



**NORTH BERWYN PARK DISTRICT BOARD OF COMMISSIONERS
MONTHLY BOARD MEETING MINUTES: AUGUST 2023**

**1619 Wesley Ave, Berwyn, Illinois
August 10, 2023 at 5:30 p.m.**

1. Call To Order:

- A. President Jim Kearns called the regular monthly meeting of the North Berwyn Park District Board of Commissioners to order at 5:30 p.m.
- B. The meeting began with the Pledge of Allegiance.
- C. Upon roll call being taken, the following commissioner were present:

Commissioners: Kelly Diaz, Commissioner
 Jim Kearns, President
 John Kearns, Vice President
 Angel Avalos, Jr., Secretary
 Mark Sladek, Treasurer

Staff: Joe Vallez, Executive Director

- D. President Jim Kearns requested approval of the August 10, 2023 Agenda.

Vice President John Kearns made a motion to approve the August 10, 2023 Regular Board Meeting Agenda. Secretary Angel Avalos, Jr. second the motion. Motion unanimously carried.

2. Approval of Minutes:

- A. President Jim Kearns requested approval of the minutes of the Regular Board Meeting of July 13, 2023.

Secretary Angel Avalos, Jr. made a motion to approve the minutes of the Regular Board Meeting of July 13, 2023. Treasurer Mark Sladek second the motion. Motion unanimously carried.

3. Correspondence:

- A. Executive Director Joe Vallez shared various correspondences he receives with the Board of Commissioners.

4. Public Comment:

A. In Person Public Comment

- David Peterson discussed Commissioner Kelly Diaz's non-appointment as Vice President and also addressed the topics from the previous regular board meeting.
- Vice President John Kearns' presented a statement that he had prepared, discussing his tenure as Commissioner and his appointment as Vice President.
- Brendan O'Connor discussed Commissioner Kelly Diaz's non-appointment as Vice President and also requested a copy of Vice President John Kearns' statement.
- Alejandra Sol Reyes discussed Commissioner Kelly Diaz's non-appointment as Vice President.
- Janel King discussed Commissioner Kelly Diaz's non-appointment as Vice President.

B. Emails Sent in for Public Comments

- Luz Chavez wrote an email discussing Commissioner Kelly Diaz's non-appointment as Vice President.
- Melisa Delgado wrote an email discussing the appointment of Vice President and approval of the Kearns brothers.
- Jason Miller wrote an email discussing his concerns of Angel Avalos' commissioner Facebook page.

5. Treasurer's Report:

- A. Treasurer Mark Sladek presented the Cash Disbursement report. President Jim Kearns requested approval of the Cash Disbursement report.

Vice President John Kearns made a motion to approve the Cash Disbursement report. Commission Kelly Diaz second the motion. Motion unanimously carried.

- B. Treasurer Mark Sladek presented the Finance Report. President Jim Kearns requested approval of the Finance Report.

Vice President John Kearns made a motion to approve the Finance Report. Secretary Angel Avalos, Jr. second the motion. Motion unanimously carried.

6. Staff Reports:

A. Executive Director Report:

1. NBPD 2.0 –

- Executive Joe Vallez is set to present a proposal to the Board of Commissioners for the installation of phone and computer lines at the JCV center.
- In September, there are plans to reestablish a fresh layer of grass on the currently vacant lot in Mackin Park.
- Additionally, Joe will be presenting the Board of Commissioners with a proposal for the acquisition of a new vehicle. Notably, the last vehicle procured by the NBPD was roughly 15 years ago.
- Joe also engaged in discussions with the Board of Commissioners regarding the possibility of conducting a community survey focused on capital replacements over the next 3-5 years.

2. JCV Center

- The Mexican Consulate has made a payment of \$1,200 to the NBPD for building usage.
- Citizenship Workshop with Congressman Chuy Garcia to be held on August 26, 2023.
- On November 11th at 1:00 p.m., NBPD will host a Veteran's Memorial Dedication and Luncheon.
- Upcoming rentals at the JCV Center are scheduled for August 25th, September 16th, and October 28th. The JCV Center is open for private party bookings.

