



**DUE TO AN INCREASING NUMBER OF LAST MINUTE CANCELLATIONS AND NO SHOWS WE ARE FORCED TO BECOME STRICTER WITH OUR POLICY.**

**OUR CANCELLATION POLICY IS AS FOLLOWS:**

**WE REQUIRE A 48 HOUR NOTICE FOR THE CANCELLATION OF ALL APPOINTMENTS. A REMINDER CALL, TEXT AND/OR EMAIL ARE SENT OUT AT LEAST 3 BUSINESS DAYS BEFORE YOUR APPOINTMENT. WE ASK THAT YOU LET US KNOW IMMEDIATELY IF YOU ARE UNABLE TO KEEP THE APPOINTMENT.**

**FEES:**

**FAILURE TO GIVE 48 HOURS NOTICE FOR AN OFFICE APPOINTMENT WILL RESULT IN A 25 DOLLAR FEE THAT WILL NEED TO BE PAID BEFORE YOU ARE ABLE TO SCHEDULE ANOTHER APPOINTMENT.**

**FAILURE TO GIVE 48 HOURS NOTICE FOR A PROCEDURE WILL RESULT IN A 100 DOLLAR FEE THAT WILL NEED TO BE PAID BEFORE YOU ARE ABLE TO SCHEDULE ANOTHER APPOINTMENT.**

**DR FEDI APPRECIATES YOUR BUSINESS AND LOYALTY TO HIS PRACTICE. THIS POLICY IS TO ENSURE THAT EVERYONE WILL GET THE SOONEST APPOINTMENT AVAILABLE TO THEM. LAST MINUTE CANCELLATIONS LIMIT OUR ABILITY TO MOVE PEOPLE FORWARD WHO ARE ILL AND LOOKING FOR SOONER APPOINTMENTS.**

**THANK YOU FOR YOUR UNDERSTANDING.**

**I, \_\_\_\_\_, UNDERSTAND THE ABOVE POLICY AND WILL ADHERE TO THE CANCELLATION POLICY.**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**

14 Durkee Street, Suite 125 • Plattsburgh, NY 12901 • [beaumontgi.com](http://beaumontgi.com)  
Phone 518-310-3890 Fax 518-536-9066 Email [info@beaumontgi.com](mailto:info@beaumontgi.com)

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*Specializing in Gastrointestinal Disease, Liver Disease, Endoscopy & Endoscopic Ultrasound*