



Kankakee Valley

PARK DISTRICT

Policy Procedures and Protocols for Ice Valley Centre Ice Arena



This information containing procedures and protocols was created for the safety and welfare of our staff, community, and patrons in an effort to slow and reduce the spread of COVID-19.

COVID-19

We thank you for choosing KVPD Ice Valley Centre Ice Arena. As you are aware, we are facing a unique time and set of circumstances. At Ice Valley Centre Ice Arena, we care deeply about our family of employees, our community, and patrons.

Kankakee Valley Park District will be following guidelines, Governor's orders, any requirements/restrictions placed upon us and Park District Risk Management best practices.

Please follow our social media, website, and emails for up to date information or changes.

KVPD/IVC Directory

Dayna J. Heitz	Executive Director	DHeitz@kvpd.com
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General Health and Safety Guidelines

Our goal here at Ice Valley Centre Ice Arena is to provide a safe and clean environment for our patrons and staff. Below is our new general health and safety guidelines for IVC. We ask that you help by taking the same steps to protect against COVID 19.

1. Do NOT enter the facility if you have any COVID-19 symptoms or you are from a household with someone with COVID-19 symptoms (a cough, shortness of breath, difficulty breathing, fever of 100.4 or above, chills, muscle pain, headache, sore throat, new loss of taste or smell or any other CDC-identified symptoms).
2. Our capacity is reduced to 50 persons in the building per the Restore Illinois Phase 4 Guidelines. This number includes KVPD/ IVC staff members.
3. You must always maintain proper social distancing of six (6) feet at all times while in the facility, during entry and exit.
4. The Front Desk and Skate Rental areas will have clear partitions installed to protect our guests and staff. Please respect those spaces for the safety of all.
5. All persons entering the rink must wear a face covering at all times except when engaging in hockey or figure skating on-ice activities.
6. IVC doors will be locked at all times. If you are late for your scheduled ice time, please call the front office at 815-939-1946 and our staff will come let you in the building.
7. Staff will be restricting entry to the facility to pre-registered players, skaters and coaches. Spectators, non-skaters and non-players will not be permitted into the facility and we ask that no one congregate at the entry door. When waiting for your entry time please maintain a social distancing protocol of six feet apart.
8. **Live barn** will be available for customers to watch online. You can sign up at [Livebarn.com](https://www.livebarn.com) with our 10% off promo code : 7a0c-90a4
9. **The Fifteen Minute Window** – Players/skaters and coaches will be allowed into the building fifteen (15) minutes prior to their scheduled ice time (no earlier) and leave within fifteen (15) minutes of its conclusion. This will help control the number of persons in the building and assist in keeping everyone at safe distances.
10. Participants must arrive fully dressed and ready to go directly on the ice. No large equipment bags will be permitted in the facility. We will allow 1 small bag per participant no larger than a Drawstring backpack. Must be able to fit under a chair.
11. We ask that all players conduct their warm up activities outside whenever possible at a safe socially acceptable distance from each other.

12. Foot Traffic will be directed using stanchions and taped markers on the floor for spacing guidance. Staff will be directing you to your holding area.
13. Hand Sanitizer Stations will be located throughout the building and the entrance to the rink. Recommendations from U.S. Ice Rink Association: Practice frequent and meticulous hand-washing with soap and water or alcohol-based hand rub.
14. We have extensively disinfected the building and will maintain increased cleaning efforts during this period.
15. Our staff will regularly be disinfecting the bathrooms so please be patient with us if such spaces are temporarily closed for cleaning. The only bathrooms that will be available and open are the ones in the lower lobby area.
16. All water fountains will be unavailable for use so please be sure to bring your own filled water bottle and please do not share any water bottles between persons.
17. There will be NO Lost & Found. Any items left behind will be disposed of or donated immediately
18. Please realize our staff will be doing everything to assure a safe facility for themselves and everyone who enters. As such, please understand that they will be monitoring adherence to our rules. Comply with any requests they make. We're in this together. We need to get through it together.

