

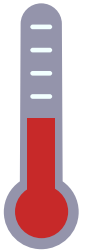
Steps taken for your safety:

- **Collaboration:** We have implemented recommendations set forth by government to create a workplace-specific plan.
- **Strict pre-screening of patients for symptoms and exposure.** Patients and parents will be pre-screened before their scheduled appointments and asked to reschedule if they are sick. A consent form **MUST** be signed which can be downloaded from our website.
- **Toothbrushing:** Patients will be asked to brush their teeth **before** coming to their appointments to minimize contamination via the tooth brushing area.
- **Monitoring of Dublin & Ratoath Orthodontics Staff** - Our staff members will self-monitor, remain alert to any respiratory symptoms and check their temperature twice a day regardless of the presence of any symptoms consistent with a COVID-19 infection. Any staff member experiencing influenza-like-illness will not report to work



Upon Patient Arrival:

- **Reduction of our waiting room traffic to an absolute minimum:** All patients are encouraged to wait outside the office (e.g. in their car) before being seen. We'd request that adult patients and teens enter the office alone; only children are to be accompanied by one adult. Please leave any extra items in your car.
- **Adjustment of the patient check-in process:** A dedicated patient concierge will introduce each patient into the practice. Please wear a mask if you have one, We will not be able to provide you with one due to the ongoing scarcity of PPE.
- **Patients will perform hand hygiene** with alcohol gel, complete a wellness screen for infection risk and then have their temperatures taken and recorded. Patients should not drink anything really hot or cold 30 mins before their appointment - this may impact their temperature. **Patients with temperatures above 100.4° will have their appointment rescheduled.**



During Orthodontic Care:

- **Patient scheduling changes:** Patient appointments will be staggered to maintain social distancing.
- **Personal Protection Equipment (PPE):** Our staff members will adhere to the recommendations of government in the appropriate use of PPE including medical masks, FFP2 respirator masks, face shields and scrubs.
- **Altered Patient Treatment Locations:** We have created a "split-flow" process of providing care to our patients requiring procedures generating aerosols (i.e. removing full braces / placing full braces) in a dedicated area away from other patients.
- **Reduction in procedures producing aerosols:** We will avoid the use of high speed dental drills and air-water syringes prioritizing the use of hand instrumentation. Dental drills, when absolutely necessary, will be limited to brief, judicious use at low RPM.
- **Sterilization:** All instruments are sterilized in medical sterilization devices
- **Disinfection:** We have an amplified cleaning and disinfection process for all clinical contact surfaces.
- **Scheduling Next Appointments:** All patients will have their appointments pre-scheduled before leaving the clinic. We ask that any parents not present to contact the office, if necessary, if the appointment is unsuitable.



From the 18th May 2020, we will begin seeing patients again in the order that they were cancelled. Due to social distancing in the work place we have a small team working and a high volume of patients to contact so we ask that you bear with us in these exceptional circumstances and allow us to call you to schedule your next appointment.

Please do not worry we will see you all and have your smile back on track in no time. We thank you for your patience as we continue to work to keep everyone healthy and safe during these challenging times.

With our best wishes,

Drs. Tony, Brian, Erfan, Jonathan, Chris, Paul and the entire staff at Dublin & Ratoath Orthodontics