

KINGSTON AND ST. ANDREW MUNICIPAL CORPORATION

JOB VACANCY

Applications are invited from suitably qualified persons to fill the post of Municipal Security on a contractual basis.

Summary of Duties:

Under the general direction of the Kingston and St. Andrew Municipal Corporation, through the Municipal Police Commandant, the Municipal Security is required to maintain order and assist in protecting members of the public.

REPORTING RELATIONSHIP

Reports to: Municipal Police Commandant

Supervision: None

Qualifications and Experience:

- Education up to the level of grade 9 or above
- On the job training for two (2) weeks.

Personal Attributes:

- Be extremely flexible
- Possess excellent interpersonal skills
- Possess the ability to work on own initiative
- Be detailed oriented
- Be alert, responsive and approachable
- Be physically fit to undertake patrolling/standing activities

Specific Knowledge:

- The incumbent should have knowledge of patrolling techniques and security procedures.

Main Duties:

1. Assist the Municipal Police in the execution of their duties such as special operations, anti-vending activities etc.
2. Assist in the preservation of peace and order
3. Assist in preventing crime and protecting life and property as instructed by the Supervisor
4. Engaging in crowd control
5. Keeping alert and responding quickly to any attempts to damage property
6. Reporting suspicious actions by individuals to the Municipal Police or Special District Constables
7. Any other duty assigned by the Supervisor from time to time

Salary: \$9,405 per week

Kindly address applications to:

Chief Executive Officer,
Kingston and St. Andrew Municipal Corporation
24 Church Street
Kingston

Closing date: December 7, 2020

Thank you for applying. However, please note that only short-listed candidates will be contacted.