


**CKI<sup>®</sup>**

Circle K International

**AWARDS & CRITERIA**

*Revised: 2019-20*



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## **CLUB AWARDS**

### **Outstanding Club Achievement**

The Club Achievement Award is designed to recognize and honor those Circle K clubs that have excelled in all aspects of operation, including member recruitment and retention, fundraising, service to the community, Kiwanis Family relations, and leadership development.

#### **General Guidelines**

- To be eligible for this contest, a club must be in GOOD STANDING with its home district as well as with Circle K International.
- Judges' decisions are final and no changes, alterations, or recalculations will take place.
- Submission must be uploaded online by the deadline. No late submissions will be accepted for judging.
- The 1st, 2nd, and 3rd highest scoring clubs per division shall be recognized.
- A total of 150 points can be earned. Clubs can make up points from missed criteria in Sections 1-18 in the Above and Beyond Section. The top three (3) clubs with the highest scores in each division will be recognized.

#### **Summary of Award**

Section 1 – Club Meetings (10 points)  
Section 2 – Articles (5 points)  
Section 3 – District Dues & International Fees (5 points)  
Section 4 – District and Division Development (10 points)  
Section 5 – Club Communication (6 points)  
Section 6 – Education and Development Programs (4 points)  
Section 7 – Convention Attendance (5 points)  
Section 8 – Membership Activities (8 points)  
Section 9 – Membership Retention and Growth (10 points)  
Section 10 – Leadership Development (5 points)  
Section 11 – District and International Involvement (4 points)  
Section 12 – Sponsoring Kiwanis Involvement (8 points)  
Section 13 – Extended Kiwanis Family (5 points)  
Section 14 – Service Projects (5 points)  
Section 15 – Service Hours (5 points)  
Section 16 – Fundraising (10 points)  
Section 17 – Only the Best (15 points)  
Section 18 – Leadership, Fellowship, and Kiwanis Narratives (30 points)  
Section 19 – Above and Beyond (10 points)



## Outstanding Kiwanis Family Relations

The Outstanding Kiwanis Family Relations Award is designed to recognize and honor those Circle K Clubs that have participated in activities and events to enhance Kiwanis Family Relations in their communities.

### General Guidelines

- To be eligible for this contest, a club must be in good standing with its home district as well as with Circle K International
- Out of 150 possible points, applicants must accumulate a total of at least 135 points (90%) to be recognized. All applicants reaching this threshold will be recognized.
- Decisions of the judges are final and no changes, alterations or recalculations will take place.
- Please answer all short answer questions in fewer than 500 words, unless otherwise specified.
- Submissions must be uploaded online by May 15<sup>th</sup>, 2020. No late submissions will be accepted for judging.

### Qualifying Criteria

- Project(s)/event(s) must have been planned, organized, and hosted between April 1<sup>st</sup> 2019 to March 31<sup>st</sup>, 2020
- Only one submission per club will be accepted. You may choose to answer each section prompt individually or submit a comprehensive essay that answers each prompt (essays can be no longer than four (4) pages). Be sure to indicate supplementary material.

### Summary of Award

Section 1 – Kiwanis Family Service Projects (35 points)

Section 2 – Kiwanis Family Club Meetings (45 points)

Section 3 – College Readiness Program (10 points)

Section 4 – Kiwanis Family Month (25 points)

Section 5 – Kiwanis One Day Program (25 points)

Section 6 – Conferences and Conventions (10 points)



## Circle K International Promotional Video Award

The Circle K International Promotional Video Contest is designed to recognize and honor those who craft an exceptional promotional video for the advertisement of Circle K International and our #CHOOSECKI!

### General Guidelines

- To be eligible for this contest, a club must be in GOOD STANDING with its home district as well as Circle K International.
- Decisions of the judges are final and no changes, alterations, or recalculations will take place.
- Submissions must be in a common video format (vmv, mpeg, mp4, mpg) and submitted online via the CKI20 Club/Individual Awards Submission Portal.
- Those three (3) submissions which accumulate the highest points overall will be recognized.
- All applications must be submitted online by the deadline stated at the top of this application. No late submissions will be considered.

