat if directed by the Bus Driver),</li><li>• wear a seatbelt (if fitted), at all times and in the correct manner,</li><li>• store school bags / equipment under the seat or in appropriate luggage areas, and</li><li>• speak quietly and do not create unnecessary noise.</li></ul> <p><b>Students must not:</b></p> <ul style="list-style-type: none"><li>• Bully other passengers,</li><li>• place feet on the seats,</li><li>• fight, spit or use offensive language,</li><li>• throw any article around or from the bus,</li><li>• consume food or drink, or play music without the permission of the Driver,</li><li>• use a recording device, of any description, to obtain images /audio of other passengers or the Driver,</li><li>• smoke, (prohibited on all buses),</li><li>• possess, consume or be under the influence of alcohol or a prohibited substance,</li><li>• possess, discuss or distribute any material that may be considered inappropriate or offensive, i.e. material of a violent or sexually explicit nature,</li><li>• allow any part of your body to protrude out of the bus windows,</li><li>• stand whilst the bus is in motion,</li><li>• bring an object on the bus that is considered dangerous, or any object that may be considered as intended as a weapon, and</li></ul>
Use approved bus stops.	<ul style="list-style-type: none"><li>• Students will only be allowed to get on or off the bus at an approved bus stop.</li></ul>
When leaving the bus, do so in an orderly manner	<ul style="list-style-type: none"><li>• Wait until the bus stops before standing to get off,</li><li>• Leave the bus in a quiet and orderly manner,</li><li>• Never cross the road in front of the bus. Wait until the bus has moved away and it is safe to cross, and</li><li>• Use crossing or traffic lights if available.</li></ul>
In case of an emergency or a breakdown, follow the Driver's instructions.	<ul style="list-style-type: none"><li>• Wait until the bus stops before standing to get off,</li><li>• Leave the bus in a quiet and orderly manner, and</li><li>• Wait in the area indicated by the Bus Driver.</li></ul> <p><b>Students must not:</b></p> <ul style="list-style-type: none"><li>• Interfere with emergency equipment, unless instructed to do so by the Bus Driver.</li></ul>

### AGREEMENT

**STUDENT NAME:** \_\_\_\_\_

I have read, understood and agree to follow the Code of Conduct.

**SIGNED:** \_\_\_\_\_ **DATE:** / /

**PARENT/GUARDIAN NAME:** \_\_\_\_\_

I will ensure my child understands the Code of Conduct and the consequences of failing to comply with the Code of Conduct.

**SIGNED:** - \_\_\_\_\_ **DATE:** / /