



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:**

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Gary	J	Passanante	12/31/2019	gpassanante@somerdale-nj.com

Chief Administrative Officer

Gary	J	Passanante		gpassanante@somerdale-nj.com
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Chief Financial Officer

Kevin	P	Foley		kfoley@somerdale-nj.com
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Municipal Clerk

Michele		Miller		mmiller@somerdale-nj.com
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Registered Municipal Accountant

Scott	P	Barron		sbarron@bowmanllp.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
George		Ehrmann	12/31/2018	gehrmann@somerdale-nj.com
Jennifer		McQuaid	12/31/2018	gmquaid@somerdale-nj.com
David		Alexander	12/31/2019	dalexander@somerdale-nj.com
Edward		Kain	12/31/2019	ekain@somerdale-nj.com
James		Perry	12/31/2017	jperry@somerdale-nj.com
Larry		Sefchick	12/31/2018	lsefchick@somerdale-nj.com



USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2016 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2017 Budget</u>		
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>			
Municipal Purpose Tax	1.095	\$3,521,567.93	26.44%	\$1,497.96	Municipal Purpose Tax	Actual	\$3,580,316.37
Municipal Library			0.00%	\$0.00	Municipal Library		
Municipal Open Space			0.00%	\$0.00	Municipal Open Space		
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	1.372	\$4,411,823.00	33.12%	\$1,877.28	Local School District	ESTIMATED	\$4,521,320.00
Regional School District	0.750	\$2,413,877.00	18.12%	\$1,026.21	Regional School District	ESTIMATED	\$2,430,380.00
County Purposes	0.850	\$2,733,613.34	20.52%	\$1,163.04	County Purposes	ESTIMATED	\$2,818,810.59
County Library	0.054	\$171,723.75	1.29%	\$73.89	County Library	ESTIMATED	\$175,158.23
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space	0.021	\$67,125.67	0.50%	\$28.73	County Open Space	ESTIMATED	\$68,468.18
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
Total (Calendar Year 2016 Budget)	4.142	\$13,319,730.69	100.00%	\$5,667.11	Total ESTIMATED amount to be raised by taxes		\$13,594,453.37
Total Taxable Valuation as of October 1, 2016 <u>\$325,739,500.00</u> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <u>2,935,780.84</u>		
Current Year Average Residential Assessment <u>\$136,828.00</u>					Budget Appropriations, before Reserve for Uncollected Taxes <u>6,126,097.21</u>		
<u>Prior Year to Current Year Comparison</u>					Total Non-Municipal Tax Levy <u>\$10,014,137.00</u>		
<u>Comparison - Municipal Purposes Tax Rate</u>					Amount to be Raised by Taxes - Before RUT <u>\$13,204,453.37</u>		
	Prior Year	Current Year	% Change (+/-)		Reserve for Uncollected Taxes (RUT) <u>\$390,000.00</u>		
	1.095	1.099	0.40%		Total Amount to be Raised by Taxes <u>\$13,594,453.37</u>		
<u>Comparison - Municipal Purposes Tax Levy</u>					% of Tax Collections used to Calculate RUT <u>97.13%</u>		
	Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)	If % used exceeds the actual collection % then reference the statutory exception used		
	\$3,521,567.93	\$3,580,316.37	1.67%	\$58,748.44	<u>Tax Collections - ACTUAL as of Prior Year</u>		
<u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u>					Total Tax Revenue, Collections CY 2016 <u>12,953,460.65</u>		
	Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)	Total Tax Levy, CY 2016 <u>13,335,236.52</u>		
	\$1,497.96	\$1,503.92	0.40%	\$5.97	% of Taxes Collected, CY 2016 <u>97.14%</u>		
					Delinquent Taxes - December 31, 2016 <u>\$369,314.93</u>		