3. NBPD Foundation:

- Joe discussed the NBPD foundation and mentioned that he will collaborate with the attorney to ensure its renewal.

4. Marachi 5K Run: August 19th

- We've secured \$53,000 in sponsorships and collected \$27,000 in registration fees from a total of 710 registered runners. The race will take place from 7:00 AM to 3:30 PM on August 19th.

5. Hispanic Heritage Celebration: September 23

- The NBPD is excited to announce a Hispanic Heritage Celebration scheduled for September 23rd. Our event will feature a variety of art projects, 30 craft vendors, and delicious food vendors. Join us at the JCV parking lot for this special occasion.

B. WSSRA:

Commissioner Kelly Diaz and Commissioner Angel Avalos, Jr. have orientation scheduled with WSSRA on August 21st. The next WSSRA Board meeting is scheduled for September 12th.

7. **Old Business:**

- A. In September, there are plans to reestablish a fresh layer of grass on the currently vacant lot in Mackin Park
- B. No update on District 98: Plumbing Building, Sale or Lease of Land.
- C. Master Plan meeting between Executive Director Joe Vallez, Commissioner Kelly Diaz, and Angel Avalos, Jr. needs to be scheduled.
- D. The 2023 NRPA Annual Conference is scheduled to take place in Dallas, Texas, from October 10th to 12th.
- E. On August 17th, Executive Director Joe Vallez will have a meeting with the LED sign installation company.

8. **New Business:**

- A. Executive Director Joe Vallez presented the Board of Commissioners with a proposal for the acquisition of a new vehicle, 2023 Medium Roof Transit Cargo Van for \$55,533.00. President Jim Kearns requested approval to purchase the 2023 Medium Roof Transit Cargo Van for \$55,533.00.

Vice President John Kearns made a motion to approve the purchase of the 2023 Medium Roof Transit Cargo Van for \$55,533.00. Commissioner Kelly Diaz second the motion. Motion unanimously carried.

- B. Executive Director Joe Vallez presented the Board of Commissioners with a proposal for the acquisition of a new vehicle, 2023 Medium Roof Transit Passenger Van for \$62,488.00. President Jim Kearns requested approval to purchase the 2023 Medium Roof Transit Passenger Van for \$62,488.00.

Commissioner Kelly Diaz made a motion to approve the purchase of the 2023 Medium Roof Transit Passenger Van for \$62,488.00. Secretary Angel Avalos, Jr. second the motion. Motion unanimously carried.

- C. Executive Director Joe Vallez presented a policy change regarding Waiting Period for Health Benefits. Executive Director Joe Vallez recommends to amend from 60 day waiting to immediate awarding of health benefits upon reporting for 1st day of work. President Jim Kearns requested approval to amend the Waiting Period for Health Benefits from 60 day waiting to immediate awarding of health benefits upon reporting for 1st day of work.

Commissioner Kelly Diaz made a motion to approve the Waiting Period for Health Benefits from 60 day waiting to immediate awarding of health benefits upon reporting for 1st day of work. Vice President John Kearns second the motion. Motion unanimously carried.

- D. Executive Joe Vallez presented a proposal to purchase new computer desktops, computer network and labor from Just Networks for \$6,184.02. President Jim Kearns requested approval to purchase new computer desktops, computer network and labor from Just Networks for \$6,184.02.

Vice President John Kearns made a motion to approve the purchase of new computer desktops, computer network and labor from Just Networks for \$6,184.02. Commissioner Kelly Diaz second the motion. Motion unanimously carried.

9. Executive Session:

There was no executive session.

10. Possible Action, If Necessary:

There was no possible action.

11. Adjournment:

President Jim Kearns requested approval to adjourn the meeting.

Vice President John Kearns made a motion to adjourn the regular meeting at 6:30 p.m. Secretary Angel Avalos, Jr. second the motion. Motion unanimously carried.