



**NORTH BERWYN PARK DISTRICT BOARD OF COMMISSIONERS
MONTHLY BOARD MEETING MINUTES: JANUARY 2024**

**1619 Wesley Ave, Berwyn, Illinois
January 11, 2024, at 5:00 p.m.**

1. Call To Order:

- A. President Jim Kearns called the regular monthly meeting of the North Berwyn Park District Board of Commissioners to order at 5:02 p.m.
- B. The meeting began with the Pledge of Allegiance.
- C. Upon roll call being taken, the following commissioner were present:

Commissioners: Kelly Diaz, Commissioner
Jim Kearns, President
John Kearns, Vice President
Angel Avalos, Jr., Secretary
Mark Sladek, Treasurer

Staff: Joe Vallez, Executive Director

- D. President Jim Kearns requested approval of the January 11, 2024 Agenda.

Secretary Angel Avalos, Jr. made a motion to approve the January 11, 2024 Regular Board Meeting Agenda. Commissioner Kelly Diaz second the motion. Motion unanimously carried.

2. Approval of Minutes:

- A. President Jim Kearns requested approval of the minutes of the Regular Board Meeting of December 14, 2023.

Commissioner Kelly Diaz made a motion to approve the minutes of the Regular Board Meeting of December 14, 2023. Vice President John Kearns second the motion. Motion unanimously carried.

- B. President Jim Kearns requested approval of the minutes of the Executive Session Minutes of December 14, 2023.

Secretary Angel Avalos, Jr. made a motion to approve the minutes of the Executive Session Minutes of December 14, 2023. Vice President John Kearns second the motion. Motion unanimously carried.

3. Correspondence:

- A. Executive Director Joe Vallez shared various correspondences he received with the Board of Commissioners.

4. Public Comment:

- A. A representative from Digital Displays followed up with the current Board of Commissioners regarding presentation given in earlier 2023. Also, FOIA Officer Angel Avalos, Jr. made a comment regarding Governmental Facebook pages and settlement agreement involving Alderman Scott Lennon.

- B. No Emails Sent in for Public Comments

5. Treasurer's Report:

- A. Treasurer Mark Sladek presented the January Cash Disbursement report. President Jim Kearns requested approval of the Cash Disbursement report.

Commissioner Kelly Diaz made a motion to approve the January Cash Disbursement report. Vice President John Kearns second the motion. Motion unanimously carried.

- B. Treasurer Mark Sladek presented the January Finance Report. President Jim Kearns requested approval of the Finance Report.

Vice President John Kearns made a motion to approve the Finance Report. Commissioner Kelly Diaz second the motion. Motion unanimously carried.

6. Staff Reports:

- A. Executive Director Report:

- 1. NBPD 2.0:

- a. Mackin Park:

- The architect is currently working on the park blue prints.

- Referendum Question: Discussed putting the referendum question in the November election ballot.

b. JCV Facility:

ADA Lift: Efforts are being made to install a lift at the Joseph C. Vallez Activity Center to ensure ADA compliance.

Tree Plantings: We have been notified of the successful grant acquisition for planting trees around the JCV facility along Harlem Avenue and 15th Street.

LED Sign Installation: Executive Director Joe Vallez has shared renderings of the LED sign. Looking to install LED sign on Harlem Street side.

2. Master Plan:

Planning to organize a focus group in June, with the stakeholder meeting likely scheduled for July. Executive Director Joe Vallez will circulate dates for the planning meeting.

3. IT Upgrade is still an ongoing project.

4. Computer for Commissioner Kelly Diaz has been ordered.

5. Executive Joe Vallez provided a copy of the Capital Project estimates to the Board of Commissioners.

6. Tree Management Program:

a. Urban and Community Forest Grant was granted.

Tree Ordinance is a policy to preserve, protect and enhance critical infrastructure.

7. Planning to plant approximately 12-14 trees around the Joseph C. Vallez Activity Center, along Harlem Avenue and 15th Street. Currently working with Tree Canopy.

8. Received confirmation of the levy from Cook County.

9. Received confirmation of the Truth in Taxation from Cook County.

10. The Animal Care League provided a Thank You for the usages of the Joseph C. Vallez Activity Center.

11. The Berwyn Police Department will be conducting training at the Joseph C. Vallez Activity Center.

12. The new van is expected to be delivered between January 12th-18th.

13. Illinois Association of Park Districts Conference scheduled for January 25-27.

14. Special Events in January:

- a. January 2nd – 5th: Camp Igloo
- b. January 5th: Senior Movie
- c. January 15th: When School's Out We're In
- d. January 26th: Valentine Workshop

B. WSSRA:

Commissioner Kelly Diaz attended the January WSSRA Board meeting on January 4, 2024. The Legislative Breakfast will be held on February 23rd at 11 a.m. The Derby Gala will be held on May 4th. Also, a marketing staff from WSSRA would reach out to our marketing staffer for a roundtable discussion. Lastly, WSSRA is teaming up with the Forest Park District to purchase school property.

7. **Old Business:**

- A. Regarding the Mackin Park update, the architects are currently in the process of developing the architectural plans.
- B. President Jim Kearns requested approval of the 2024 Board Meeting Dates and start time.

Commissioner Kelly Diaz made a motion to approve the 2024 Board Meeting Dates and start time. Vice President John Kearns second the motion. Motion unanimously carried.

8. **New Business:**

- A. The November Election Referendum Question has been postponed to a special meeting of the Board of Commissioners to be scheduled in February.
- B. Regarding the JCV facility update, Executive Director Joe Vallez has shared renderings of the LED sign. Additionally, we have been notified of the successful grant acquisition for planting trees around the JCV facility along Harlem Avenue and 15th Street.
- C. President Jim Kearns requested approval to table the WSSRA Board Appointment until the next scheduled monthly Board of Commissioners board meeting.

Secretary Angel Avalos, Jr. made a motion to approve to table the WSSRA Board Appointment until the next scheduled monthly Board of Commissioners board meeting. Vice President John Kearns second the motion. Motion unanimously carried.

9. Executive Session:

President Jim Kearns made motion to enter into Executive Session under 9(e.) Review of Specific Personnel (5ILCS210/2 (c) (1)) of the agenda at 6:08 p.m. Secretary Angel Avalos, Jr. second the motion. Motion unanimously carried.

10. Re-Convene to Open Session:

President Jim Kearns requested approval to Re-Convene to Open Session.

Vice President John Kearns made motion to Re-Convene to Open Session at 6:25 p.m. Commissioner Kelly Diaz second the motion. Motion unanimously carried.

11. Possible Action, If Necessary:

President Jim Kearns requested approval of the Executive Director Contract.

President Jim Kearns made a motion to approve the Executive Director Contract. Vice President John Kearns second the motion. Motion unanimously carried.

12. Adjournment:

President Jim Kearns requested approval to adjourn the meeting.

Vice President John Kearns made a motion to adjourn the regular meeting at 6:26 p.m. Secretary Angel Avalos, Jr. second the motion. Motion unanimously carried.