### Qualifying Criteria

- The maximum length of the completed video is two (2) minutes.
- All entries will become the public property of Circle K International, will not be returned to the clubs and will be potentially used as promotional videos for the organization.
- All entries shall be in good taste and appropriate to the standards set by the Objects of Circle K International.
- All submissions that violate copyright images, design, aesthetics, etc., will be subjected to a 10-point deduction. Images that are created from scratch, but resemble the copyrighted design are still in violation of copyright. However, images that utilize elements of a copyrighted image in an original way will be accepted. Copyright infringement also extends to the infringement of music without permission. If permission has been granted, please include a document of proof with your submission.

### Summary of Award

- Originality (15 points)
- Creativity (15 points)
- Promotion of Circle K International (30 points)
- Clarity of Message (15 points)
- Projection of Idea (10 points)
- Sound Quality (10 points)
- Video Quality (10 points)
- Overall Impression (15 points)



## **Outstanding Single Service**

The Outstanding Single Service Award is designed to recognize clubs producing the best single projects or services during the term.

### **General Guidelines**

- To be eligible for this award, a club must be in good standing with its home district as well as with Circle K International.
- The total amount of points possible is 150.
- The three (3) submissions with the highest point accumulation will be recognized.
- Decisions of the judges are final and no changes, alterations or recalculations will take place.
- Please answer all short answer questions in fewer than 500 words, unless otherwise specified.
- All applications must be submitted online by the deadline stated at the top of this application. No late submissions will be considered.

### **Qualifying Criteria**

- Project(s) must have been planned, organized, and hosted between April 1<sup>st</sup> 2019 to March 31<sup>st</sup>, 2020.
- Only one submission per club will be accepted. You may choose to Answer each section prompt individually. Be sure to indicate and label supplementary material.

### **Summary of Award**

Section 1 – Description of Projects (40 points)

Section 2 – Need for Projects (20 points)

Section 3 – Planning and Execution (50 points)

Section 4 – Collaboration and Promotion (20 points)

Section 5 – Club Participation (20 points)



## Outstanding Club Recruitment

Created in partnership with 2018-2019 International Membership Committee, the Outstanding Club Recruitment Award is designed to recognize and honor those CKI Clubs that have led successful recruitment initiatives leading to a notable growth in membership. Clubs recognized with this award have gone above and beyond to grow their club and work towards the international goal of growing CKI's total membership.

### General Guidelines

- To be eligible for this contest, clubs must be in good standing with Circle K International bylaws.
- Out of **150** possible points, applicants must accumulate a total of at least **120** points (80%) to be recognized.
- Decisions of the judges are final and no changes, alterations, or recalculations will take place.
- Please answer all short answer questions in 500 or less words, unless otherwise specified.

### Qualifying Criteria

- Clubs must have held recruitment events in both Fall 2019 and Spring 2020 semesters/quarters. Events can include but are not limited to tabling, flyerling, social media outreach, membership growth driven meetings, etc. To be considered a valid event, there must be a record of potential club members from the event.
- From the record of potential club members, at least 30% must have become dues paying members of the club.
- Clubs must have experienced overall growth in membership as a result of recruitment events.

### Summary of Award

Section 1 - Recruitment Event Information (50 points)

Section 2 - Potential Member Data (10 points)

Section 3 - Club Growth (60 points)

Section 4 - International Initiative (30 points, 2 bonus points)



## **DISTINGUISHED AWARDS**

### **Distinguished District**

The Hodges and Rodehorst Distinguished District Award was designed to recognize Districts which, during an administrative year, have excelled through a high degree of achievement through membership growth, increase in event attendance, and projects carried out by the District Board of Officers.

### **General Guidelines**

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between District Officers but rather recognition of an individual's performance.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 "extra credit" points from missed criteria from Sections 1-10 in the Above & Beyond Section.
- Application and supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations or written correspondence.
- If you would like special consideration for any of the criteria, please include a letter of explanation signed by your District Administrator and place it at the end of your submission.
- All applications must be submitted online by the deadline stated at the top of this application. No late submissions will be considered.

