



**NORTH BERWYN PARK DISTRICT BOARD OF COMMISSIONERS
PUBLIC HEARING MINUTES: MARCH 2024
1619 Wesley Ave, Berwyn, Illinois
March 7, 2024, at 5:00 p.m.**

1. Call To Order:

- A. President Jim Kearns called the public hearing meeting to order at 5:03 p.m.
- B. The meeting began with the Pledge of Allegiance.
- C. Upon roll call being taken, the following commissioner were present:

Commissioners: Kelly Diaz, Commissioner
Jim Kearns, President
John Kearns, Vice President
Angel Avalos, Jr., Secretary
Mark Sladek, Treasurer

Staff: Joe Vallez, Executive Director attended via phone

2. 2024 Budget

The 2024 Budget was discussed.

3. Comment:

- A. No public comments.

4. Adjournment:

President Jim Kearns requested approval to adjourn the meeting.

Vice President John Kearns made a motion to adjourn the regular meeting at 5:09 p.m. Commissioner Kelly Diaz second the motion. Motion unanimously carried.



**NORTH BERWYN PARK DISTRICT BOARD OF COMMISSIONERS
MONTHLY BOARD MEETING MINUTES: MARCH 2024
1619 Wesley Ave, Berwyn, Illinois
March 7, 2024, at 5:15 p.m.**

1. Call To Order:

- A. President Jim Kearns called the regular monthly meeting of the North Berwyn Park District Board of Commissioners to order at 5:15 p.m.
- B. The meeting began with the Pledge of Allegiance.
- C. Upon roll call being taken, the following commissioner were present:

Commissioners: Kelly Diaz, Commissioner
Jim Kearns, President
John Kearns, Vice President
Angel Avalos, Jr., Secretary
Mark Sladek, Treasurer

Staff: Joe Vallez, Executive Director attended via phone

- D. President Jim Kearns requested approval of the March 7, 2024 Agenda.

Vice President John Kearns made a motion to approve the March 7, 2024 Regular Board Meeting Agenda. Secretary Angel Avalos, Jr. second the motion. Motion unanimously carried.

2. Approval of Minutes:

- A. President Jim Kearns requested approval of the minutes of the Regular Board Meeting of February 8, 2024.

Commissioner Kelly Diaz made a motion to approve the minutes of the Regular Board Meeting of February 8, 2024. Secretary Angel Avalos, Jr. second the motion. Motion unanimously carried.

3. Correspondence:

A. Executive Director Joe Vallez shared various correspondences he received with the Board of Commissioners.

4. Public Comment:

No public comments.

5. Treasurer's Report:

A. Treasurer Mark Sladek presented the February Cash Disbursement report. President Jim Kearns requested approval of the Cash Disbursement report.

Vice President John Kearns made a motion to approve the February Cash Disbursement report. Secretary Angel Avalos, Jr. second the motion. Motion unanimously carried.

B. Treasurer Mark Sladek presented the February Finance Report. President Jim Kearns requested approval of the Finance Report.

Secretary Angel Avalos, Jr. made a motion to approve the February Finance Report. Vice President John Kearns second the motion. Motion unanimously carried.

6. Staff Reports:

A. Executive Director Report:

1. NBPD 2.0:

a. Mackin Park:

Executive Director Joe Vallez is planning to meet with the architect to discuss plans.

b. JCV Facility:

Tree Plantings: The city is launching a tree planting initiative, and the NBPD is hoping to secure trees. The NBPD is also enrolled in a tree management program, and the NBPD has been awarded a \$9k grant specifically for tree planting efforts.

LED Sign Installation: Finalizing with architect.

Asbestos and lead testing will be underway on the 15th and Harlem. Perkron Consulting will be overseeing the operation.