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	11.82%	\$98,704.25	\$835,343.67	\$934,047.92	\$553,293.69		\$380,754.23					
08	Local Revenue	7.36%	\$65,879.98	\$894,646.20	\$960,526.18	\$480,573.49		\$479,952.69					
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$521,473.00	\$521,473.00	\$521,473.00							
08	Uniform Construction Code Fees	10.42%	\$12,503.49	\$120,000.00	\$132,503.49	\$132,503.49							
	<i>Special Revenue Items w/ Prior Written Consent</i>												
11	Shared Services Agreements	4.09%	\$18,013.80	\$440,342.67	\$458,356.47	\$458,356.47							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
10	Public and Private Revenue	-74.72%	(\$178,586.31)	\$239,001.14	\$60,414.83	\$60,414.83							
08	Other Special Items	-26.78%	(\$135,018.08)	\$504,183.95	\$369,165.87	\$369,165.87							
15	Receipts from Delinquent Taxes	-14.29%	(\$60,000.00)	\$420,000.00	\$360,000.00	\$360,000.00							
	<i>Amount to be raised by taxation</i>												
07	Local Tax for Municipal Purposes	1.67%	\$58,748.44	\$3,521,567.93	\$3,580,316.37	\$3,580,316.37							
07	Minimum Library Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
54	Open Space Levy Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
07	Addition to Local District School Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
08	Deficit General Budget	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
	Total	-1.60%	(\$119,754.43)	\$7,496,558.56	\$7,376,804.13	\$6,516,097.21	\$0.00	\$860,706.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
20	General Government	9.00	8.00	4.25%	\$40,420.87	\$951,809.44	\$992,230.31	\$632,421.15		\$359,809.16					
21	Land-Use Administration	0.10	0.00	1.39%	\$85.00	\$6,100.00	\$6,185.00	\$6,185.00							
22	Uniform Construction Code	1.20	2.00	4.93%	\$5,000.00	\$101,500.00	\$106,500.00	\$106,500.00							
23	Insurance	0.00	0.00	1.15%	\$9,036.35	\$782,504.98	\$791,541.33	\$791,541.33							
25	Public Safety	14.50	15.00	1.12%	\$18,379.44	\$1,642,325.62	\$1,660,705.06	\$1,574,168.28	\$86,536.78						
26	Public Works	5.00	2.00	-19.94%	(\$134,908.89)	\$676,623.89	\$541,715.00	\$541,715.00							
27	Health and Human Services	0.00	0.00	7.69%	\$1,200.00	\$15,600.00	\$16,800.00	\$16,800.00							
28	Parks and Recreation	0.00	0.00	155.32%	\$29,500.00	\$18,993.00	\$48,493.00	\$23,493.00	\$25,000.00						
29	Education (including Library)	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00								
30	Unclassified	0.00	0.00	50.00%	\$2,500.00	\$5,000.00	\$7,500.00	\$7,500.00							
31	Utilities and Bulk Purchases	0.00	0.00	1.13%	\$2,300.00	\$203,100.00	\$205,400.00	\$205,400.00							
32	Landfill / Solid Waste Disposal	0.00	0.00	0.32%	\$477.05	\$150,000.00	\$150,477.05	\$140,000.00	\$10,477.05						
35	Contingency	0.00	0.00	-100.00%	(\$5,000.00)	\$5,000.00	\$0.00								
36	Statutory Expenditures	0.00	0.00	5.71%	\$33,199.18	\$581,842.69	\$615,041.87	\$571,435.87		\$43,606.00					
37	Judgements	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00								
42	Shared Services	4.20	7.00	4.09%	\$18,013.80	\$440,342.67	\$458,356.47	\$458,356.47							
43	Court and Public Defender	1.00	6.00	10.09%	\$9,285.00	\$92,015.00	\$101,300.00	\$101,300.00							
44	Capital	0.00	0.00	-28.71%	(\$145,000.00)	\$505,000.00	\$360,000.00	\$60,000.00		\$300,000.00					
45	Debt	0.00	0.00	10.56%	\$88,280.51	\$836,278.53	\$924,559.04	\$767,267.28		\$157,291.76					
46	Deferred Charges	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00								
48	Debt - Type 1 School District	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00								
50	Reserve for Uncollected Taxes	0.00	0.00	-19.17%	(\$92,522.74)	\$482,522.74	\$390,000.00	\$390,000.00							
55	Surplus General Budget	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00								
	Total	35.00	40.00	-1.60%	(\$119,754.43)	\$7,496,558.56	\$7,376,804.13	\$6,394,083.38	\$122,013.83	\$0.00	\$860,706.92	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2016 Value)				Property Tax Assessments - Exempt Properties (October 1, 2016 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	84	\$6,724,800.00	2.06%	15A Public Schools	3	\$15,869,900.00	39.14%
2 Residential	1,832	\$250,669,200.00	76.95%	15B Other Schools			0.00%
3A/3B Farm			0.00%	15C Public Property	83	\$4,660,000.00	11.49%
4A Commercial	118	\$46,902,000.00	14.40%	15D Church and Charities	11	\$6,353,620.00	15.67%
4B Industrial	26	\$10,775,200.00	3.31%	15E Cemeteries & Graveyards			0.00%
4C Apartments	7	\$10,668,300.00	3.28%	15F Other Exempt	27	\$13,667,400.00	33.70%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property			0.00%				
Total	2,067	\$325,739,500.00	100.00%	Total	124	\$40,550,920.00	100.00%
Average Ratio (%), Assessed to True Value				95.05%			
Equalized Valuation, Taxable Properties				\$342,703,314.05			
Total # of property tax appeals filed in 2016				County Tax Board			
				State Tax Court			
Number of 2016 County Tax Board decisions appealed to Tax Court							
Number of pending property tax appeals in State Tax Court							
Amount paid out by municipality for tax appeals in 2016							
				Percentage of Exempt vs. Non-Exempt Properties			
				12.45%			