### **Summary of Award**

Section 1 – Club Communication (20 points)

Section 2 – District Website (10 points)

Section 3 – Kiwanis International Communication (5 points)

Section 4 – District Committees (20 points)

Section 5 – District Events (25 points)

Section 6 – Participation in Events (15 points)

Section 7 – Fees Collection (15 points)

Section 8 – Active Clubs (10 points)

Section 9 – Membership (15 points)

Section 10 - Setting and Achieving Goals (15 points)

Section 11 - Above and Beyond (10 points)





## Distinguished District Governor


The Frank B. Fulton Distinguished District Governor Award was designed to recognize District Governors who provide guidance to their fellow District Board Officers, opportunities for members throughout their District, and inspiration for any member who seeks to change the world.

### General Guidelines

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between District Officers but rather recognition of an individual's performance.
- Only persons elected or officially appointed to the position of District Governor and who have served a minimum of six (6) months in office may submit applications for consideration.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 "extra credit" points from missed criteria from Sections 1-16 in the Above & Beyond Section.
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations, or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the established deadline. No late submissions will be considered.

### Summary of Award

Section 1 - Eligibility  
Section 2 - Club Communication (10 points)  
Section 3 - District Board Communication (10 points)  
Section 4 - District Board Meetings (5 points)  
Section 5 - Attendance (15 points)  
Section 6 - Active Clubs (5 points)  
Section 7 - Membership (10 points)  
Section 8 - Kiwanis Family Relations (10 points)  
Section 9 - Club President Training (10 points)  
Section 10 - Visitations (10 points)  
Section 11 - International Relations (10 points)  
Section 12 - Monthly Reports (5 points)  
Section 13 - Service (20 points)



Section 14 - Home Club Involvement (10 points)  
Section 15 - Setting and Achieving Goals (10 points)  
Section 16 - Letters of Recommendation (10 points)  
Section 17 - Above and Beyond (10 points)

*Total points available from Sections 2-16: 150 points*

*90% of points from Sections 2-16 (or 135 points) needed for Distinguished.*

*Applicants can make up no more than 10 points from missed criteria from Sections 1-16 in the Above & Beyond Section.*



## **Distinguished Administrator**

The A. Doug Wasson Distinguished District Administrator Award was designed to recognize District Administrators who go above and beyond serving the Circle K District Board of Officers by encouraging change, fostering growth, and being a source of support throughout the term.

### **General Guidelines**

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between Administrators, but recognition of an individual's performance.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 “extra credit” points from missed criteria from Sections 1-6 in the Above & Beyond Section
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the deadline stated at the top of this application. No late submissions will be considered.

### **Summary of Award**

Section 1 – Attendance (30 points)

Section 2 – Completion of duties (25 points)

Section 3 – Board Support (25 points)

Section 4 – Communication (25 points)

Section 5 – Leadership Development and Education (20 points)

Section 6 – Representation (25 points)

Section 7 – Above and Beyond (10 points)



## Distinguished District Secretary-Treasurer

The R.P. “Reg” Merridew Distinguished Secretary-Treasurer Award was designed to recognize District Secretary-Treasurers who undertake the enormous responsibilities of both Secretary and Treasurer, assisting scores of club officers and analyzing trends in fundraising and service among other crucial tasks.

### General Guidelines

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between District Officers but rather recognition of an individual’s performance.
- Only persons elected or officially appointed to the position of District Secretary-Treasurer and who have served a minimum of six (6) months in office may submit applications for consideration.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 “extra credit” points from missed criteria from Sections 1-11 in the Above & Beyond Section.
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations, or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the established deadline. No late submissions will be considered.

