



## HOOD MEMORIAL HOSPITAL

Hood Memorial Hospital  
301 Walnut Street  
Amite, LA 70422  
Title: Charity Program

Business Office Policy and Procedure  
Financial Assistance Program

Origination Date: 12/05/2004  
Effective Date: 01/01/2021

**PURPOSE:** To provide Financial Assistance guidance in identifying and qualifying patients/guarantors in need of financial assistance through the Hood Memorial Hospital Charity Care Program.

**POLICY:** Hood Memorial Hospital will provide financial assistance to patients who are financially unable to pay their bill by screening them for possible eligibility of financial assistance. The federal poverty level will be used to determine if a patient qualifies for assistance.

1. Uninsured patients screened and determined to be unable to meet qualifications for our payment plan or unable to qualify for Medicaid.
2. Patients who have insurance and are unable to pay deductible, co-insurance, and/or non-covered services.
3. Patients who are eligible for Medicaid and other indigent care and who cannot pay non-covered services and charges for days exceeding a length of stay limit.

**PROCEDURE:**

1. The patient will receive a financial assistance package upon request.
2. Hood Memorial Hospital will review patients/guarantors request for possible eligibility for financial assistance or complete the application in-person with patient/guarantor. However, the patient/guarantor does not need to be present to complete the application. The application can be completed verbally over the phone.
3. Required Financial Documentation is one of the following:
  - Most recent U. S. Income Tax Return /1099
  - Copy of Social Security Approval Letter
4. The patient/guarantor may present the Medicaid Application Denial Letter.

5. The qualifications for Charity Care discount eligibility are determined by reviewing the federal poverty level guidelines for the following criteria:
  - Any patient/guarantor whose income are below 300% of the Poverty Guidelines for the 48 Contiguous States and the District of Columbia as published in the Federal Register are eligible for a discount based on the tier for which they qualify.
  - Income is determined by using the monthly amount in the Social Security Approval Letter or the Gross Income amount from the most recent U. S. Income Tax Return.
  
6. Those patients who meet the charity guidelines will have the account balances or a percentage of the balance adjusted as “charity care” using the adjustment code for Financial Assistance Adjustment and following the guidelines below:
  - All current AR accounts.
  - Any account turned over to an outside Collection Agency
  - All adjustments must be reviewed by Business Office Director and approved by Chief Financial Officer.
  
7. Hood Memorial Hospital reserves the right to change benefit determination based on an analysis of the complete application.
  
8. Falsification of the application or refusal to cooperate will result in a denial of the charity care.
  
9. Hood Memorial Hospital will recognize a deceased patient account as charity care with the following documentation provided by the family or power of attorney.
  - Death Certificate
  - Notarized Statement of No Estate

<b>Hood Memorial Hospital</b>					
<b>Financial Hardship Policy (FHP)</b>					
<b>Discounted/Sliding Fee Schedule</b>					
<b>(Based on 2021 Poverty Guidelines)</b>					
<b>Size of Family</b>	<b>Poverty Guidelines</b>	<b>150%</b>	<b>200%</b>	<b>250%</b>	<b>300%</b>
<b>1</b>	<b>\$12,880</b>	<b>\$19,320</b>	<b>\$25,760</b>	<b>\$32,200</b>	<b>\$38,640</b>
<b>2</b>	<b>\$17,420</b>	<b>\$26,130</b>	<b>\$34,840</b>	<b>\$43,550</b>	<b>\$52,260</b>
<b>3</b>	<b>\$21,960</b>	<b>\$32,940</b>	<b>\$43,920</b>	<b>\$54,900</b>	<b>\$65,880</b>
<b>4</b>	<b>\$26,500</b>	<b>\$39,750</b>	<b>\$53,000</b>	<b>\$66,250</b>	<b>\$79,500</b>
<b>5</b>	<b>\$31,040</b>	<b>\$46,560</b>	<b>\$62,080</b>	<b>\$77,600</b>	<b>\$93,120</b>
<b>6</b>	<b>\$35,580</b>	<b>\$53,370</b>	<b>\$71,160</b>	<b>\$88,950</b>	<b>\$106,740</b>
<b>7</b>	<b>\$40,120</b>	<b>\$60,180</b>	<b>\$80,240</b>	<b>\$100,300</b>	<b>\$120,360</b>
<b>8</b>	<b>\$44,660</b>	<b>\$66,990</b>	<b>\$89,320</b>	<b>\$111,650</b>	<b>\$133,980</b>
	<b>100%</b>	<b>75%</b>	<b>50%</b>	<b>25%</b>	<b>15%</b>