Request for Quote – Product Certification

To aid in our understanding of your needs and to provide you with an accurate Fee Proposal we would appreciate you answering the following questions. Please also note that by submitting this **Request for Quote (RFQ)** you authorise DLCS to make all necessary enquiries and ensure the organisation listed below is a registered legal entity.

(Use Extra Sheets if Necessary)

# Applicant’s details

| Company Details | | | | | |
| --- | --- | --- | --- | --- | --- |
| Company Name |  | | | | |
| ABN / ACN |  | | | | |
| Street Address |  | | | | |
| Suburb / City |  | State |  | Postcode |  |

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| --- |
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| Mailing Address (if different from above) | | | | | |
| --- | --- | --- | --- | --- | --- |
| Street Address or PO Box Address |  | | | | |
| Suburb, Country |  | State |  | Postcode |  |

| Management Representative (responsible for the certification process) | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | Title: | |  | |
| Street Address: |  | | | | | |
| Suburb, Country: |  | State: |  | Postcode | |  |
| Email: |  | | Phone |  | | |
| Mobile: |  | | Fax |  | | |

| Billing Information (if different from above) | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | Title: | |  | |
| Street Address: |  | | | | | |
| Suburb, Country: |  | State: |  | Postcode | |  |
| Email: |  | | Phone |  | | |
| Mobile: |  | | Fax |  | | |

# Manufacturer’s details

| Company Details (if different from the Applicant’s details) | | | | | |
| --- | --- | --- | --- | --- | --- |
| Company Name |  | | | | |
| ABN / ACN |  | | | | |
| Street Address |  | | | | |
| Suburb / City |  | State |  | Postcode |  |

If more than one manufacturer, please attach a separate sheet.

| Manufacturing Site(s) / Factory(ies) Details | | |
| --- | --- | --- |
| Sites | Address (City, State & Country) | ISO 9001 or equivalent certified? (Yes / No / Unsure) |
|
| Site 1 |  |  |
| Site 2 |  |  |
| Site 3 |  |  |
| Site 4 |  |  |
| Site 5 |  |  |

# Certification details

| Product name & code | Tested? (Yes / No / Unsure) |
| --- | --- |
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| Certification standard(s) |
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|  |

# Other

| Motivation or reason for certification | |
| --- | --- |
| Law requirement | ☐ |
| Risk management, i.e. prevention of liability claims | ☐ |
| I plan to export to Australia | ☐ |
| Other (please specify) |  |

Once we receive this **Request for Quote (RFQ)**, we will be in touch with you to review the products requiring certification (e.g. # of models, # of ranges) and available technical documentation such as test reports and bill of materials. We can then provide you with an accurate Fee Proposal.