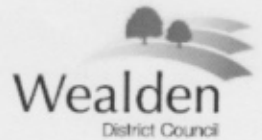


OUR REF: WK/201006687  
ASK FOR: Mr N Harwood 01424 787339  
DATE: 19 September 2019  
YOUR REF:

Environmental Health - a shared service for:



Board of Trustees  
East Dean Village Hall  
Village Green Lane  
East Dean  
East Sussex  
BN20 0DR

**Richard Parker-Harding**  
Head of Environmental Health

Dear Sirs

**Licensing Act 2003**

**Re: Variation to Premises Licence LN/000002613**

Please find enclosed the Variation to your Premises Licence.

The Premises Licence does not lapse, and will continue to run unless it is revoked or the licence specifies a limited period. However an annual fee is payable.

Please note however, you will need to make a new application if you wish any further changes to be made to the details listed on your current licence.

You are required to notify the Licensing Authority of any change in your name or address.

Please note that this licence does not confer any rights under planning or other legislation.

**Application to register a new food business**

All businesses selling alcohol must be registered as food businesses. This is a legal requirement. Please complete the "Application to Register a Food Business" form and return it to us as soon as possible by going to:

[http://www.wealden.gov.uk/Wealden/Business/Safe Food and Healthy Workplaces](http://www.wealden.gov.uk/Wealden/Business/Safe_Food_and_Healthy_Workplaces)

To help us improve our service to you, please take a moment to fill in our customer survey online <https://surveymechanics.com/s/envirohealth> If you would like to take part in the survey but do not have access to the internet, please call us on 01424 787550 and we will be happy to post one out to you.

Yours sincerely

Mr N Harwood  
Licensing Officer

LICENSING ACT 2003

## PREMISES LICENCE

### Part A

Premises Licence No. WEA/LN/000002613

#### Part 1 – Premises details

East Dean Village Hall, Village Green Lane, East Dean, East Sussex, BN20 0DR

Telephone number:

Where the licence is time limited the permitted dates are: n/a

Licensable activities:

Alcohol Sale or Supply  
Dance  
Live Music  
Recorded Music  
Play

Authorised times:

### **Alcohol Sale or Supply**

Sunday	10:00hrs to 21:30hrs
Monday	10:00hrs to 22:30hrs
Tuesday	10:00hrs to 22:30hrs
Wednesday	10:00hrs to 22:30hrs
Thursday	10:00hrs to 22:30hrs
Friday	10:00hrs to 23:30hrs
Saturday	10:00hrs to 23:30hrs

On all Bank Holidays the authorised hours shall be 12:00hrs to 21:30hrs.

On New Year's Eve the authorised hours shall be 12:00hrs to 00:30hrs.

### **Dance Live Music Recorded Music Play**

Sunday	08:00hrs to 22:00hrs
Monday	08:00hrs to 23:00hrs
Tuesday	08:00hrs to 23:00hrs
Wednesday	08:00hrs to 23:00hrs
Thursday	08:00hrs to 23:00hrs
Friday	08:00hrs to 23:00hrs
Saturday	08:00hrs to 23:00hrs

On all Bank Holidays the authorised terminal hour shall be 22:00hrs.

On no more than 36 occasions per calendar year the authorised terminal hour on Fridays and Saturdays may be extended to midnight subject to no more than four such occasions per calendar month and no two such occasions shall take place on consecutive nights.

On New Year's Eve the authorised terminal hour shall be 01:00hrs.

On all occasions when the use of the hall is permitted after 23:00 hours, all music shall cease at least 30 minutes before the permitted closing time.

## **Annex 1 - Mandatory Conditions**

1. Every supply of alcohol under the Premises Licence must be made or authorised by the Management Committee.
2. (1) The Responsible Person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the Responsible Person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
3. The Responsible Person must ensure that free potable water is provided on request to customers where it is reasonably available.
4. The Responsible Person must ensure that:
  - (a) where any of the following alcoholic drinks is sold or supplied for



consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

(i) beer or cider: 1/2 pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml.

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

5. The Relevant Person (Responsible Person) shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

6. (1) The Premises Licence holder or Club Premises Certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The Designated Premises Supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the Responsible Person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:

(a) a holographic mark, or

(b) an ultraviolet feature.

Note:

In section 153(4) of the Licensing Act 2003, "Responsible Person" means:

(a) In relation to licensed premises:

(i) the holder of a Premises Licence in respect of the premises;

(ii) the Designated Premises Supervisor (if any) under such a licence; or,

(iii) any individual aged 18 or over who is authorised for the purposes of this section by such a holder or supervisor.