**Guidelines are developed from DCEO and IDPH recommendations and are subject to change.
8/18/20**

Hockey Health & Safety Guidelines

General Guidelines

1. Do NOT enter the facility if you have any COVID-19 symptoms or you are from a household with someone experiencing COVID-19 symptoms. (Fever, Cough, Shortness of breath)
2. Face Coverings are required in the building at all times. (except if you are a player/skater or a coach ON THE ICE).
3. Doors will be locked at all times. If you are late for your practice, please call our front desk at 815-939-1946 and a staff member will be out to let you in the building.
4. No more than 50 persons in the building at any time, including KVPD staff.
5. No spectators are allowed.
6. You must always maintain proper social distancing of 6 feet.
7. The Fifteen Minute Window – We will allow players/skaters to come into the building no earlier than fifteen (15) minutes prior to their scheduled ice time and leave within fifteen (15) minutes of its conclusion.
8. Participants should arrive fully dressed and ready to go directly on the ice. (locker rooms will NOT be open.)
9. We ask that all players conduct their warm up activities outside whenever possible at a safe socially acceptable distance from each other.
10. All water fountains will be unavailable for use so please be sure to bring your own filled water bottle and please do not share any water bottles between persons.
11. There will be NO Lost & Found. Any items left behind will be disposed of or donated immediately.
12. No vending machines or concessions will be available.
13. Any positive cases of COVID-19 from players or coaches must be reported immediately to Joe Meyer at Jmeyer@kvpd.com or Lisa Krenkel at Lrenkel@kvpd.com
14. Live barn will be available for customers to watch online. You can sign up at Livebarn.com with our 10% off promo code : 7a0c-90a4

Entrance/Exit Procedures

1. Arrive no earlier than 15 minutes prior to your scheduled ice time.
2. Players and coaches will enter and exit the facility through the front entrance that is assigned for the individual team time slot and immediately follow the arrows to the staging/ holding area where you will wait to get on the ice. (Stanchions and barriers will be used to direct traffic)
3. Arrive fully dressed with your skates on for your practice. No changing clothes allowed in the facility.
4. Doors will be locked at all times. If you are late for your practice, please call the front office at 815-939-1946 and a staff member will come let you in.
5. Participants must wait in the holding area until the zamboni is off the ice or the other team is out of the facility.
6. Players and Coaches must leave the building within 15 minutes after their practice is over.

Players Expectations

1. If a helmet is removed, a face covering must be put on.
2. Please bring a filled water bottle as the water fountains will be shut off.
3. No spitting or sharing snacks.
4. Please arrive fully dressed, as there will be no undressing in the facility.
5. Players should clean and disinfect their equipment after each use.

Coach Expectations

1. Coaches should reinforce that all players are following all the guidelines, social distancing, and wearing mask covering when appropriate.
2. Coaches are responsible for bringing their own pucks.
3. Encourage players to bring their own water bottle. (Water fountains will not be available).

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8/18/20**

Freestyle Health and Safety Guidelines

Freestyle Ice General Guidelines

1. You should NOT enter the facility if you have any COVID-19 symptoms or you are from a household with someone experiencing COVID-19 symptoms.
2. Face Coverings are required in the building at all times.
3. There will be no walk-ins allowed. Please pre-register at least 24 hours prior to your session on our website.
4. No more than 22 skaters are permitted on the ice.
5. No spectators are allowed.
6. Signage and floor markings will guide skaters to the ice surface.
7. You must always maintain proper social distancing.
8. The Fifteen Minute Window – We are asking that players/skaters come into the building no earlier than fifteen (15) minutes prior to their scheduled ice time and leave within fifteen (15) minutes of its conclusion.
9. Participants should arrive fully dressed and ready to go directly on the ice.
10. There will be NO Lost & Found. Any items left behind will be disposed of or donated Immediately.
11. No drinking fountains, vending machines or concessions will be available.
12. Any positive cases of COVID-19 from skaters or coaches must be reported immediately to Joe Meyer at Jmeyer@kvpd.com or Lisa Krenkel at Lrenkel@kvpd.com
13. Live barn will be available for customers to watch online. You can sign up at [Livebarn.com](https://livebarn.com) with our 10% off promo code : 7a0c-90a4

How to Sign-Up/Pay for Freestyle

1. For Open Freestyle sessions, all skaters must now prepay ONLINE for a freestyle session at least 24 hours in advance. Walk-ins will not be allowed at this time. Any pre-purchased green Freestyle Ice passes will not be allowed during this time. If you have a green freestyle ice pass, we will extend the expiration date to December 31, 2021.