### Summary of Award

Section 1 – Eligibility  
Section 2 – Club Communications (16 points)  
Section 3 – District Board Communication (14 points)  
Section 4 – Fees Collection and Notification (10 points)  
Section 5 – Board Meeting Minutes (10 points)  
Section 6 – Reporting (20 points)  
Section 7 – Required Attendance (30 points)  
Section 8 – Service (20 points)  
Section 9 – Home Club Involvement (10 points)  
Section 10 – Setting and Achieving Goals (10 points)  
Section 11 – Letters of Recommendation (10 points)  
Section 12 – Above & Beyond (10 points)



## Distinguished District Secretary

The R.P. “Reg” Merridew Distinguished District Secretary Award was designed to recognize District Secretaries who thoroughly detail the matters of the District Board meetings, communicate with and assist club secretaries with Monthly Report forms, and assist the District Board with effective reporting methods.

### General Guidelines

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between District Officers but rather recognition of an individual’s performance.
- Only persons elected or officially appointed to the position of District Secretary and who have served a minimum of six (6) months in office may submit applications for consideration.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 “extra credit” points from missed criteria from Sections 1-10 in the Above & Beyond Section.
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations, or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the established deadline. No late submissions will be considered.

### Summary of Award

- Section 1 – Eligibility
- Section 2 – Club Communications (11 points)
- Section 3 – District Board Communication (14 points)
- Section 4 – Board Meeting Minutes (25 points)
- Section 5 – Reporting (20 points)
- Section 6 – Required Attendance (30 points)
- Section 7 – Service (20 points)
- Section 8 – Home Club Involvement (10 points)
- Section 9 – Setting and Achieving Goals (10 points)
- Section 10 – Letters of Recommendation (10 points)
- Section 11 – Above & Beyond (10 points)



## Distinguished District Treasurer

The R.P. “Reg” Merridew Distinguished District Treasurer Award was designed to recognize District Treasurers who go above and beyond the call of duty, fulfilling their responsibilities and serving their district and membership to the best of their abilities.

### General Guidelines

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between District Officers but rather recognition of an individual’s performance.
- Only persons elected or officially appointed to the position of District Treasurer and who have served a minimum of six (6) months in office may submit applications for consideration.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 “extra credit” points from missed criteria from Sections 1-10 in the Above & Beyond Section.
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations, or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the established deadline. No late submissions will be considered.

### Summary of Award

Section 1 – Eligibility

Section 2 – Club Communications (10 points)

Section 3 – District Board Communication (10 points)

Section 4 – Fees Collection and Notification (40 points)

Section 5 – Reporting (10 points)

Section 6 – Required Attendance (30 points)

Section 7 – Service (20 points)

Section 8 – Home Club Involvement (10 points)

Section 9 – Setting and Achieving Goals (10 points)

Section 10 – Letters of Recommendation (10 points)

Section 11 – Above & Beyond (10 points)



## Distinguished District Editor

The George H. “Dad” Gray Distinguished Editor Award was designed to recognize district editors who effectively reach members of their district through newsletters, promotional material, graphics, and other mediums to promote the activities of the district as well as the values of Circle K International.

### General Guidelines

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between District Officers but rather recognition of an individual’s performance.
- Only persons elected or officially appointed to the position of District Governor and who have served a minimum of six (6) months in office may submit applications for consideration.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 “extra credit” points from missed criteria from Sections 1-9 in the Above & Beyond Section.
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations, or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the established deadline. No late submissions will be considered.

### Summary of Award

Section 1 - Eligibility

Section 2 - Communication (20 points)

Section 3 - District Publications (30 points)

Section 4 - Reporting (20 points)

Section 5 - Attendance (30 points)

Section 6 - Service (20 points)

Section 7 - Home Club Involvement (10 points)

Section 8 - Setting and Achieving Goals (10 points)

Section 9 - Letters of Recommendation (10 points)

Section 10 - Above and Beyond (10 points)



## Distinguished District Chairperson

The Distinguished District Chairperson Award was designed to recognize District Chairpersons who selflessly dedicate their time, either alone or with a committee, to benefit the membership of their district in a specific area.

### General Guidelines

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between District Officers but rather recognition of an individual's performance.
- Only persons elected or officially appointed to the position of District Chairperson and who have served a minimum of six (6) months in office may submit applications for consideration.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 "extra credit" points from missed criteria from Sections 1-8 in the Above & Beyond Section.
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations, or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the established deadline. No late submissions will be considered.

