

## **VITAL STATISTICS**

### **INSTRUCTIONS FOR MARRIAGE/CIVIL UNION APPLICATION**

#### **PLEASE CALL TO SCHEDULE AN APPOINTMENT**

**856 783-6320 ext. 3300 or ext. 1300**

**Office Hours for Vital Statistics are**

**Monday – Friday**

**9:00 AM to 4:00 PM**

#### **WHAT YOU SHOULD BRING WITH YOU WHEN APPLYING FOR MARRIAGE LICENSE**

- Photo I.D. (driver's license or passport will suffice)
- Driver's license or State I.D. showing your proof of residency
- Birth certificate
- If you are divorced or have had your marriage/civil union
- Death certificate if your former spouse is deceased
- Social security card or social security number
- A witness (18 years of age or older and can be a relative) who knows both applicants
- A \$28 fee (cash or check)

#### **WHERE TO APPLY**

- If both applicants are residents of New Jersey you may submit the application where either applicant lives.
- If one applicant is a resident of New Jersey, but the other is not, apply in the town where the resident lives
- If neither is a resident, apply where the ceremony will be performed

There is a 72 hour waiting period from the date of application to the date of issue. You should apply at least 10 days prior to the ceremony date to comply with the waiting period.

**ANY INDIVIDUAL SPEAKING A FOREIGN LANGUAGE MUST BE ACCOMPANIED BY A CERTIFIED ENGLISH TRANSLATOR. ANY DOCUMENTS IN A FOREIGN LANGUAGE MUST BE ACCOMPANIED BY A CERTIFIED ENGLISH TRANSLATION.**