Entrance/ Exit Procedures

1. Arrive no earlier than 15 minutes prior to your scheduled ice time.
2. Skaters and coaches will enter and exit the facility through the front entrance that is assigned for the freestyle time slot and immediately follow the arrows to the staging/ holding area where you will wait to get on the ice.(Stanchions and barriers will be used to direct traffic).
3. Arrive fully dressed for your practice. No changing clothes allowed in the facility.
4. Areas will be designated for skaters to put on their skates. We highly recommend you arrive with your skates already on.
5. If a parent needs to tie your skates, please tie them outside the facility on the benches.
6. Doors will be locked at all times. Please call the front office when you arrive for your session at 815-939-1946 and a staff member will come let you in.
7. Skaters and Coaches must leave the building within 15 minutes after their practice is over.

Skater Expectations

1. Skaters are expected to follow physical distance rules of 6 ft. before, during, and after skating.
2. Face coverings must be always worn, except for when on the ice.
3. Skaters must arrive fully dressed and ready to skate. Bags no larger than a drawstring backpack may be brought into the facility but must fit underneath staging area chairs. Only 1 bag per person will be permitted. A water bottle, skate guards, face mask, towel and hand sanitizer will be the only items allowed in the facility. Skate bags will not be permitted (no Zuca bags).

Coach Expectations

1. Coaches are expected to follow physical distance rules of 6 ft.
2. Face coverings must be always worn.
3. Coaches will help in reinforcing physical distancing guidelines to skaters.
4. Coaches must pre-register for their lesson times. Please call or email Joe Meyer your to schedule your ice time at (815) 939-1946 or jmeyer@kvpd.com. Coaches must book their ice time 24 hours in advance.

Skating Classes Health and Safety Guidelines

General Guidelines

1. You should NOT enter the facility if you have any COVID-19 symptoms or you are from a household with someone experiencing COVID-19 symptoms.
2. Face Coverings are required in the building at all times.
3. No spectators are allowed.
4. Signage and floor markings will guide skaters to the ice surface.
5. You must always maintain proper social distancing.
6. The Fifteen Minute Window – We are asking that players/skaters come into the building no earlier than fifteen (15) minutes prior to their scheduled ice time and leave within fifteen (15) minutes of its conclusion.
7. Participants should arrive fully dressed and ready to go directly on the ice.
8. There is a designated area outside the facility for tying skates, if skaters can not tie their skates themselves.
9. There will be NO Lost & Found. Any items left behind will be disposed of or donated immediately.
10. No vending machines or concessions will be available.
11. Any positive cases of COVID-19 from players/skaters or coaches must be reported to Joe Meyer immediately at Jmeyer@kvpd.com or 815-939-1946
12. Live barn will be available for customers to watch online. You can sign up at Livebarn.com with our 10% off promo code : 7a0c-90a4

Entrance/Exit Procedures

1. Arrive no earlier than 15 minutes prior to your scheduled ice time.
2. Skaters and coaches will enter and exit the facility through the front entrance that is assigned for the individual team time slot and immediately follow the arrows to the staging/ holding area where you will wait to get on the ice.(Stanchions and barriers will be used to direct traffic)
3. Arrive fully dressed for your lesson. No changing clothes allowed in the facility.

4. Areas will be designated for skaters to put on their skates. We highly recommend you arrive with your skates already on.
5. If a parent needs to tie your skates please tie them outside the facility on the benches. Follow the rubber mats to enter the building.
6. Doors will be locked at all times., please call the front office when you arrive for your session at 815-939-1946 and a staff member will come let you in.
7. Skaters and Coaches must leave the building within 15 minutes after their practice is over.
8. Skaters and coaches enter and exit the facility through the front entrance that is assigned for the individual team time slot and immediately follow the arrows to the staging/ holding area where you will wait to get on the ice.(Stanchions and barriers will be used to direct traffic)

Skater Expectations

1. Skaters are expected to follow physical distancing rules of 6 ft. Before, during, and after skating.
2. Face coverings must always be worn.
3. Skaters must arrive fully dressed and ready to participate. Skate Guards, face mask, and hand sanitizer will be the only items allowed in the facility. Skate bags will not be permitted.

Coach Expectations

1. Coaches are expected to follow physical distancing rules of 6 feet.
2. Coaches must always wear face masks.
3. Coaches will assist with escorting classes on and off the ice and reinforcing physical distancing guidelines to skaters.

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8/18/20**