### Summary of Award

Section 1 - Eligibility

Section 2 - Chair Person Duties (35 points)

Section 3 - Reporting (15 points)

Section 4 - Attendance (25 points)

Section 5 - Service (25 points)

Section 6 - Home Club Involvement (20 points)

Section 7 - Setting and Achieving Goals (15 points)

Section 8 - Letters of Recommendation (15 points)

Section 9 - Above and Beyond (10 points)





## Distinguished Lieutenant Governor

The J.N. Emerson Distinguished Lieutenant Governor Award was designed to recognize lieutenant governors who serve their division in the greatest capacity, act as a role model among other District Board Officers and offer encouragement for club growth throughout their term.

### General Guidelines

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between District Officers but rather recognition of an individual's performance.
- Only persons elected or officially appointed to the position of District Lieutenant Governor and who have served in office may submit applications for consideration.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 "extra credit" points from missed criteria from Sections 1-11 in the Above & Beyond Section.
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations, or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the established deadline. No late submissions will be considered.

### Summary of Award

Section 1 - Eligibility  
Section 2 - Communication (30 points)  
Section 3 – Dues Payment (5 points)  
Section 4 – Club Building (5 points)  
Section 5 – Divisional Events (15 points)  
Section 6 – Kiwanis Family Involvement (5 points)  
Section 7 – Reporting (10 points)  
Section 8 - Attendance (30 points)  
Section 9 - Service (20 points)  
Section 10 - Home Club Involvement (10 points)  
Section 11 - Setting and Achieving Goals (10 points)  
Section 12 - Letters of Recommendation (10 points)  
Section 13 - Above and Beyond (10 points)



## **Distinguished Kiwanis Committee Member**

The Distinguished Kiwanis Committee Member Award was designed to recognize members of Kiwanis who greatly assist in the moral, technical, and physical support of their assigned Circle K District Board of Officers in order to bring success to their district.

### **General Guidelines**

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between Kiwanis Committee Members, but recognition of an individual's performance.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 “extra credit” points from missed criteria from Sections 1-5 in the Above & Beyond Section
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the deadline stated at the top of this application. No late submissions will be considered.

### **Summary of Award**

Section 1 – Attendance (20 points)

Section 2 – Completion of Duties (35 points)

Section 3 – Board Support (35 points)

Section 4 – Communication (35 points)

Section 5 – Leadership Development and Education (25 points)

Section 6 - Above and Beyond (10 points)



## Distinguished International Chairperson

The Distinguished International Chairperson Award was designed to recognize appointed Circle K International Chairpersons who go above and beyond their assigned responsibilities in benefiting all Circle K Members and the organization entirely.

### General Guidelines

- An evaluation will be made on the basis of the criteria set forth. This is not a contest between District Officers but rather recognition of an individual's performance.
- Only persons officially appointed to the position of International Chairperson and who have served a minimum of six (6) months in office may submit applications for consideration.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- Out of 150 possible points, the nominee must accumulate a total of at least 135 points (90%). Applicants can make up no more than 10 "extra credit" points from missed criteria from Sections 1-8 in the Above & Beyond Section.
- Supplements submitted cannot exceed one hundred (100) pages total.
- Acceptable forms of communication include emails, instant messages (including Facebook, Slack, etc.), newsletters, phone conversations, or written correspondence.
- If you would like special consideration for any of the criteria due to circumstances beyond your control, please include a letter of explanation in the appropriate response field in the Above & Beyond Section.
- All applications must be submitted online by the established deadline. No late submissions will be considered.

### Summary of Award

Section 1 – Eligibility

Section 2 – Communication (20 points)

Section 3 – Accomplishing Tasks (30 points)

Section 4 - Attendance (20 points)

Section 5 - Service (30 points)

Section 6 - Home Club Involvement (20 points)

Section 7 - Setting and Achieving Goals (10 points)

Section 8 - Letters of Recommendation (20 points)

Section 9 - Above and Beyond (10 points)



## INDIVIDUAL AWARDS

### Hall of Fame

The CKI Hall of Fame Award recognizes distinguished members of Circle K International who, through years of dedication, commitment, and service, have exemplified the tenets, principles, and motto of the organization, and have made significant contributions to Circle K as a whole.