(b) In relation to premises in respect of which there is in force a Club Premises Certificate, any Member or Officer of the Club present on the premises in a capacity which enables him to prevent the supply in question.

## **Annex 2 - Conditions consistent with the Operating Schedule**

### **General**

1. The sale or supply of alcohol, other than any sale or supply under Temporary Event Notices, shall be restricted to those persons attending pre-booked functions, or any other such activities, which have the express prior permission of the Committee.
2. The sale or supply of alcohol, other than those made in accordance with a Temporary Event Notice, shall only be permitted under the control of persons who have been nominated by, and have received appropriate training from, the Committee for those purposes.
3. The nominated person shall have control of the premises and shall ensure that all conditions of the licence are complied with.

### **Prevention of Crime and Disorder**

1. Persons who are drunk and / or disorderly, or showing signs of aggression shall not be admitted to the premises

### **Prevention of Public Nuisance**

1. Measures shall be taken to ensure that patrons leave the premises in a quiet and orderly manner.

### **Protection of Children from Harm**

1. Alcohol shall not be sold or supplied to any persons under 18 years of age.
2. Proof of age shall be required from any person who appears to be under 18 years of age.

### Annex 3 - Conditions attached after a hearing by the Licensing Authority

Nil

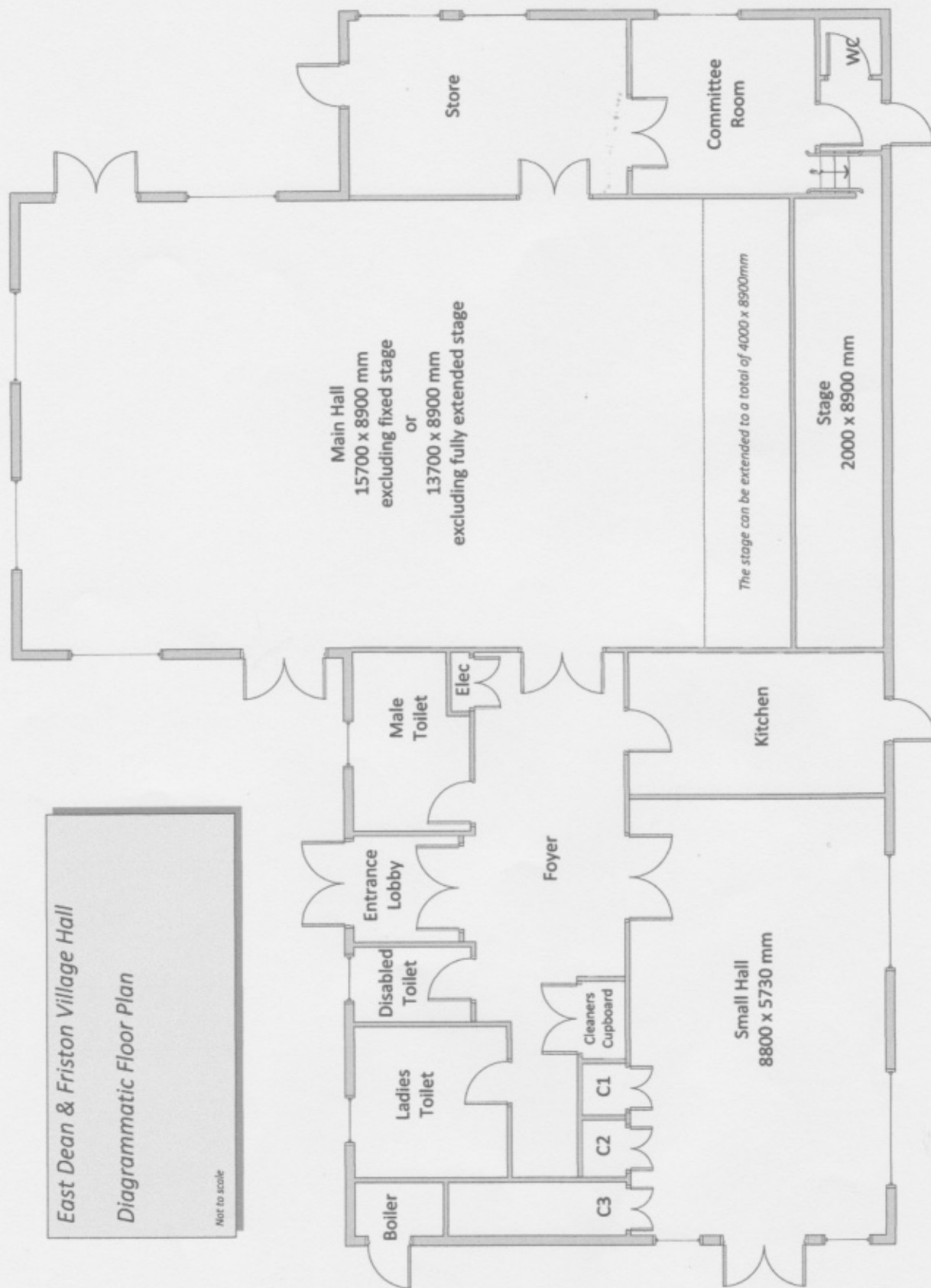
### Annex 4 – Plans

(see attached)



