



pacific design academy

August 21, 2019

Student Orientation for all full-time students attending PDA.

We will meet in the main floor lecture room by the entrance to the school.

- 10:00am: Interior Design Year 1 and 2
- 11:00am: Building Technology
- 12:00am: Graphic Design Year 1 and 2
- 1:00pm: Web & App Development Year 1 and 2
- 2:00pm: Fashion Design & Motion Picture Production

Welcome to the Pacific Design Academy. The first day of class is Monday, September 23 and we ask all students to join for orientation regardless of circumstances.

Here is what to expect at orientation:

- a) Welcome students – make department head introductions
- b) Distribute **program outlines, schedules, supply list** and student handbooks
- c) Review the program schedule, rooms and teachers.
- d) Review the supply list.
- e) Review the school policies in student handbook
- f) Sign student contracts
- g) Request a student council representative from each class
- h) Tour the school and take pictures for student ID
- i) Break out into classes
 - i) Teachers discuss what classes they teach and what materials students need to bring to their first class. Assign readings etc.
 - ii) All teachers should state and share classroom expectations in the first class
- j) Ask students to purchase textbooks from Hartley and sign student loan agreements.
- k) Ask students to take a locker (first come first served)

This two-hour orientation is packed so please **arrive early**.

Students should bring a binder, paper, pen and a lock.

1252 wharf street victoria bc v8w 1t8 p. 250 383 3631 f. 250 383 3632

www.pacificdesignacademy.com

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