2. Life mobility lift will be installed at the JCV facility and not exceed \$70,000.

3. NBPB purchased a 2023 Ford E-350 cutaway for \$48,556.03
4. IT upgrade will begin after the summer registration is completed.
5. Tree Management Program: NBPB received a \$9,000 grant from Urban and Community Forestry Grant. NBPB will also match this grant making a total of \$18,000.
6. NBPB plans to plant trees at the JCV location.
7. Levy Confirmation: Cook County
8. Best of Berwyn:
 - a. Judging will take place on March 18, 21, 25, and 26. The Finals will be held on March 28.
 - b. Best of Berwyn dinner will be hosted on May 1st.
9. NBPB received the 15-passenger van and will put the NBPB logo.
10. A TIFFF meeting took place on February 22nd. As the TIFFF nears its conclusion, there is leftover collateral. The NBPB is set to receive \$40,000 from these remaining TIFFF funds.
11. Special Events:
 - a. March 9th” Super Mario Brothers
 - b. March 15th – Family Paint
 - c. March 30th – Easter Activities
 - 10 am – Egg Hunt at Jefferson Field
 - 10:30am – Parade from Jefferson Field to Prairie Oak School.
 - 11am – EGGstravaganza at Prairie Oak School.
 - 1:30pm – Easter Basket Delivery
 - d. April 20th – Earth Day Event: “Earth Day in a Different Way” Fashion Show.
 - e. May 1st: Best of Berwyn Dinner
 - f. June 8th: Art in the Park
 - f. August 17th: Mariachi 5k Run.

B. WSSRA:

Commissioner Kelly Diaz had nothing to report. The February WSSRA Board meeting that was scheduled for February 13, 2024 didn't take place.

7. Old Business:

- A. Executive Director Joe Vallez is planning to meet with Architect to discuss plans.
- B. The social media policy was discussed. The Board of Commissioners agreed with the option to have no public comment on the Commissioner's social media page(s). President Jim Kearns requested approval of the social media policy.

Commissioner Kelly Diaz made a motion to approve the social media policy to have no public comments on the Commissioner's social media page(s). Treasurer Mark Sladek second the motion. Motion unanimously carried.

8. New Business:

- A. Regarding the JCV facility update, Executive Director Joe Vallez is planning to meet with the Architect to discuss plans.
- B. President Jim Kearns requested approval of the Annual Budget FY24 – Ordinance #2024-1.

Treasurer Mark Sladek made a motion to approve Ordinance #2024-1. Commissioner Kelly Diaz second the motion. Motion unanimously carried.

- C. President Jim Kearns requested approval of the FY2022 Audit.

Vice President John Kearns made a motion to approve the FY2022 Audit. Secretary Angel Avalos, Jr. second the motion. Motion passes 4-0-1 (YES: Angel Avalos, Mark Sladek, John Kearns and Jim Kearns. NO: none. ABSTAIN: Kelly Diaz).

- D. President Jim Kearns spoke about the 2024 Joseph C. Vallez Award, which will be presented at the Best of Berwyn event. Nora A. Laureto was nominated for the JCV Award.

President Jim Kearns made a motion to nominate Nora A. Laureto for the 2024 Joseph C. Vallez Award. Vice President John Kearns second the motion. Motion passed 3-1-1 (YES: Mark Sladek, John Kearns, and Jim Kearns. NO: Kelly Diaz. ABSTAIN: Angel Avalos)

- E. President Jim Kearns requested approval for the Lifeway Mobility Lift not to exceed \$70,000.

Vice President John Kearns made a motion to approve the Lifeway Mobility Lift not to exceed \$70,000. Commissioner Kelly Diaz second the motion. Motion unanimously carried.

F. President Jim Kearns request approval for the purchase of the 2023 Ford E-350 cutaway for \$48,556.03.

Secretary Angel Avalos, Jr. made a motion to approval the purchase of the 2023 Ford E-350 cutaway for \$48,556.03. Commissioner Kelly Diaz second the motion. Motion unanimously carried.

9. Executive Session:

There was no executive session.

10. Re-Convene to Open Session:

There was no need to re-convene to open session.

11. Possible Action, If Necessary:

There was no possible action.

12. Adjournment:

President Jim Kearns requested approval to adjourn the meeting.

Vice President John Kearns made a motion to adjourn the regular meeting at 6:37 p.m. Commissioner Kelly Diaz second the motion. Motion unanimously carried.