### General Guidelines

- A holistic evaluation will be conducted in conjunction with the criteria set forth.
- Two winners with the highest total points shall be inducted into the Circle K Hall of Fame each year.
- Only members who have been dues-paid for at least three (3) CKI service terms are eligible for this award.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- All applications must be submitted online by the deadline. No late submissions will be considered.

### Summary of Award

Section 1 - Attendance (50 points)

Section 2 - Leadership Positions (30 points)

Section 3 - Letters of Recommendation (70 points)



## **New Member of the Year**

The New Member of the Year award was designed to recognize new members to Circle K International who demonstrates unwavering dedication to the tenets of service, leadership, and fellowship, and are outstanding members of the Kiwanis Family.

### **General Guidelines**

- An evaluation will be made on the basis of the criteria set forth. Up to three (3) winners with the highest total points will be recognized at CKIx20.
- Only members who have joined their first Circle K Club between March 31st, 2019 and April 1st, 2020 are eligible for nomination. Nominees must also have been recognized at their respective 2020 District Convention (if such recognition exists).
- In order to be eligible for this award, the nominee(s) must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws and Policy Codes.
- All applications will be judged holistically, and the nominees who best exemplify the tenets of Circle K International will be recognized as Members of the Year.
- All applications must be submitted online by the deadline stated at the top of this application. No late submissions will be considered.

### **Summary of Award**

Section 1 - Club and District Involvement (60 points)

Section 2 - Kiwanis Family Involvement (40 points)

Section 3 - Letters of Recommendation (50 points)



## Returning General Member of the Year

The Returning General Member of the Year award was designed to recognize returning general members to Circle K International who have continued to demonstrate unwavering dedication to the tenets of service, leadership, and fellowship, and are outstanding members of the Kiwanis Family.

### General Guidelines

- An evaluation will be made on the basis of the criteria set forth. Up to three (3) winners with the highest total points will be recognized at CKIx20.
- Only members who have joined their first Circle K club prior to April 1st, 2019 are eligible for nomination. Nominees must also have been recognized at their respective 2020 District Convention (if such recognition exists).
- In order to be eligible for this award, the nominee(s) must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws and Policy Codes.
- Nominees cannot hold office at their home club level.
- All applications will be judged holistically, and the nominees who best exemplify the tenets of Circle K International will be recognized as General Members of the Year.
- All applications must be submitted online by the deadline stated at the top of this application. No late submissions will be considered.

### Summary of Award

Section 1 - Club and District Involvement (60 points)

Section 2 - Kiwanis Family Involvement (40 points)

Section 3 - Letters of Recommendation (50 points)



## **Outstanding International Committee Member**

The Outstanding International Committee Member Award was designed to recognize members who serve on International Committees and/or Task Forces and excel in their respective positions, going above and beyond in their assigned responsibilities.

### **General Guidelines**

- An International Chairperson or Board Liaison is the only individual who may apply for this award on behalf of their Committee or Task Force Members.
- A maximum of two (2) applications per Committee or Task Force will be considered.
- In order to be eligible for this award, the nominee must have complied with all aspects of the Circle K International Bylaws, Policy Code, and respective District Bylaws, Policy Codes, and Operating Procedures.
- The nominee(s) must accumulate a total of at least 135 out of the 150 possible points (90%). Applicants can make up no more than 10 “extra credit” points from missed criteria from Sections 1-3 in the Above & Beyond Section.
- Acceptable forms of communication include emails, instant messages (e.g., Facebook, Slack, etc.), newsletters, phone conversations, video calls, or written correspondence.
- All applications must be submitted online by the deadline stated at the top of this application. No late submissions will be considered.

### **Summary of Award**

Section 1 - Tasks and Assignments (50 points)  
Section 2 - Attendance (25 points)  
Section 3 - Communication (25 points)  
Section 4 - Letters of Recommendation (50 points)  
Section 5 - Above and Beyond (10 points)