East Dean & Friston Village Hall  
 Diagrammatic Floor Plan

Not to scale





The opening hours of the premises (if applicable):

#### Opening hours

Sunday	08:00hrs to 22:00hrs
Monday	08:00hrs to 23:00hrs
Tuesday	08:00hrs to 23:00hrs
Wednesday	08:00hrs to 23:00hrs
Thursday	08:00hrs to 23:00hrs
Friday	08:00hrs to 23:00hrs
Saturday	08:00hrs to 23:00hrs

On all Bank Holidays the authorised terminal hour shall be 22:00hrs.

On no more than 36 occasions per calendar year the authorised terminal hour on Fridays and Saturdays may be extended to midnight subject to no more than four such occasions per calendar month and no two such occasions shall take place on consecutive nights.

On New Year's Eve the authorised terminal hour shall be 01:00hrs.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies: **on & off**

## Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

**Board of Trustees**

**East Dean Village Hall, Village Green Lane, East Dean, East Sussex, BN20 0DR**

Registered number of holder, for example company number, charity number (where applicable):

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

**Management Committee**

**East Dean Village Hall, Village Green Lane, East Dean, East Sussex, BN20 0DR**

Telephone number:

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Personal licence number: **Management Committee**

Issuing Authority:

19 September 2019

Wealden District Council  
Vicarage Lane  
Hailsham  
East Sussex  
BN27 2AX  
Tel: 01323 443555

LICENSING ACT 2003

## PREMISES LICENCE

### Part B

#### Premises licence summary

Premises Licence No. WEA/LN/000002613

#### Premises details

**East Dean Village Hall, Village Green Lane, East Dean, East Sussex, BN20 0DR**

Telephone number:

Where the licence is time limited the dates permitted are: **n/a**

Licensable activities:

**Alcohol Sale or Supply**  
**Dance**  
**Live Music**  
**Recorded Music**  
**Play**

## Authorised times

### Alcohol Sale or Supply

Sunday	10:00hrs to 21:30hrs
Monday	10:00hrs to 22:30hrs
Tuesday	10:00hrs to 22:30hrs
Wednesday	10:00hrs to 22:30hrs
Thursday	10:00hrs to 22:30hrs
Friday	10:00hrs to 23:30hrs
Saturday	10:00hrs to 23:30hrs

On all Bank Holidays the authorised hours shall be 12:00hrs to 21:30hrs.

On New Year's Eve the authorised hours shall be 12:00hrs to 00:30hrs.

### Dance Live Music Recorded Music Play

Sunday	08:00hrs to 22:00hrs
Monday	08:00hrs to 23:00hrs
Tuesday	08:00hrs to 23:00hrs
Wednesday	08:00hrs to 23:00hrs
Thursday	08:00hrs to 23:00hrs
Friday	08:00hrs to 23:00hrs
Saturday	08:00hrs to 23:00hrs

On all Bank Holidays the authorised terminal hour shall be 22:00hrs.

On no more than 36 occasions per calendar year the authorised terminal hour on Fridays and Saturdays may be extended to midnight subject to no more than four such occasions per calendar month and no two such occasions shall take place on consecutive nights.

On New Year's Eve the authorised terminal hour shall be 01:00hrs.

On all occasions when the use of the hall is permitted after 23:00 hours, all music shall cease at least 30 minutes before the permitted closing time.

The opening hours of the premises (if applicable):

**Opening hours**

Sunday	08:00hrs to 22:00hrs
Monday	08:00hrs to 23:00hrs
Tuesday	08:00hrs to 23:00hrs
Wednesday	08:00hrs to 23:00hrs
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On New Year's Eve the authorised terminal hour shall be 01:00hrs.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies: **on & off**

Name, (registered) address of holder of premises licence:

**Board of Trustees  
East Dean Village Hall, Village Green Lane, East Dean, East Sussex, BN20 0DR**

Registered number of holder, for example company number, charity number (where applicable):

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol:

**Management Committee**

State whether access to the premises by children is restricted or prohibited:

**No**



19 September 2019

Wealden District Council  
Vicarage Lane  
Hailsham  
East Sussex  
BN27 2AX  
Tel: 01323 443555

