



Information Section

Section 1: Give details of how the site can be located for inspection, if necessary. Provide street name and valuation number if these exist. If not, provide distance from an outstanding landmark such as milepost, business place, prominent residence etc. or site with an urban area and topographic sheets (1: 12,500) for other areas.

Section 2: If the property is not recorded at the tax office in your name, you are considered the agent. If you applying as an agent, supply the information for both the landowner and yourself.

Section 3: For residential subdivisions of 10 lots and over, open space for community purposes should be provided at the ration of on hectare for each 100 lots. If the subdivision is less than 10 lots, write "N/A" in line (d).

(b) i) For multifamily developments the minimum common amenity area for each unit should be provided as follows

- Studio - 13.93 m²
- 1- Bedroom - 27.87 m²
- 2- Bedrooms and over - 55.74 m²

ii) For parking requirements (see revised Manual for Development, under the Development Standards for Parking)

Section 4: (a) If this is a multi-purpose subdivision the existing and proposed uses for all the lots in the subdivision and the number of lots to be used for each activity should be stated.

(b) Please see Landlord Development Classification for details of land uses (Available at NEPA and all Local Planning Authority)

Section 5: If a package treatment plant will be used as the means of sewage proposal, preliminary approval should first be obtained from the Ministry of Health (in the Environmental Health Unit). Details of the system should then be submitted along with this application for final approval. If the proposal is for less than 10 lots, write 'N/A' in each of the boxes in Section 5 lines (e) and (k).

If 'other' then details should be given.

Solid Waste Management Services in this Section 5 line (i) refers to whether the services of collection is provided for the community where the subdivision is proposed.

Section 6: (a) Recommended minimum lot sizes for:

- Single-family residential uses in urban areas are 370m² (4,000, sq. ft.) and in rural areas are 1012m² (1/4 acre). Townhouses is determined by the density standard of habitable room per hectare.
- Agricultural lots are to be a minimum 2 hectares (5 acres each), or lot sizes determined by the Ministry of Agriculture.

(b) Lines (a) and (b) should be completed if a change of land use is contemplated e.g. from agricultural to residential. Note: Temporary limitation e.g. unavailability of water for irrigation purposes, will not necessarily be a reason for removing land from agricultural use.

(c) Supply any other information, which you think will assist in the processing of the application. A certified copy of the original document showing ownership should accompany the application.

Section 7: The selection of an appropriate sewage disposal system for the site depends on the local hydrogeology. The Water Resources Authority (WRA) should also be consulted.

a. If lot sizes are below the minimum recommended, state reasons.

An area within the boundaries of a project intended for leisure purposes, which may include landscape site area, communal lounges, swimming pool, etc.

The Application

To ensure the accurate and efficient processing of this application and to avoid delay, supply all the required information. Fill out all sections completely, supply clear and concise answers based on the opposite page and sign the application.

1. PROPERTY

- a) Name of Property/ subdivision:
- b) Name of City/ Town/ District/ Village:
- c) Address and number of street (if Applicable):
- d) Name of Parish:
- e) Planimetric Sheet No.:
- f) Title Registration: Volume (s):
- g) Land Valuation No.:

2. APPLICANT

LANDOWNER

Name:

Mailing Address:

Tel. No.:

Email:

TRN

AGENT

Name:

Mailing Address:

Tel. No.:

Email:

TRN

3. SIZE ALLOTMENT

- a) Total area of land being subdivided hectare/ sq.m.
- b) Is there any section of the site sloping 15degree or more ? YES NO
- c) Lot sizes ranges from hectares To hectares or sq. m. to sq. m.

4. USE ALLOTMENT

- a) **Present Land use** Agriculture Residential Commercial Industrial Institutional Other (specify).....

- Ruinate Farmstead Homestead Recreational Mixed Use Warehouse
- Other (specify) Forest Park/ Protected Area

- b) **Proposed Land use** Agriculture Residential Commercial Industrial Institutional
- Other (specify).....

- Ruinate Farmstead Homestead Recreational Mixed Use Warehouse
- Other (specify)

c) Indicate Lot Nos. to be used for each of the above purposes
.....

d) Number and use of buildings existing on the land

e) Covenants which may be breached by proposed subdivision.....

f) Land use adjoining properties.....

5. **AMENITIES AND UTILITIES:** (check the appropriate box) Existing supply must have capacity to provide what is needed.

- a) Electricity Supply Public Private not Available
- b) Domestic Water Supply Parish Council Tank Private Tank Private Reservoir
 Public Reservoir Well Other (specify).....
- c) Irrigation Water Available Not Available
- d) Telephone Available Not Available
- e) Sewage Sewage Main Site Sewage Disposable System
 Package Plant Septic Tank Title Field
 Other (specify).....
- f) Nearest education facilities in Km..... primary secondary Tertiary.
- g) Nearest health facilities in Km hospital Health centre.
- h) Distance from the nearest town or village
- i) Solid waste services/ storage & collection Yes if yes, what type No
- j) Proposed domestic water supply
- k) Proposed wastewater treatment

6. **STATEMENTS:** (if necessary, use additional paper)

- a) Describe any peculiar or unusual physical characteristics of the property that prevents it from yielding a reasonable return if used as is or if it is improved. (see 6b of Information Section)

- b) Any other relevant information to clarify proposals

7. I hereby certify that the foregoing information to the best of knowledge and belief is true and correct.

Please note that false or incorrect information submitted in respect of this application, will disqualify the application and/ or render any approval granted null void.

Signature: Owner/ Agent

Date

For the Use of the Local Authority Only

1. Date received by the local authority information checked by date
2. Comments of City Engineer/ Supt. of Roads & Works
3. Comments of the Fire Dept.
4. Is site Inspection Report attached? Yes No Other comments
5. Date transmitted to NEPA
6. Date returned from NEPA Approved Refused
7. Date presented to the Technical Committee (**9 lots and under application ONLY**)
8. Decision of the Technical Committee (**9 lots and under application ONLY**)
9. Date presented to the Building & Planning Committee
10. Decision of the Building & Planning Committee
11. Date conditions were sent to Applicant..... date Local Authority received response from Applicant
12. If approved, date referred to the Minister
13. Applicant appeals to the Minister? Yes No
14. Date dispatched to the Minister
15. Decision of Appeals Committee/ Minister Confirmed Not Supported
16. Date decision received from the Minister
17. Date condition (if approved by the Minister) forwarded to him for his dispatch
18. Date Common Seal of Council affixed on plan.....
19. Date advice sent to applicant

Payment Information

Receipt # Amount \$
Received by Date