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2016 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	1.00	6.00	314,845.08	\$165,560.00		\$20,499.15	\$113,942.10	\$14,843.83
Supervisory Staff (Department Heads & Managers)	7.00		575,002.58	\$383,221.34		\$47,449.34	\$109,972.92	\$34,358.98
Police Officers (Including Superior Officers)	16.00	2.00	1,815,259.09	\$1,176,330.09	\$25,000.00	\$289,671.25	\$218,789.99	\$105,467.77
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above			0.00					
All Other Non-Union Employees not listed above	5.00	29.00	661,471.26	\$478,030.72	\$4,000.00	\$32,886.12	\$103,694.99	\$42,859.43
Totals	29.00	37.00	3,366,578.01	\$2,203,142.15	\$29,000.00	\$390,505.86	\$546,400.00	\$197,530.00

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

YES

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
<u>Active Employees - Health Benefits - Annual Cost</u>						
Single Coverage	8.00	\$14,668.71	\$117,349.68	11.00	\$11,646.24	\$128,108.64
Parent & Child	1.00	\$18,787.08	\$18,787.08	2.00	\$16,956.06	\$33,912.12
Employee & Spouse (or Partner)	6.00	\$17,539.20	\$105,235.20	7.00	\$25,878.87	\$181,152.12
Family	10.00	\$29,428.76	\$294,287.64	11.00	\$30,641.91	\$337,061.01
Employee Cost Sharing Contribution (enter as negative -)			(\$103,201.70)			(\$125,635.63)
Subtotal	25.00		\$432,457.90	31.00		\$554,598.26
<u>Elected Officials - Health Benefits - Annual Cost</u>						
Single Coverage	2	\$7,536.06	\$15,072.12	2	\$6,339.00	\$12,678.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	2	\$25,720.80	\$51,441.60	2	\$25,254.00	\$50,508.00
Family	3	\$19,578.64	\$58,735.92	3	\$19,609.33	\$58,827.99
Employee Cost Sharing Contribution (enter as negative -)			(\$11,307.54)			(\$13,011.78)
Subtotal	7.00		\$113,942.10	7.00		\$109,002.21
<u>Retirees - Health Benefits - Annual Cost</u>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
GRAND TOTAL	32.00		\$546,400.00	38.00		\$663,600.47

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

NO

Is prescription drug coverage provided by the SHBP (Yes or No)?

NO

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross		Net	Current Year				
	Debt	Deductions		Debt	Budget	2018 Budget	2019 Budget	All Additional Future Years' Budgets
Local School Debt	\$765,000.00	\$765,000.00	\$0.00	Utility Fund - Principal	\$91,805.90	92,325.82	60,156.09	\$3,233,847.95
Regional School Debt	\$1,557,528.12	\$1,557,528.12	\$0.00	Utility Fund - Interest	\$65,485.86	\$63,494.18	\$61,481.91	\$1,264,178.16
Utility Fund Debt				Bond Anticipation Notes - Principal	\$45,500.00			
Sewer	\$4,267,435.76	\$4,267,435.76	\$0.00	Bond Anticipation Notes - Interest	\$21,627.28			
0			\$0.00	Bonds - Principal	\$590,000.00	\$375,000.00	\$375,000.00	\$800,000.00
0			\$0.00	Bonds - Interest	\$110,140.00	\$85,250.00	\$64,625.00	\$66,000.00
0			\$0.00	Loans & Other Debt - Principal				
0			\$0.00	Loans & Other Debt - Interest				
0			\$0.00					
0			\$0.00					
Municipal Purposes				Total	\$924,559.04	\$616,070.00	\$561,263.00	\$5,364,026.11
Debt Authorized			\$0.00	Total Principal	\$727,305.90	\$467,325.82	\$435,156.09	\$4,033,847.95
Notes Outstanding	\$2,040,309.00		\$2,040,309.00	Total Interest	\$197,253.14	\$148,744.18	\$126,106.91	\$1,330,178.16
Bonds Outstanding	\$2,140,000.00		\$2,140,000.00	% of Total Current Year Budget	12.53%			
Loans and Other Debt			\$0.00					
Total (Current Year)	\$10,770,272.88	\$6,589,963.88	\$4,180,309.00	Description	Debt Not Listed Above			
Population (2010 census)	5,151			Total Guarantees - Governmental				
Per Capita Gross Debt	\$2,090.91			Total Guarantees - Other				
Per Capita Net Debt	\$811.55			Total Capital/Equipment Leases	\$32,165.79	\$7,971.80		
3 Yr. Average Property Valuation		\$332,596,327.00		Total Other				
Net Debt as % of 3 Year Avg Property Valuation		1.26%		Bond Rating	<u>Moody's</u>	<u>Standard & Poors</u>	<u>Fitch</u>	
				Rating	A1			
				Year of Last Rating	2016			
				Mark "X" if Municipality has no bond rating				

USER FRIENDLY BUDGET SECTION - Notes

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