



THE 2020 SPRING EXHIBITION

I am delighted that we have a strong membership base with a wide variety of abilities, styles and media.

As usual this year's Spring Exhibition will be held at the St. Albans's School Hall, Beauchamp Road, Molesey. The exhibits will be displayed in the main hall and an adjoining classroom. The format for this year is as follows: the Private View, to which you are invited, is being held on the evening of **Tuesday 7th April** with access to the general public from **Wednesday 8th** at 11.00am to 5.30 pm until **Sunday 12th April**, closing at 4.30pm on that day. This will involve different volunteer slots so please study that form closely as we do need your help.

Credit / Debit Card Payments

We are moving to electronic banking over the coming months and all exhibitors who have sold a painting or other works will have their monies paid through BACS or forwarded by cheque within the following one to two weeks. If you prefer a cheque please let us know on your application. In order to make an electronic bank payment we will require your bank **sort code** and **account number** to complete the bank transfer. I assure you that this information will be held only by the Society's Membership Secretary and Treasurer for the above purpose.

If buyers make their purchase by card the card company makes a small charge of **1.75%**. Card and cash sales will attract our normal **20%** commission. We are confident that the option of a card payment facility will encourage buyers.

Also, we request that you make your payments to the Society via BACS at our bank account with Metro Bank. Sort Code **23-05-80**; account number **31468914**. Please use your name and date as a reference when you make the payment. If you are unable to do this then please send a cheque as normal.

I am enclosing a number of forms to help you exhibit. Please check you have all the enclosures listed at the bottom. Please read the Exhibition Rules carefully, noting that we have made some additions to the Requirements for Exhibits section.

As mentioned at the AGM the **membership renewal form will be issued separately in May for 1 June start of the 2020 / 2021 membership year**. This keeps payment for membership closer to the actual membership year.

When completing the Exhibition Entry please try to write clearly. Post it to Evelyn Jones, Flat 1, 87 Twickenham Road, Teddington, TW11 8AL, to arrive no later than **Monday 9th March**.

May we stress the need for your mounted pictures to be framed in accordance with the guidelines given in the rules. Any insecure or inconsiderately framed pictures may be handed back to you and not hung. It is your responsibility **to acquaint your framer with the Exhibition requirements** and ensure he/she complies with them.

Artists and buyers should collect their works on Sunday between 5.30pm and 6.30pm. This later collection time gives the public time to leave the hall before items are removed. Early arrivals will have to wait but there is limited seating available and you will not be allowed in the hall to collect your works until 5.30pm. If you are unable to



collect your unsold work in person you must arrange for a friend to collect it on your behalf.

We hope you receive many admiring compliments on your work, and you have lots of sales!

Good luck, and thank you for contributing to the success of our exhibition.

Paul Potter

Chairman
20 February 2020

Enclosures:

- Entry Form
- Exhibition Rules
- Exhibition Day-by-Day
- Stewarding Request